SIERRA VISTA HOSPITAL
GOVERNING BOARD REGULAR MEETING
MINUTES

June 23, 2026 **12:00pm** **Elephant Butte Lake RV Event Center**

1. The Governing Board of Sierra Vista Hospital met June 23, 2026 at Elephant Butte Lake RV Resort Event Center for a regular meeting. Serina Bartoo, Chairperson, called the meeting to order at 12:00.

2. Pledge of Allegiance –

3. Roll call – Jennifer Burns, Recording Secretary:

County:
Bruce Swingle, **Vice Chair**, Present
Jesus Baray, Present

City:
Greg D'Amour, **Secretary**, Present by Webex
Edna Trager, Present

Village of Williamsburg:
Serina Bartoo, **Chair**, Present

There is a quorum of voting Governing Board members.

Ex-Officio:
Shauna Cameron, CEO, P
Amanda Cardona, VCW, A
Amber Vaughn, CM, A
Gary Whitehead, CM, TorC, A
Jim Paxon, JPC Chair, P

Support Staff:
Ming Huang, CFO, P
Heather Milton, HR, P
Zach Heard, PXO, P
Dr. Sonia Seufer, COS, P
Aaron Dow, CIO, P

Ovation:

4. Approval of Agenda - Serina Bartoo, Chair, stated that the agenda needs to be amended under Limited Personnel Matters, privileges. Grace White may be added to the ESS roster for SVH some day but not at this time.

Bruce Swinge motioned to amend the agenda as stated. Edna Trager seconded. Motion carried unanimously.

"Are there any items on this agenda that could cause a potential conflict of interest for any Governing Board member?" None

5. Approval of Minutes Serina Bartoo, Chair

A. May 27, 2026 Regular meeting

Bruce Swingle motioned to approve the May 27, 2026 minutes. Greg D'Amour seconded. Motion carried unanimously.

6. Public Input – None

7. Old Business Serina Bartoo, Chair

None

8. New Business

A. Medical Staff Report – Sonia Seufer, COS. Amanda Williams started in the walk-in clinic today and has already seen four patients. We have been using the AI Scribe for about a month, and it is fabulous! Kellye Foster (Director of Physician Services RHC) met with representatives from Senator Heinrich, Senator Lujan and Congress woman Hernandez at the invitation of the National Association of Rural Health Clinics to discuss the problems that we see with rural health in New Mexico. The first was having telehealth apply to primary care not just behavioral health. There was talk about expanding behavioral health, recruitment and retention of providers and "grow your own" programs encouraging local members of the community to go through the program and exposing them to healthcare careers. There is an opportunity and $1.2 million available in funds for a project that Senator Heinrich wants to do with SVH.

B. Strategic Plan 2026-2028 – Shauna Cameron stated that the framework for the strategic plan is in the packet and was sent out for review. We will be meeting with Ovation again to put together an action plan.

Jesus Baray motioned to accept the Strategic Plan 2026-2028. Edna Trager seconded. Motion carried unanimously.

9. Finance Committee- Bruce Swingle, Chairperson

A. May Financial Report - Ming Huang, CFO, directed the board to page FC 7. Total patient days were 153, 65 more than April. There were 821 outpatient visits, 97 visits less than April. There were 528 RHC visits, 59 less than April and 751 ER visits, 75 more than April. Days cash on hand at the end of May were 243 days. Accounts receivable net days were 41 and accounts payable days were 12.

Gross patient revenue for May was $5,586,473. Contractual allowances is lower because we received the Medicare settlement of $347,213. Other operating revenue is $1,778,901 including $609,298 from the pharmacy 340B program and $1,169,200 from HDAA. Non-operating revenue is $2,106,701. We received $1,215,790 from the New Mexico Medicaid Twenty Smallest Rural Hospitals grant and $331,435 from the Rural Health Care Delivery Fund. Salary expenses are hirer because we paid the provider quarterly productivity incentive. Supplies are higher because of the 340B program. Other operating expenses includes recruitment for new providers. EBITDA for May is $3,721,223 which is a 55% margin.

Year to date, EBITDA is $13,181,882. Subtracting $8.8 million from HDAA, $1.1 million from Senate bill 161, $1.2 million from 20 Smallest Rural Hospitals and $770,000 from the rural healthcare delivery fund totaling $12 million, we still have a positive EBITDA of $1.3 million which is a 4% margin. This is the income from operations.

Total cash increased from $18,786,863 in April to $22,125,924 in May because of the funds and grants mentioned above. Bruce Swingle stated that finances are very strong over where we were a year ago.

Bruce Swingle motioned based on the recommendation of the finance committee, approval of the May financial report. Jesus Baray seconded. Serina Bartoo asked Ming to explain reporting of the HDAA funds to the state. Ming stated that for the money received in calendar year 2024 which is about $5 million, we will need to report in August this year how we applied those funds. We can use those funds for salary increases, purchase of the ambulance and the CT. For calendar year 2025 we will report in August of 2027. We received about $10 million in 2025. Motion carried unanimously.

10. Board Quality/ Compliance Committee- Serin Bartoo for Greg D'Amour, Chairperson

A. Certification of Emergency Mental Health Evaluation and Care (form)- Shauna Cameron explained that the state of New Mexico has laws in place for patients that come into the hospital and are having suicidal ideation or homicidal ideation for their protection and others. One of the things that is required by the state when a patient comes in expressing either suicidal or homicidal ideation means a 72-hour hold. This is for the patient's safety. This form needs to be filled out and then we find an accepting hospital for the 72-hour hold. They are not allowed to leave AMA. This is also true for patients who come to the RHC through behavioral health.

Jesus Baray motioned based on the recommendation of the Board Quality Committee approval of the Certification of Emergency Mental Health Evaluation and Care form. Bruce Swingle seconded. Motion carried unanimously.

11. Administrative Reports

A. Human Resources - Heather Milton, HR Director. We are trending down to reach our FTE goal that matches our productivity. Utilized FTE count is 196.75 and our target is 195. We are restructuring our nursing leadership so that may change a little bit. We currently have four house supervisors that are essentially nurse leadership for every shift. We are changing that to have a manager of the emergency department, a manager of the MedSurg unit and then three house supervisors to rotate shifts through the night and the weekend. They will report back any oversight to the managers. The accountability factor will change every 12 hours. The turnover rate is healthier than originally thought.

Additional sections of the SVH Master Personnel Policy will be presented in July in conjunction with the FY2027 budget process. Annual evaluations are due by June 30, 2026.

The de-escalation training classes will be completed today. Training will transition to the crisis intervention team training for designated responders and security personnel. Workplace culture and experience of care and leadership development is still pending and will be updated next month.

B. CEO Report – Shauna Cameron, CEO. Monthly meetings are taking place with the VA Admin, Otes. It is going well. We will be looking at contracts we have had with them in the past. We want to support them and the patients. The NMHA meeting was held in Ruidoso. Shauna attended and met with as many CEOs as possible. The RHN meeting was also held with the other ten rural hospitals in New Mexico. The rural health transformation fund grants are open, and we are trying to figure out how our region can work together to best utilize those funds. Amanda Williams has started in the walk-in clinic.

Stephnie Leeson will be starting in the walk-in mid-August. We continue to recruit for another primary care MD. Jared Holman, NP, will be starting in the clinic in September. Dr. Diocares, Nichelle Vigil and Estela Rubin have renewed contracts.

Regarding Community Outreach, a calendar of events was presented last month and has been updated to include Community workshops throughout the area including Hillsboro, Chloride/ Winston, Caballo, Arrey/ Derry, Cuchillo, Monticello and Elephant Butte. This is an opportunity to spread the word about what we do and find out what the communities need from us. Lunch and learn is hosted every month at the hospital and our Health Fair will be held in September on the 17th from 3:30 to 10:00. A billboard (picture in packet) is available right next to the new EMS building. The north side of the billboard could be ours. We will be starting some radio spots on the local station with a variety of topics each month.

The ambulance building drawings are done and we have pricing that we will go over in closed session. The Master Facility Plan will be revised since we are moving EMS offsite.

Omni Alert is a communications platform that will alert staff through their computer at their desk or through their phone in the event of an active shooter or any threat to staff or patients. It can also be used for other notifications such as phones are down, internet is out etc.

- NMHA PAC Committee Funds – This is a request to NM Hospitals for donations to the PAC that will be used for lobbying expenses and efforts. No action is needed on this item

C. Governing Board - Serina Bartoo, Chair. The JPC did approve the Governing Board Bylaws at their meeting on June 18th. Thank you, Bruce and Greg, and all involved in getting this done.

Motion to close the meeting:

Bruce Swingle motioned to close the meeting. Jesus Baray seconded. Serina Bartoo read the following:

12. Executive Session – In accordance with Open Meetings Act, **NMSA 1978, Chapter 10, Article 15, Section 10-15-1 (H) 2, 7 and 9 including credentialing under NM Review Organization Immunity Act, NMSA Section 41-2E (8) and 41-9-5** the Governing Board will vote to close the meeting to discuss the following items:

Order of business to be determined by Chairperson-

10-15-1 (H) 2 – Limited Personnel Matters

A. Privileges- Shauna Cameron

Provisional:

~~Grace White, MD (ESS)~~

Amanda Williams, NP (Walk-in Clinic)

RadPartners Reappointment:

Sunthosh Madireddi, MD

Tony Maung, MD

Nicholas Yurko, MD

Terms:

Dr. Toikus Westbrook (ESS)

Peace Chukwuma, CNP

B. CEO Evaluation Serina Bartoo

C. CEO Contract Serina Bartoo

D. Interim CNO Contract Shauna Cameron

10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation

A. Risk Report Heather Johnson

10-15-1 (H) 9 – Public Hospital Board Meetings

A. Ovation Report to Board
B. HUB Insurance Proposal Shauna Cameron
C. MFP Progress Report Shauna Cameron
D. EMS Building Shauna Cameron
E. IT Report Aaron Dow
F. QAPI Update FY26
G. CEO Discussion with Board Shauna Cameron

Roll call vote to close meeting:

Bruce Swingle – Y Jesus Baray – Y
Greg D'Amour – Y Edna Trager – Y Serina Bartoo - Y

13. Re-open meeting – As required by **Section 10-15-1 (J), NMSA 1978** matters discussed in executive session were limited to only those items specified in the motion to close the meeting.

10-15-1 (H) 2 – Limited Personnel Matters

A. Privileges- Action

Provisional:

~~Grace White, MD (ESS)~~

Amanda Williams, NP (Walk-in Clinic)

RadPartners Reappointment:

Sunthosh Madireddi, MD
Tony Maung, MD
Nicholas Yurko, MD

Terms:

Dr. Toikus Westbrook (ESS)
Peace Chukwuma, CNP

Jesus Baray motioned to approve the above listed privileges. Edna Trager seconded. Motion carried unanimously.

B. CEO Evaluation

Jesus Baray motioned to accept the CEO evaluation. Bruce Swingle seconded. Motion carried unanimously.

C. CEO Contract

Bruce Swingle motioned to recognize the CEO for her outstanding work and increase her salary effective July 1st as discussed in executive session. Jesus Baray seconded. Motion carried unanimously.

D. Interim CNO Contract – No action. This can fall under the provider contract provision of the Bylaws.

10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation

A. Risk Report No Action

10-15-1 (H) 9 – Public Hospital Board Meetings

A. Ovation Report to Board No Action

B. HUB Insurance Proposal

Jesus Baray motioned to approve the HUB Insurance proposal with the addition of an additional $1 million in coverage for Cyber Security for a total of $2 million. Edna Trager seconded. Motion carried unanimously.

C. MFP Progress Report

Edna Trager motioned to accept the MFP as presented. Jesus Baray seconded. Motion carried unanimously.

D. EMS Building

Bruce Swingle motioned to approve the EMS construction as presented. Jesus Baray seconded. Motion carried unanimously.

E. IT Report No Action

F. QAPI Update FY26

Jesus Baray motioned to approve the QAPI update FY26 draft as presented. Edna Trager seconded. Motion carried unanimously.

G. CEO Discussion with Board Discussion

14. Other

Next meeting – July 30, 2026 Regular/ Annual Meeting at 12:00. Finance Committee will meet on July 30, 2026 at 11:00. Board Quality will be held on Monday July 27, 2026 at 10:00.

15. Adjournment

Jesus Baray motioned to adjourn. Edna Trager seconded. Motion carried unanimously.

JB

_____

Jennifer Burns, Recording Secretary

SB 7/30/26

_____ _____

Serina Bartoo, Chairperson Approved