

**AGENDA**  
**SIERRA VISTA HOSPITAL**  
**GOVERNING BOARD REGULAR MEETING**

December 7, 2021

12:00pm

Elephant Butte Lake RV Event Center

**MISSION STATEMENT:** Sierra Vista Hospital is a community owned resource that strives to meet the Healthcare needs of Sierra County through the provision of health services, leadership, and collaboration.

**VISION STATEMENT:** Our vision is to be a trusted partner providing a modern, sustainable Healthcare system that is a beacon of hope on the hill for all. Sierra Vista Hospital is committed to provide the highest quality care in the most cost-efficient manner, respecting the dignity of the individual, providing for the well-being of the community, and serving the needs of all people.

**TIME OF MEETING:** 12:00pm

**PURPOSE:** Regular Meeting

**ATTENDEES:**

**COUNTY**

Kathi Pape, **Secretary**  
Greg D'Amour, **Chairperson**  
Stan Thompson, Member

**ELEPHANT BUTTE**

Katharine Elverum, Member  
Vacant, Member

**CITY**

Bruce Swingle, Member  
Rolf Hechler, Member  
Peggy (Cookie) Johnson,  
**Vice Chairperson**

**EX-OFFICIO**

Frank Corcoran, CEO  
Amanda Cardona, VCW  
Vicki Ballinger, City Manager, EB  
Charlene Webb, County Manager  
Travis Day, JPC Chair

**VILLAGE OF WILLIAMSBURG**

Denise Addie, Member

**SUPPORT STAFF:**

Ming Huang, CFO  
Sheila Adams, CNO  
Tim James, HR Director  
Heather Johnson, HIM Mgr.,  
HIPAA/ Compliance

**GUEST:**

Scott Towle, QHR  
Erica Sundrud, QHR

<b>AGENDA ITEMS</b>	<b>PRESENTER</b>	<b>ACTION REQUIRED</b>
1. <b>Call to Order</b>	Greg D'Amour, Chairperson	
2. <b>Pledge of Allegiance</b>	Greg D'Amour, Chairperson	
3. <b>Roll Call</b>	Jennifer Burns	Quorum Determination
4. <b>Approval of Agenda</b>	Greg D'Amour, Chairperson	Amend/Action
<b>“Are there any items on this agenda that could cause a potential conflict of interest by any Governing Board Member?”</b>		
5. <b>Approval of minutes</b>	Greg D'Amour, Chairperson	
A. November 3, 2021 Special Meeting Minutes		Amend/Action
B. October 26, 2021 Regular Meeting Minutes		Amend/Action
6. <b>Public Input</b> – 3-minute limit		Information
7. <b>Old Business-</b>		
8. <b>New Business-</b>		
A. Clinic Update	Karen Fiato, ARNP	Information/Action
9. <b>Finance Committee- Cookie Johnson, Chairperson</b>		
A. October Financial Report	Ming Huang, CFO	Report/Action
B. ChartSpan Contract	Frank Corcoran, CEO	Action
C. QHR SOW EHR Contract	Frank Corcoran, CEO	Action
D. Signature Authorization for Frank Corcoran	Ming Huang, CFO	Action
10. <b>Board Quality Committee- Denise Addie, Chairperson</b>		
A. Med Staff Report		
B. Policy Review		Report/Action
• Antimicrobial stewardship policy. Approved by P&T 09/10/2021 #513-14-004		
• The Bamlanivimab/Etesevimab COVID-19 treatment policy, protocol, consent form, and patient information sheet. Approved by P&T 11/12/2021 #513-13-0_?		
• Universal Protocol-Policy #175-04-007 (Sheila Adams)		
• Six Minute Walk Test-Policy #055-01-033 (Toni Davis) revised		
• Peak Flow Measurement #055-01-013 (Toni Davis)		
• Non-invasive Ventilation-Policy # 055-01-035 (Toni Davis)		
• Air Entrainment Masks-Policy #055-01-001 (Toni Davis)		
• Delivery of Aerosolized Medication- Policy #55-01-16 (Toni Davis)		
• Metered Dose Inhalers, Dry Powder Inhaler Instruction- Policy #055-01-007 (Toni Davis)		
• Advance Directives-There were several Advance Directive policies. There will only be 1 for the hospital under Admin. Because the RHC and SNF have separate license numbers, they will have to have a policy stating we follow the Admin one. #850-01-005, #953-01-019.		
• SNF Admission Eligibility and Process-Policy #160-01-010 (Cindy Johnson)		

- CNA Care of Swing Bed Residents- Policy #160-01-017 (Cindy Johnson)
- Dental Services- Policy #160-01-013 (Cindy Johnson)
- Discharge, General- Policy #160-01-014 (Cindy Johnson)
- Discharge Plan- Policy #160-01-015 (Cindy Johnson)
- Discharge Summary- Policy #160-01-016 (Cindy Johnson)
- SNF Transfer and Discharge Requirements- Policy #160-01-042 & Form #160-01-042-1 (Cindy Johnson)
- Work- Policy # 160-01-044 (Cindy Johnson)
- Access and Visitation Rights- Policy #160-01-002 (Cindy Johnson)
- Activities Attendance, Swing Bed Patients- Policy #160-01-003 (Cindy Johnson)
- Activities Coordinator-Qualifications- Policy #160-01-004 (Cindy Johnson)
- Activity Care Plan- Policy #160-01-008 (Cindy Johnson)
- Activity Program- Policy #160-01-005 (Cindy Johnson)
- Activity Training- Policy #160-01-009 (Cindy Johnson)
- Posting of Swing Bed Staffing- Policy #160-01-045 (Cindy Johnson)
- Practitioner Visit to Swing Bed Patients- Policy #160-01-028 (Cindy Johnson)
- Rehabilitative Services/Specialized- Policy #160-01-031 (Cindy Johnson)
- Restraints- Policy #160-01-034 (Cindy Johnson)
- Married Couples- Policy #160-01-023 (Cindy Johnson)
- Notice of Rights and Services- Policy #160-01-025 (Cindy Johnson)
- Nutritional Services and Care- Policy #160-01-026 (Cindy Johnson)
- Personal Property- Policy #160-01-027 (Cindy Johnson)
- Transitional Care Patient Handbook- Policy # 160-01-035 & Form # 160-01-035-03 (Cindy Johnson)

**11. Joint Conference Committee- Stan Thompson, Chairperson**

No report

**12. Administrative Reports**

A. Human Resources	Tim James, HR Director	Discussion
B. CNO Report	Sheila Adams, CNO	Discussion
C. CEO Report	Frank Corcoran, CEO	Discussion
D. Governing Board	Greg D'Amour, Chairperson	Discussion

**Motion to Close Meeting:**

**13. Executive Session – In accordance with Open Meetings Act, NMSA 1978, Chapter 10, Article 15, Section 10-15-1 (H) 2, 7, and 9 including credentialing under NM Review Organization Immunity Act, NMSA Section 41-2E (8) and 41-9-5 the Governing Board will vote to close the meeting to discuss the following items:**

**10-15-1 (H) 2 Limited Personnel Matters**

A. Credentials Frank Corcoran, CEO

**Provisional-**

- Donatus Egbonim, MD (ESS)
- Gina Nelson, MD (ESS)
- Arturo Sidransky, MD (ESS)
- Farhad Keliddari, MD (OnRad)

**Two Year Appointment**

Lee Beville, MD (ESS)  
Rooshin Dalal, MD (OnRad)

**Two Year Re-Appointment**

Jorge Partida, MD (ESS)  
Floyd Bodden, MD (ESS)

**10-15-1 (H) 7 Attorney Client Privilege/ Pending Litigation**

A. Risk Report- Heather Johnson, HIM Mgr.

**10-15-1 (H) 9 - Strategic and long-range business plans**

- A. Inpatient Behavioral Health Project Frank Corcoran, CEO & Sarah Eck, QHR
- B. Incentive Proposal Frank Corcoran, CEO
- C. Employee Retirement Plan 2022
- D. Arena Health Follow-up
- E. QHR Board Report November 21 Scott Towle, QHR
- F. Projects 20-21

**Roll Call to Close Meeting:** Jennifer Burns

**14. Re-Open Meeting – As required by Section 10-15-1(J), NMSA 1978 matters discussed in executive session were limited only to those specified in the motion to close the meeting.**

**10-15-1 (H) 2 Limited Personnel Matters**

A. Credentials Action

**Provisional-**

Donatus Egbonim, MD (ESS)  
Gina Nelson, MD (ESS)  
Arturo Sidransky, MD (ESS)  
Farhad Keliddari, MD (OnRad)

**Two Year Appointment**

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Jorge Partida, MD (ESS)  
Floyd Bodden, MD (ESS)

**10-15-1 (H) 7 Attorney Client Privilege/ Pending Litigation**

A. Risk Report Report/ Action

**10-15-1 (H) 9 - Strategic and long-range business plans**

- A. Inpatient Behavioral Health Project Report/Action
- B. Competitive pay structure Report/Action
- C. Employee Retirement Plan 2022 Report/Action
- D. Arena Health Follow-up Report Action
- E. QHR Board Report November 21 Report/Action
- F. Projects 20-21 Report/Action

**15. Other**

Next Regular Meeting-

Discussion

**16. Adjournment**

Action