SIERRA VISTA HOSPITAL
GOVERNING BOARD REGULAR MEETING
MINUTES

August 27, 2026 **12:00pm** **Elephant Butte Lake RV Event Center**

1. The Governing Board of Sierra Vista Hospital met August 27, 2026 at Elephant Butte Lake RV Resort Event Center for a regular meeting. Bruce Swingle, Chairperson, called the meeting to order at 12:06.

2. Pledge of Allegiance –

3. Roll call – Jennifer Burns, Recording Secretary:

County:
Bruce Swingle, **Chair**, Present
Jesus Baray, Present

City:
Greg D'Amour, **Secretary**, Present
Edna Trager, Present

Village of Williamsburg:
Serina Bartoo, Vice-**Chair**, Present

There is a quorum of voting Governing Board members.

Ex-Officio:
Shauna Cameron, CEO, P
Amanda Cardona, VCW, A
Amber Vaughn, CM, A
Gary Whitehead, CM, TorC, A
Jim Paxon, Former JPC Chair, P

Support Staff:
Ming Huang, CFO, P
Heather Milton, HR, P
Karen Iacuone, IQD, P by Web
Dr. Sonia Seufer, COS, P
Aaron Dow, CIO, P
Laura Lebebur, Quality Director, P

Ovation:
Erika Sundrud, Present

4. Approval of Agenda

Serina Bartoo motioned to approve the agenda. Greg D'Amour seconded. Motion carried unanimously.

"Are there any items on this agenda that could cause a potential conflict of interest by any Governing Board Member?" None

5. Approval of minutes Bruce Swingle, Chairperson

A. July 30, 2026 Regular Meeting

Serina Bartoo motioned to approve the July 30, 2026 minutes. Greg D'Amour seconded. Motion carried unanimously.

6. Public Input – 3-minute limit

None

7. Old Business-

A. Capital Disposition - Ming Huang, CFO. We are no longer using any of the equipment on the disposition list. The list includes the old CT machine, two ambulances and OR equipment. Once the board approves the list, we will submit it to the state for approval. We will sell what we can and donate what we don't sell.

Greg D'Amour motioned to approve the equipment disposition list. Serina Bartoo seconded. Motion carried unanimously.

8. New Business-

A. Appointment of Committees - Bruce Swingle, Chairperson, asked Serina Bartoo to serve on the Finance Committee. There are no other changes to the current committee appointments. Bruce Swingle presented Serina Bartoo a certificate of appreciation for her service as board chairperson. "You served at a very difficult time."

B. Secretaries Report

Conflict of interest - Greg D'Amour, Secretary, reported that there are no conflicts of interest to report.

Dr. Seufer stated that there was a meeting last week with a Cerner representative. He seemed to understand the problems that we have been experiencing since the implementation of Cerner. He has emailed suggestions for improving the issues with referrals. He has been communicating with Aaron (CIO) about some of the other issues and hopefully, we will have some of these problems fixed. It seems like somebody is listening and we are optimistic about that. We have a new medical assistant starting today. The AI charting is fabulous.

9. Finance Committee- Bruce Swingle, Chairperson

A. July Financial Report - Ming Huang, CFO, directed board members to page FC 9. Patient days for July were 73, 14 days less than June. There were 791 outpatient visits, 33 less than June. The RHC had 559 visits, 28 more than June and the ER saw 682, 10 less than June. Days cash on hand at the end of July were 240 days. This is a decrease from June is due to payment of insurance in the amount of $1,688,310. Accounts receivable net days were 42 and accounts payable days were 19.

Gross patient revenue for July was $5,412,223. After subtracting deductions, we have net patient revenue of $2,344,250. After adding other operating revenue which includes HDAA and Pharmacy 340B program funds and non-operating revenue including GRT, mil levy and investment income, we have a total operating revenue of $3,778,886. Supply expenses are higher for July because of the 340B program. We have

higher revenue, but we also had higher drug expenses. Contract services included cyber security at $48,069, temporary CT rental of $37,500 and expenses for the Interim CNO who started at the end of July. Total operating expenses are $2,892,085. EBITDA is $886,800 which is a 23% margin.

Bruce Swingle asked about the other hospitals in New Mexico who were on the brink of closing before the HDAA funds kicked in. Erika Sundrud replied that this is a buffer period. The funds have definitely helped but we all have to do better every single day. Shauna stated that other hospitals have said that they wouldn't have made it. We have got to be sustainable on our own. We will not have these funds forever.

Greg D'Amour motioned to approve the finance report. Edna Trager seconded. Motion carried unanimously.

B. Capital Budget - Ming Huang, CFO. These are larger expenses that will need the board's approval. Priorities range from low to high and from FY27 to FY31. Lab, ER/ MedSurg, EMS, Pharmacy and Information systems are the primary departments on the FY27 five-year capital budget. Ming explained the details of the expected expenditures.

Greg D'Amour motioned to approve the FY27 Capital Budget. Serina Bartoo seconded. Motion carried unanimously.

C. GRT Payment Report - Ming Huang, CFO. This report is broken down by date, GRT amount received from the City of Truth or Consequences, City of Elephant Butte, Village of Williamsburg and Sierra County. Elephant Butte stopped paying the GRT in May 2023 and started paying again in January 2026. They did sign a repayment agreement and they are current. We received two payments in the month of July from the Village of Williamsburg, one for June and one for July. For FY26, we received $1,341,235.37 in GRT. We paid $1,392,907.18 to the NMFA for the loan. The difference is ($51,671.79) paid out of hospital operating revenue for FY26.

D. Authorized Signer on accounts - Ming Huang, CFO. Because Bruce Swingle is the new board chair, we need to remove Serina Bartoo as an authorized signer on our bank accounts and add Bruce.

Serina Bartoo motioned to remove herself as authorized signer on Bank of the Southwest accounts ending 4398 and 1829 and add Bruce Swingle as authorized signer. Greg D'Amour seconded. Motion carried unanimously.

10. Board Quality- Greg D'Amour, Chairperson

A. Policy Review

- Comprehensive Addiction and Recovery (CARA)
- Restraints and Seclusion
- Moderate Sedation "Conscious Sedation"
- Management of Behavioral Health and At-Risk Patient
- Administration of Blood or Blood Products
- SPD SOP
- High Alert and Look-Alike/ Sound -Alike Medications

Greg D'Amour stated that Board Quality met on Wednesday, August 26, 2026 and reviewed these policies. All policies have been reviewed and approved by Medical Staff. Based on the recommendation of the Board Quality Committee, Greg D'Amour motioned approval of all above listed policies. Edna Trager seconded. Motion carried unanimously.

B. Infection Control Authority- Greg D'Amour stated that annually, the Medical Staff appoints an Infection Control Authority for the hospital. They have re-appointed Bettina Fitzgerald.

Greg D'Amour motioned based on the recommendation of the Board Quality Committee, approval of the appointment of Bettina Fitzgerald as Infection Control Authority. Serina Bartoo seconded. Motion carried unanimously.

11. Administrative Reports

A. Human Resources - Heather Milton, HR Director. Staffing has not had much change but there has been restructuring. The numbers are stable. Our utilized FTE count has gone down from 211 in June to 189 in July. Based on productivity, the targeted FTE count has been lowered to 185. The only change in vacancies is the Acute care MedSurg manager position has been filled. The turnover rate appears high, but it is only based on one month.

We have a Quality and Risk Director; Laura Ledebur started with us this week. Targeted leadership training will start in September providing leaders with targeted education on leadership responsibilities, workforce management, communication, and key human resources topics. A committee has been created for enhanced onboarding and orientation. Two orientations will be held every quarter. Current staff will attend once per year, and new hires will attend at the next available orientation after their hire date. The first orientation will be on October 8th.

1. SVH Personnel Policy Sections – This will be tabled for now as the policies will go through our policy review committee first and then come to the board.

B. CNO Report – Shauna Cameron, CEO for Marsha Sensat, ICNO. We have our night shift coverage for house supervisor and continue to look for weekend day and nighttime coverage. We have filled the MedSurg manager position. Interviews are pending for ED manager. We split the education and clinical informatics position so we will have a Cerner clinical informatics person house wide and a clinical educator house wide.

We have run mock codes for training for our nurses in the ER and will do some for MedSurg as well. Annual competencies will be held in October. We have been looking at our conditions of participation for CMS and going through each department to make sure that we are survey ready and following regulations as we should. We fix things that we find immediately. For larger issues, we put together an action plan and work with the managers to take care of them. Educational opportunities based on high-risk low volume have been identified. "Just in time" training is also being provided by Marsha in real time situations.

Edna Trager asked about filling the Mammo Tech position. Heather Milton stated that it is a challenging position to fill. Our previous tech is filling in PRN, and we do have some interest in the position.

C. CEO Report - Shauna Cameron, CEO. Stated that she has been out in the community in our primary and secondary service areas including the T or C farmer's market. Comments have been positive and many expressed that they have seen good changes at the hospital. We went to Hillsboro on Monday of this week and talked to a group of 30 people. We want to know what they need from us and how we can help in their community. They asked if there was a possibility of a mobile unit for both behavioral health and medical. Transportation to and from the hospital is an issue for them. We could do telehealth visits to start. After more community discussions, we will work on what will work best to serve our patients in the outlying community. The internet connection should be checked for strength.

The Health Fair will be on September 17th starting at 3:30. We have people coming from Las Cruces and the County to set up booths. There will be a salsa competition with our local restaurants. There will be music, shows and a petting zoo. This will be huge.

We did get the funds for the boiler. Once the paperwork is done, we will order the boiler and get it installed. We received $840,000 through the Rural Health Care delivery fund. Part of those funds are for Cerner optimization and registration software. Patients will be able to register for their appointment through their phone or online.

Jared Holman will be starting in the RHC in September. We are waiting for our results from Ovation for the RHC assessment. Our pathologist, Jeremy Parsons, has resigned and is moving back to Virginia. We have an interim that will fill in for him until we can find a permanent replacement.

D. Governing Board - Bruce Swingle, Chair, reiterated his appreciation of Serina Bartoo's leadership as Chairperson.

Jim Paxon, former JPC Chairperson, stated that this is his last meeting. The JPC met on August 20th. Jim is terming out as County Commissioner. Jim joined the JPC when the new hospital was under construction and it was an exciting time. There have been no periods of less excitement since. There have been so many accomplishments that the JPC and Governing Board have worked together on. Two of the major accomplishments we've seen is getting through the withdrawal of Elephant Butte and reducing the size of both boards. Both boards are much more agile, agendas are easier to get through, and the cooperation of both boards is at an all-time high. We are in the best position that we can be. Mayor Deb Stubblefield was elected as Chairperson of the JPC and Mayor Rolf Hechler was elected Vice-Chair. This Governing board doesn't have any "can't"; it's only got "let's get out and do!"

Bruce Swingle thanked Jim for his service as Chairperson on the JPC.

Motion to Close Meeting:

Greg D'Amour motioned to close the meeting. Serina Bartoo seconded. Bruce Swingle read the following:

12. Executive Session – In accordance with Open Meetings Act, **NMSA 1978, Chapter 10, Article 15, Section 10-15-1 (H) 2,7,9 including credentialing under NM Review Organization Immunity Act, NMSA Section 41-2E (8) and 41-9-5 the Governing Board will vote to close the meeting to discuss the following items:**

Order of business to be determined by Chairperson:

10-15-1(H) 2 – Limited Personnel Matters

A. Privileges — Shauna Cameron, CEO

Initial Appointments (6-month provisional):

Stephnie Leeson, FNP-C

Jocelyn Fiachetti, LCSW

Two-year Reappointment:

Nichelle Vigil, NP

RadPartners Reappointment:

Elaina Zabak, MD

Kwasi Addae-Mensah, MD

10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation

A. Risk Report — Shauna Cameron, CEO

10-15-1 (H) 9 – Public Hospital Board Meetings- Strategic and long-range business plans

A. Ovation Report to Board	Erika Sundrud, Ovation
1. Strategic Plan	
B. QAPI FY26	Karen Iacuone, Quality
C. Quality Report/ Update	Karen Iacuone, Quality
D. Committee Review Summaries	Karen Iacuone, Quality
E. Patient Safety Dashboard	Karen Iacuone, Quality
F. Joint Conference Committee (JCC) Update	Edna Trager / Shauna Cameron
G. MFP Revision Update	Shauna Cameron, CEO
H. Cyber Security Update	Aaron Dow, CIO
I. CEO Discussion with Board	Shauna Cameron, CEO

Roll Call to Close Meeting:

Jesus Baray – Y Greg D'Amour – Y
Serina Bartoo – Y Edna Trager – Y Bruce Swingle - Y

13. Re-Open Meeting – As required by **Section 10-15-1(J), NMSA 1978 matters discussed in executive session were limited only to those specified in the motion to close the meeting.**

10-15-1(H) 2 – Limited Personnel Matters

A. Privileges — Action

Initial Appointments (6-month provisional):
Stephnie Leeson, FNP-C
Jocelyn Fiachetti, LCSW
Two-year Reappointment:
Nichelle Vigil, NP
RadPartners Reappointment:
Elaina Zabak, MD
Kwasi Addae-Mensah, MD

Greg D'Amour motioned based on the recommendation of the Board Quality Committee, approval of all above listed privileges. Serina Bartoo seconded. Motion carried unanimously.

10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation

A. Risk Report — No Action

10-15-1 (H) 9 - Public Hospital Board Meetings- Strategic and long-range business plans

A. Ovation Report to Board	No Action
1. Strategic Plan	No Action

B. QAPI FY26

Jesus Baray motioned based on the recommendation of the Board Quality committee, approval of the QAPI FY26 plan. Edna Trager seconded. Motion carried unanimously.

C. Quality Report/ Update	No Action
D. Committee Review Summaries	No Action
E. Patient Safety Dashboard	No Action
F. Joint Conference Committee (JCC) Update	No Action
G. MFP Revision Update	No Action

H. Cyber Security Update	No Action
I. CEO Discussion with Board	Discussion

14. Other

The next regular Governing Board meeting will be held on September 24, 2026 at 12:00. Finance Committee will meet at 11:00 on September 24, 2026 and Board Quality will meet on Wednesday, September 23, 2026 at 10:00.

15. Adjournment

Serina Bartoo motioned to adjourn. Greg D'Amour seconded. Motion carried unanimously.

JB

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Jennifer Burns, Recording Secretary

BS 9/24/2026

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Bruce Swingle, Chairperson Approved