

**AGENDA**  
**SIERRA VISTA HOSPITAL**  
**GOVERNING BOARD REGULAR MEETING**

**August 23, 2022**

**12:00pm**

**Elephant Butte Lake RV  
Event Center**

**MISSION STATEMENT:** Sierra Vista Hospital is a community owned resource that strives to meet the Healthcare needs of Sierra County through the provision of health services, leadership, and collaboration.

**VISION STATEMENT:** Our vision is to be a trusted partner providing a modern, sustainable Healthcare system that is a beacon of hope on the hill for all. Sierra Vista Hospital is committed to provide the highest quality care in the most cost-efficient manner, respecting the dignity of the individual, providing for the well-being of the community, and serving the needs of all people.

**TIME OF MEETING:** 12:00pm

**PURPOSE:** Regular Meeting

**ATTENDEES:**  
**GOVERNING BOARD**

**COUNTY**

Kathi Pape, **Vice Chair**  
Serina Bartoo, Member  
Shawnee R. Williams, Member

**ELEPHANT BUTTE**

Katharine Elverum, Member  
John Mascaro, Member

**CITY**

Bruce Swingle, **Chairperson**  
Art Burger, Member  
Peggy (Cookie) Johnson,

**EX-OFFICIO**

Frank Corcoran, CEO  
Amanda Cardona, VCW  
Stephen Archuleta, City Manager, EB  
Charlene Webb, County Manager  
Travis Day, JPC Chair

**VILLAGE of WILLIAMSBURG**

Denise Addie, **Secretary**

**SUPPORT STAFF:**

Ming Huang, CFO  
Lawrence Baker, Interim HR  
Director  
Sheila Adams, CNO  
Heather Johnson, HIM  
Mgr.,HIPAA/ Compliance  
Zachary Heard, Operations Mgr.  
Cindy Johnson, RN  
Dr. Seuffer  
Dr. Palin

**QHR:**

Erika Sundrud  
David Perry, by phone  
Wanda Wright

<u>AGENDA ITEMS</u>	<u>PRESENTER</u>	<u>ACTION REQUIRED</u>
1. <b>Call to Order</b>	Bruce Swingle, Chairperson	
2. <b>Pledge of Allegiance</b>	Bruce Swingle, Chairperson	
3. <b>Roll Call</b>	Jennifer Burns	Quorum Determination
4. <b>Approval of Agenda</b>	Bruce Swingle, Chairperson	Amend/Action
<b>“Are there any items on this agenda that could cause a potential conflict of interest by any Governing Board Member?”</b>		
5. <b>Approval of minutes</b>	Bruce Swingle, Chairperson	
A. July 26, 2022 Regular Meeting		Amend/Action
6. <b>Public Input – 3-minute limit</b>		Information
7. <b>Old Business-</b> None	Bruce Swingle, Chairperson	Report/Action
8. <b>New Business-</b>		
A. Introduction Dr. Seufer & Dr. Palin	Frank Corcoran, CEO	Information
B. Department Introduction- EVS	Zach Heard, Donna Montoya	Information
C. Committee Appointments	Bruce Swingle, Chairperson	Information
D. Secretaries report on COI	Denise Addie, Secretary	Information
E. Infection Control Authority	Sheila Adams, CNO	Action
9. <b>Finance Committee- Cookie Johnson, Chairperson</b>		
A. July Financial Report	Ming Huang, CFO	Report/Action
B. HUB- Malpractice Coverage	Frank Corcoran, CEO	Report/Action
C. GE Contract	Frank Corcoran, CEO	Report/Action
D. Boiler Preventative Maintenance Service	Frank Corcoran, CEO	Report/Action
E. Trane- Chiller Maintenance Service	Frank Corcoran, CEO	Report/Action
F. Surgical Real Estate Contract	Frank Corcoran, CEO	Report/Action
G. Sleep Study Contract	Frank Corcoran, CEO	Report/Action
H. AABC Test & Balance Proposal	Frank Corcoran, CEO	Report/Action
I. Hematology Contract	Frank Corcoran, CEO	Report/Action
J. ESS Contract	Frank Corcoran, CEO	Report/Action
10. <b>Board Quality- Denise Addie, Chairperson</b>		
A. Med Staff		Report
1. Revisions to SVH Quality Plan August 2022		Report/Action
2. Committee Flow chart		Report/Action
3. QAPI Charter FY23		Report/Action
4. SVH Quality, Patient Safety, Performance Improvement Plan 2023		Report/Action

- 5. QAPI Council Agenda and Minutes Report/Action
- B. Policies Report/Action
  - 1. Standards of Practice or Care Policy# 858-01-010 revised-Trauma Autumn Long
  - 2. Utilization Management Plan Policy# 690-06-002- Cindy Johnson

**11. Administrative Reports**

- A. Human Resources LJ Baker, Interim HR Manager Report
- B. Nursing Services Sheila Adams, CNO Report
- C. CEO Report Frank Corcoran, CEO Report
- D. Governing Board Bruce Swingle, Chairperson Report
  - 1. Bylaws Approved
  - 2. Special Hospital District Joint Meeting

**Motion to Close Meeting:**

**12. Executive Session – In accordance with Open Meetings Act, NMSA 1978, Chapter 10, Article 15, Section 10-15-1 (H) 2,7,9 including credentialing under NM Review Organization Immunity Act, NMSA Section 41-2E (8) and 41-9-5 the Governing Board will vote to close the meeting to discuss the following items:**

**10-15-1(H) 2 – Limited Personnel Matters**

- A. Credentials Frank Corcoran, CEO
  - Temporary to Provisional  
Joshua Sifeuntes, MD (ESS Hospitalist)
  - Not Renewing or Reapplying  
James Chatham, OnRad (resigned)

- B. Dawn O’Keefe Contract

**10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation**

- A. Risk Report Heather Johnson

**10-15-1 (H) 9 – Public Hospital Board Meetings- Strategic and long-range business plans**

- A. Utilization Annual Report Cindy Johnson, RN
- B. QAPI Report Sheila Adams, CNO
- C. QHR Report to Board Erika Sundrud, QHR
  - 1. Wanda Wright Introduction
- D. Old Building Update Frank Corcoran, CEO

**Roll Call to Close Meeting:**

**13. Re-Open Meeting – As required by Section 10-15-1(J), NMSA 1978 matters discussed in executive session were limited only to those specified in the motion to close the meeting.**

**10-15-1(H) 2 – Limited Personnel Matters**

- A. Credentials Action
  - Temporary to Provisional  
Joshua Sifeuntes, MD (ESS Hospitalist)

Not Renewing or Reapplying  
James Chatham, OnRad (resigned)

Information

B. Dawn O’Keefe Contract

Report/Action

**10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation**

A. Risk Report

Report/Action

**10-15-1 (H) 9 – Public Hospital Board Meetings- Strategic and long-range business plans**

A. Utilization Annual Report

Report/Action

B. QAPI Report

Report/Action

C. QHR Report to Board

Report/Action

1. Wanda Wright Introduction

D. Old Building Update

Report/Action

**14. Other**

Discussion

Next Regular Meeting- September 27, 2022

**15. Adjournment**

Action