

**AGENDA**  
**SIERRA VISTA HOSPITAL**  
**GOVERNING BOARD ANNUAL MEETING**

**July 26, 2022**

**12:00pm**

**Elephant Butte Lake RV  
Event Center**

**MISSION STATEMENT:** Sierra Vista Hospital is a community owned resource that strives to meet the Healthcare needs of Sierra County through the provision of health services, leadership, and collaboration.

**VISION STATEMENT:** Our vision is to be a trusted partner providing a modern, sustainable Healthcare system that is a beacon of hope on the hill for all. Sierra Vista Hospital is committed to provide the highest quality care in the most cost-efficient manner, respecting the dignity of the individual, providing for the well-being of the community, and serving the needs of all people.

**TIME OF MEETING:** 12:00pm

**PURPOSE:** Regular /Annual Meeting

**ATTENDEES:  
GOVERNING BOARD**

**COUNTY**

Kathi Pape, **Secretary**  
Serina Bartoo, Member  
Shawnee R. Williams, Member

**ELEPHANT BUTTE**

Katharine Elverum, Member  
Vacant, Member

**CITY**

Bruce Swingle, Member  
Art Burger, Member  
Peggy (Cookie) Johnson,  
**Vice Chairperson**

**EX-OFFICIO**

Frank Corcoran, CEO  
Amanda Cardona, VCW  
Stephen Archuleta, City Manager, EB  
Charlene Webb, County Manager  
Travis Day, JPC Chair

**VILLAGE of WILLIAMSBURG**

Denise Addie, Member

**SUPPORT STAFF:**

Ming Huang, CFO  
Lawrence Baker, Interim HR  
Director  
Sheila Adams, CNO  
Heather Johnson, HIM Mgr.,  
HIPAA/ Compliance  
Zachary Heard, Operations Mgr.

**QHR:**

Erika Sundrud, by phone  
David Perry, by phone

**AGENDA ITEMS**

**PRESENTER**

**ACTION REQUIRED**

1. <b>Call to Order</b>	Cookie Johnson, Vice Chairperson	
2. <b>Pledge of Allegiance</b>	Cookie Johnson, Vice Chairperson	
3. <b>Roll Call</b>	Jennifer Burns	Quorum Determination
4. <b>Approval of Agenda</b>	Cookie Johnson, Vice Chairperson	Amend/Action
<b>“Are there any items on this agenda that could cause a potential conflict of interest by any Governing Board Member?”</b>		
5. <b>Approval of minutes</b>	Cookie Johnson, Vice Chairperson	
A. June 28, 2022 Regular Meeting		Amend/Action
6. <b>Public Input – 3-minute limit</b>		Information
7. <b>Old Business-</b> None	Cookie Johnson, Vice Chairperson	Report/Action
8. <b>New Business-</b>		
A. Election of Officers	Cookie Johnson, Vice Chairperson	Action
1. Chairperson		
2. Vice Chairperson		
3. Secretary		
B. Secretaries report on Conflict of Interest Statement	Secretary	Report/Action
C. Member Attendance Report	Secretary	Report/Action
D. Resolutions	Chairperson	Report/Action
1. Resolution 22-105 Nondiscrimination English & Spanish		Report/Action
2. Resolution 22-106 Open Meetings		Report/Action
3. Resolution 22-107 Public Records		Report/Action
E. Employee Retirement Match	Chairperson	Report/Action
9. <b>Finance Committee- Cookie Johnson, Chairperson</b>		
A. June Financial Report	Ming Huang, CFO	Report/Action
B. Capital Equipment Disposal	Ming Huang, CFO	Report/Action
C. Investment Options	Ming Huang, CFO	Report/Action
D. Budget FY2022	Ming Huang, CFO	Report/Action
1. Resolution 22-104	Ming Huang, CFO	Report/Action
E. Fourth Quarter financial report	Ming Huang, CFO	Report/Action
1. Resolution 22-110	Ming Huang, CFO	Report/Action
F. Budget Revision/ Variance FY22	Ming Huang, CFO	Report/Action
1. Resolution 22-103	Ming Huang, CFO	Report/Action

**10. Board Quality- Stan Thompson, Chairperson**

A. Med Staff		Report
1. Policy Review	Sheila Adams, CNO	Action
• Chaplaincy Program Policy-Policy #850-01-082		
• Spiritual Needs Assessment- # F-850-01-82-1		
• Coronavirus Disease Guidelines Policy- no Policy#- will be updated into Policy format.		
• Criteria for Assessment for TB- Policy # 690-04-012		
• Hep B Vaccine program-Policy# 6490-04-2041		
• Infection Control Risk Assessment-Policy # F-690-01-016-3		
• New Hire Employee-Policy# 690-04-002		

**11. Administrative Reports**

A. Human Resources	LJ Baker, Interim HR Manager	Report
B. Nursing Services	Sheila Adams, CNO	Report
C. CEO Report	Frank Corcoran, CEO	Report
D. Governing Board	Chairperson	Report

**Motion to Close Meeting:**

**12. Executive Session – In accordance with Open Meetings Act, NMSA 1978, Chapter 10, Article 15, Section 10-15-1 (H) 2,7,9 including credentialing under NM Review Organization Immunity Act, NMSA Section 41-2E (8) and 41-9-5 the Governing Board will vote to close the meeting to discuss the following items:**

**10-15-1(H) 2 – Limited Personnel Matters**

A. Board Self-Assessment/ Evaluation	Cookie Johnson
B. Credentials	Frank Corcoran, CEO
<u>Two-Year Appointment</u>	
Roxanne Chan, MD (Onrad)	

**10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation**

A. Risk Report	Heather Johnson
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**10-15-1 (H) 9 – Public Hospital Board Meetings- Strategic and long-range business plans**

A. Annual Compliance Report to Board Members Only	Heather Johnson
B. QAPI Report	Sheila Adams, CNO
C. QHR Report to Board	Erika Sundrud, QHR
D. Old Building Update	Frank Corcoran, CEO

**Roll Call to Close Meeting:**

**13. Re-Open Meeting – As required by Section 10-15-1(J), NMSA 1978 matters discussed in executive session were limited only to those specified in the motion to close the meeting.**

**10-15-1(H) 2 – Limited Personnel Matters**

A. Board Self-Assessment/ Evaluation	Report/Action
B. Credentials	Report/Action

Two-Year Appointment

Roxanne Chan, MD (Onrad)

**10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation**

A. Risk Report

Report/Action

**10-15-1 (H) 9 - Public Hospital Board Meetings- Strategic and long-range business plans**

A. Annual Compliance Report to Board Members Only

Report/Action

B. QAPI Report

Report/Action

C. QHR Report to Board

Report/Action

D. Old Building Update

Report/Action

**14. Other**

Next Regular Meeting- August 23, 2022

Discussion

**15. Adjournment**

Action