

**SIERRA VISTA HOSPITAL
GOVERNING BOARD MEETING MINUTES**

June 16, 2022

2:00pm

SVH Boardroom

1. The Governing Board of Sierra Vista Hospital met June 16, 2022, at 2:00 pm at Sierra Vista Hospital for a special meeting. Greg D’Amour, Chairperson, called the meeting to order at 2:05pm.

2. Pledge of Allegiance

3. Roll Call

GOVERNING BOARD -----

SIERRA COUNTY

Stan Thompson, Member – Present
Kathi Pape, **Secretary** – Present
Greg D’Amour, **Chairperson**- Present

ELEPHANT BUTTE

Vacant
Katharine Elverum – Present

CITY OF T O R C

Bruce Swingle, Member – Present
Art Burger, Member- Present
Peggy (Cookie) Johnson, **Vice Chair**- Present

EX-OFFICIO

Amanda Cardona, Clerk VofW- Present by Web
Stephen Archuleta, City Manager EB- Absent
Charlene Webb, County Manager- Absent
Travis Day, JPC Chairperson- Absent

VILLAGE OF WILLIAMSBURG

Denise Addie, Member – Present

STAFF

Frank Corcoran, CEO- Present

GUEST:

Erika Sundrud, QHR, present by Web

There is a quorum

4. Approval of Agenda- Greg D’Amour, Chairperson
Stan Thompson motioned to approve the agenda. Cookie Johnson seconded. Motion carried unanimously.

“Are there any items on this agenda that could cause a potential conflict of interest by any Governing Board Member?”

None.

5. Governing Board Policies and Procedures- Greg D’Amour, Chair
Katharine Elverum stated that on page GB7 it states that board members will be notified in five (5) days of regular meetings. The standard is 10 days. Katharine referred to the commentary on page 13 of the Open Meetings Act. Greg D’Amour stated that this was discussed by the Policy and Bylaw committee

**SIERRA VISTA HOSPITAL
GOVERNING BOARD MEETING MINUTES**

and their recommendation is to follow the law as stated on page 12 of the Open Meetings Act. Our only local paper comes out every Friday. Posting the legal notice in the paper on the Friday before the Tuesday meeting fits best for our board.

Katharine Elverum motioned to approve the Policies and Procedures of the Governing Board as corrected and presented to the Board. Cookie Johnson seconded. Motion carried unanimously.

6. Governing Board Bylaws- Greg D’Amour, Chair

Katharine Elverum motioned to approve the board Bylaws as presented and corrected. Denise Addie seconded. Motion carried unanimously.

Motion to Close Meeting:

Greg D’Amour read the following:

7. Executive Session – In accordance with Open Meetings Act, NMSA 1978, Chapter 10, Article 15, Section 10-15-1 (H) 2 and 9 the Governing Board will vote to close the meeting to discuss the following items:

10-15-1 (H) 2 Limited Personnel Matters

- A. CEO Evaluation, Greg D’Amour, Chairperson
- B. Physician Contract, Frank Corcoran, CEO

Roll Call to Close Meeting:

	Jennifer Burns		
Katharine Elverum – Y	Cookie Johnson – Y	Art Burger – Y	
Stan Thompson – Y	Bruce Swingle – Y		
Denise Addie – Y	Kathi Pape – Y		

8. Re-Open Meeting – As required by Section 10-15-1(J), NMSA 1978 matters discussed in executive session were limited only to those specified in the motion to close the meeting.

10-15-1 (H) 2 Limited Personnel Matters

- A. CEO Evaluation

Cookie Johnson stated that the board completed an agreeable CEO evaluation including a financial compensation effective the first full pay period of July and motioned for full board approval. Denise Addie seconded. Motion carried unanimously.

- B. Physician Contract

Katharine Elverum motioned to approve the employment agreement and contract with Erica Palin as presented. Kathi Pape seconded. Motion carried unanimously.

9. Adjournment

Bruce Swingle motioned to adjourn. Cookie Johnson seconded. Motion carried unanimously.

JB
Recording Secretary, Jennifer Burns

6/28/22
Date of Approval

Greg D’Amour, Chairperson