



SIERRA VISTA HOSPITAL GOVERNING BOARD REGULAR MEETING MINUTES

May 27, 2026

12:00pm

Elephant Butte Lake RV Event Center

1. The Governing Board of Sierra Vista Hospital met May 27, 2026 at Elephant Butte Lake RV Resort Event Center for a regular meeting. Bruce Swingle, Vice-Chairperson, called the meeting to order at 12:00.

2. Pledge of Allegiance –

3. Roll call – Jennifer Burns, Recording Secretary:

County:

Bruce Swingle, **Vice Chair**, Present
Jesus Baray, Present by Webex

City:

Greg D’Amour, **Secretary**, Present
Edna Trager, Present

Village of Williamsburg:

Serina Bartoo, **Chair**, Absent

There is a quorum of voting Governing Board members.

Ex-Officio:

Shauna Cameron, CEO, P
Amanda Cardona, VCW, A
Amber Vaughn, CM, A
Gary Whitehead, CM, TorC, A
Jim Paxon, JPC Chair, P

Support Staff:

Ming Huang, CFO, P
Heather Milton, HR, P
Zach Heard, PXO, P
Dr. Sonia Seuffer, COS, P

Ovation:

Karen Iacuone, P

Guest:

Michelle Atwell, SCRDA

4. Approval of Agenda Bruce Swingle, Vice Chair

Greg D'Amour motioned to approve the agenda. Edna Trager seconded. Motion carried unanimously.

“Are there any items on this agenda that could cause a potential conflict of interest for any Governing Board member?” None

5. Approval of Minutes Bruce Swingle, Vice Chair

A. April 23, 2023~~6~~ Special meeting

Greg D'Amour motioned to approve the April 23, 2026 special meeting minutes. Edna Trager seconded. Motion carried unanimously.

B. April 28, 2026 Regular meeting

Edna Trager motioned to approve the April 28, 2026 regular meeting minutes. Greg D'Amour seconded. Motion carried unanimously.

6. Public Input – 3-minute limit

7. Old Business Bruce Swingle, Vice Chair

A. SCRDA Contract- Bruce Swingle stated that the contract came to the board last month. With new board members and a new CEO, it was best to get a better understanding of the contract before approval. Michelle Atwell, director of SCRDA, stated that the contract, generally, is always the same. The amount that each entity pays in is a percentage-based usage. The majority of funding for SCRDA is through our emergency communications GRT which is calculated at \$700,000 for next fiscal year. We do see a significant increase for fiscal year 2028. SVH/ EMS is the third highest contributor based on usage. All contributors had an increase this year due to five-year cycle upgrades for radio communications and other various increases and improvements.

Greg D'Amour motioned to accept the SCRDA contract as presented. Edna Trager seconded. Motion carried unanimously.

8. New Business

A. Medical Staff Report – Sonia Seuffer, COS. All of our providers are extremely happy with the AI scribe system. Using our phones, everything discussed in the visit will go directly into the patient's electronic file record. This eliminates us from having to type on a laptop while the patient is telling us their complaints and gives us a much more accurate account of the patient's visit and needs. The records and notes are very accurate and complete. The system does not include conversation that is not related to their healthcare. It is an amazing system and will save us time and allow us to see more patients.

9. Finance Committee- Bruce Swingle, Chairperson

A. April Financial Report- Ming Huang, CFO, directed board members to page FC 8 of their packets. Total patient days in April were 88, 54 days less than March. Outpatient visits were 918, 11 less than March. The RHC had 587 visits, 27 less than March and the ER had 676 visits, 37 less than March. Days cash on hand at the end of April was 208 days. Accounts receivable net days were 39 and accounts payable days were 12.

Most departments decreased in April. Observation patient days, laboratory, CT and mammograms and sleep studies increased.

Gross patient revenue for April was \$5,489,244. Net patient revenue was \$2,509,591. Other operating revenue was \$816,930 and non-operating revenue was \$304,617 for total operating revenue of \$3,631,138. Total operating expense was \$2,657,553. Supplies and contract services were lower than

budget. EBITDA was \$973,585 which is a 27% margin. Year to date, EBITDA is \$9,460,659 which is a 26% margin. This total includes \$7.6 million from HDAA, \$1.5 million from Senate Bill 161 and grants.

Total cash at the end of April was \$18,786,863. When we start using the HDAA money, the balance will come down.

Bruce Swingle motioned based on the recommendation of the Finance Committee, approval of the April finance report. Edna Trager seconded. Motion carried unanimously.

10. Board Quality/ Compliance Committee- Greg D'Amour, Chairperson

No Meeting

11. Bylaws Committee- Greg D'Amour & Bruce Swingle

A. Approval of final revised Bylaws. Bruce Swingle stated that all changes discussed at the last few governing board meetings were made to the bylaws including the following:

- All references to Elephant Butte were deleted.
- Governing Board membership was changed to 5 members.
- Committee membership was changed to 2 members.
- The GB CEO Ad hoc committee membership was defined as Chairperson, Vice-chair and secretary of the Governing Board.
- Definition of what can cause censure of a member of the Governing Board was added.
- Verbiage relating to the Organization Chart was revised. (impact on the budget was deleted)
- The word acquire was added to delegated JPC actions as it relates to real estate.
- Item (d) under 4.2 Chairperson was added regarding signatures.
- Under Administration, (g)- a paragraph was added allowing the CEO to execute provider contracts without prior board approval under strict parameters.

Some minor wording was changed at the recommendation of Deb Mann, Sutin Law Firm. The final draft has been reviewed and approved by Deb Mann.

Greg D'Amour motioned to approve the bylaws as presented. Jesus Baray seconded. Motion carried unanimously. Jim Paxon, JPC Chairperson, stated that the JPC will review the bylaws on June 18th at their quarterly meeting. The changes are appropriate and there shouldn't be any problem approving them.

12. Administrative Reports

A. Human Resources - Heather Milton, HR Director. The staffing matrix remains stable with decreases in agency and contract personnel. As international nurses complete their hours, we can move them over to full-time staff and contract numbers will come down. There was a slight uptick in FTE utilization. Everything in the 10-month trend is trending up or down appropriately. There is an increase in vacancies, and our turnover rate is at 8.2%

Updates remain consistent as many projects are wrapping up. De-escalation training is in progress and will wrap up on July 10th. We celebrated an extended hospital week and had something for our staff every day. On gratitude day we handed out gifts to all employees and filled a gratitude board with praise for staff and departments.

We are still trying to fill the Physical Therapist position which is currently held by an agency provider. PTs are very hard to find.

B. CEO Report - Shauna Cameron, CEO. A follow up article did run in the Sentinel two weeks ago clarifying any questions about the baby box. 300 life jackets were handed out over the Memorial Day

weekend. 15 jackets were donated to the local swimming pool. The plan for the EMS building has been sent out for official design. The plan itself did not change from what the board saw last time. We are ready to accept bids on construction and get started.

Phil Stubblefield from Ovation will be working with Zach on compliance. Ovation comes in twice per year to give us updates and suggestions. This is part of the Ovation contract.

C. Governing Board - Bruce Swingle, Vice Chair. No report.

Motion to close the meeting:

Greg D'Amour motioned to close the meeting. Edna Trager seconded. Bruce Swingle read the following:

13. Executive Session – In accordance with Open Meetings Act, **NMSA 1978, Chapter 10, Article 15, Section 10-15-1 (H) 2, 7 and 9 including credentialing under NM Review Organization Immunity Act, NMSA Section 41-2E (8) and 41-9-5** the Governing Board will vote to close the meeting to discuss the following items:

Order of business to be determined by Chairperson-

10-15-1 (H) 2 – Limited Personnel Matters

A. Privileges- Shauna Cameron

Initial:

Charles Peter Pluto, III, MD

RadPartners Reappointments:

Jerry Allen Powell, Jr., MD
Michael Steven La Pointe, MD
Jeffery Allen Walker, MD
Henry Mason Jones, MD
Jose Arjona, MD

Two-year Reappointment:

Estela Rubin, CFNP

Additional privileges: ESS Hospitalist Providers / ER privileges

Ryan Kronen, MD
Matthew Peters, NP

B. Provider Contracts Shauna Cameron

C. Ovation Interim Director of Quality Shauna Cameron

10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation

A. Risk Report Heather Johnson

10-15-1 (H) 9 – Public Hospital Board Meetings

A. Ovation Report to Board Erika Sundrud

B. IT Security Update	Aaron Dow
C. Quality / PXO Summary	Karen Iacuone
D. MFP Update	Shauna Cameron
E. CEO Discussion with Board	Shauna Cameron

Roll call vote to close meeting:

Bruce Swingle – Y	Edna Trager – Y
Jesus Baray – Y	Greg D’Amour - Y

14. Re-open meeting – As required by **Section 10-15-1 (J), NMSA 1978** matters discussed in executive session were limited to only those items specified in the motion to close the meeting.

10-15-1 (H) 2 – Limited Personnel Matters

A. Privileges-

Initial:

Charles Peter Pluto, III, MD

RadPartners Reappointments:

- Jerry Allen Powell, Jr., MD
- Michael Steven La Pointe, MD
- Jeffery Allen Walker, MD
- Henry Mason Jones, MD
- Jose Arjona, MD

Two-year Reappointment:

Estela Rubin, CFNP

Additional privileges: ESS Hospitalist Providers / ER privileges

- Ryan Kronen, MD
- Matthew Peters, NP

Greg D’Amour motioned to approve all privileges listed above. Edna Trager seconded. Motion carried unanimously.

- B. Provider Contracts – No action
- C. Ovation Interim Director of Quality – No action

10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation

- A. Risk Report – No action

10-15-1 (H) 9 – Public Hospital Board Meetings

- A. Ovation Report to Board – No action
- B. IT Security Update – No action
- C. Quality / PXO Summary – No action
- D. MFP Update – No action
- E. CEO Discussion with Board – No action

15. Other

Next regular meeting Tuesday, June 23, 2026 at 12:00. Finance Committee will meet at 11:30.
Board Quality/ Compliance will meet on Monday, June 22, 2026 at 10:00.

16. Adjournment

Greg D'Amour motioned to adjourn.

JB

Jennifer Burns, Recording Secretary

BS

Bruce Swingle, Vice-Chairperson

6/23/26

Approved