



SIERRA VISTA HOSPITAL GOVERNING BOARD REGULAR MEETING MINUTES

March 24, 2026

12:00pm

Elephant Butte Lake RV Event Center

1. The Governing Board of Sierra Vista Hospital met March 24, 2026 at Elephant Butte Lake RV Resort Event Center for a regular meeting. Serina Bartoo, Chairperson, called the meeting to order at 12:00.

2. Pledge of Allegiance –

3. Roll call – Jennifer Burns, Recording Secretary:

County:

Bruce Swingle, **Vice Chair**, Present
Jesus Baray, Present

City:

Greg D’Amour, **Secretary**, Present
Edna Trager, Present

Village of Williamsburg:

Serina Bartoo, **Chair**, Present

There is a quorum of voting Governing Board members.

Ex-Officio:

Shauna Cameron, CEO, P
Amanda Cardona, VCW, A
Amber Vaughn, CM, A
Gary Whitehead, CM, TorC, A
Jim Paxon, JPC Chair, A
Deb Stubblefield, JPC Vice Chair, P

Support Staff:

Ming Huang, CFO, P
Sheila Adams, CNO, A
Heather Milton, HR, P
Zach Heard, PXO, P
Dr. Sonia Seuffer, COS, A
Gera Johnson, Quality and Risk, P

Ovation:

Erika Sundrud, P

4. Approval of Agenda

Serina Bartoo, Chair

Jesus Baray motioned approval of the agenda. Greg D'Amour seconded. Motion carried unanimously.

“Are there any items on this agenda that could cause a potential conflict of interest for any Governing Board member?”

None

5. Approval of Minutes Serina Bartoo, Chair

A. March 12, 2026 Special Meeting

B. February 24, 2026 Regular Meeting

Bruce Swingle motioned approval of the March and February minutes. Jesus Baray seconded. Motion carried unanimously.

6. Public Input – None

7. Old Business Serina Bartoo, Chair

A. Bylaws – Serina Bartoo asked that the Bylaws Committee review the changes made at the February meeting for accuracy and consider the addition of the paragraph regarding contracts. Once this has been done, the final Bylaws will be sent to Deb Mann for review.

8. New Business

A. Medical Staff Report - Dr. Sonia Seufer was not available for the meeting today. No report.

9. Finance Committee- Bruce Swingle, Chairperson

A. February Financial Report – Bruce Swingle stated that the Finance Committee did meet this morning and reviewed the most excellent February Financial Report. Ming Huang, CFO, directed board members to page FC 8 of the packet. Total patient days in February were 127, one day less than January. There were 855 outpatient visits, 31 more than January. The RHC had 649 visits, 54 less than January and the ER had 650 visits, 53 less than January. Total days cash on hand at the end of February were 187 which equals \$16,963,492. Account receivable net days were 39 and accounts payable days were 15. February is a short month with 28 days. The clinic was open 22 days in February.

Acute patient days decreased but swing bed patient days increased. The ambulance service had 236 ALS/BLS runs, 191 911 calls and 45 transfers. Laboratory visits decreased, Physical Therapy increased and most services in radiology increased.

Bruce Swingle pointed out that we only transfer less than 10% of the patients that come to our ER. 90% of the patients who come to our ER are treated at our ER and provided very good care.

Ming continued with the income statement on page FC 12. Gross patient revenue was \$4,887,668. Contract allowance is lower due to the \$213,000 cost report payable that was actually a receivable. It was recorded incorrectly in January and reversed in February. Net patient revenue was \$3,088,170. Other operating revenue included \$749,027 HDAA receivable. Non-operating revenue includes \$39,871 from a trauma grant and \$10,000 for the Safe Haven Baby Box. Total operating revenue was \$4,310,637. Total operating expenses were \$2,406,626. Contract services were lower because we received the cyber insurance claim payment of \$63,950 and we have a decrease in agency and contract employees.

We ended the month with EBITDA of \$1,904,011 which is a 44% margin. Year to date, EBITDA is \$7,377,890 which is a 25% margin.

At the end of February, we had \$16,963,492 in the bank. EBITDA is in the green on the finance dashboard report. Payroll expenses are higher than budget and is in the red because we have less agency/ contracts and more SVH employees. Contract services is in the green. Under operations, we

have lower patient days in acute and swing bed and lower visits to the clinic and outpatient services year to date compared to the budget.

Bruce Swingle motioned based on the recommendation of the Finance Committee, approval of the February Financial report. Edna Trager seconded. Motion carried unanimously.

10. Board Quality/ Compliance Committee- Greg D'Amour, Chairperson

A. CMS Quality Innovation Participation – Greg D'Amour stated that the Board Quality Committee met on Monday and reviewed the CMS Quality Innovation program. Shauna Cameron explained that this is a free, five-year program that will help us with RCA (route cause analysis) reports and provide educational pieces for a total of 40 credit hours.

11. Joint Conference Committee- Greg D'Amour

A. First meeting to be held April 14, 2026. Greg D'Amour reported that Shauna has met with medical staff and they have selected their representatives for this committee. The first meeting will establish where we are, what we need to accomplish and how we will move forward. The JCC will act as the liaison between the medical staff and the Governing Board. We will push for quality and safety and strategy for the hospital.

12. Administrative Reports

A. Human Resources - Heather Milton, HR Director. One of our contract nurses has become an employee of SVH, which is helping contract numbers trend down. Agency staffing, over the last eight months, is down 4.6%. Contract is down 1.7%, full-time is up 8.8%, independent contractors are up 0.9%, part-time is down 1.1%, PRN is stable, temporary is down 2.5% and overall utilized FTE is down 5.4%. We have a respiratory therapist being interviewed to help fill our vacancies. We have contracted with Clinical Strategy Partners to place a physician and licensed clinical social worker. Our turnover rate is 6.9%.

The SVH Master Personnel Policy sections approved by the board have been implemented and orientation sessions with leadership are wrapping up. The next orientation phase will focus on staff. The second-stage release of additional policy sections is targeted for completion by April 30, 2026.

The employee satisfaction survey results have been completed. Exit interview surveys are now a standard process. In process improvements include job description updates and evaluating current HR compliance with Joint Commission's 2026 National Performance Goals 11 & 12.

B. CNO Report - Sheila Adams, CNO. Shauna Cameron gave this report in Sheila's absence. We have an increase in nursing unit patients including swing bed patients. Infection prevention has started a campaign to increase compliance with hand hygiene. Outpatient infusions have increased averaging three to four per week. The antibiotic resistance project is going well however we do not have a projected completion date. We did apply to CMS for an exemption for 2026.

C. CEO Report - Shauna Cameron, CEO, we are bringing in deescalation training for staff through a third-party using funds from a behavioral health grant. There was a three-day workshop in Socorro regarding the SB3 bill which is a grant for behavioral health in region seven. The effort will focus on working together within the four counties that make up region seven instead of competing for the funds individually. We came up with five priority buckets which includes behavioral health service expansion, community wellness, prevention and stigma reduction, housing, transportation and basic needs, workforce development and youth engagement, mentoring and access to school based behavioral health services.

Amanda Williams will be starting on June 15th in the walk-in clinic.

The blessing for the Safe Haven Baby Box will be on April 21st. Our legislators will attend and it will be held at 1:00. Board self evals will come out before the next board meeting in April.

D. Governing Board - Serina Bartoo, Chair. KUDOS to our EMS! We are so blessed to have great employees. EMS was at the two-day gymkhana event for the kids. They are very present in our community.

Motion to close the meeting:

Greg D'Amour motioned to close the meeting. Jesus Baray seconded. Serina Bartoo read the following:

13. Executive Session – In accordance with Open Meetings Act, **NMSA 1978, Chapter 10, Article 15, Section 10-15-1 (H) 2, 7 and 9 including credentialing under NM Review Organization Immunity Act, NMSA Section 41-2E (8) and 41-9-5** the Governing Board will vote to close the meeting to discuss the following items:

Order of business to be determined by Chairperson-

10-15-1 (H) 2 – Limited Personnel Matters

- A. Privileges- Shauna Cameron
- RP Two-year reappointment-**
- Alan Osumi, MD
- Joseph Couvillon, MD

10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation

- A. Risk Report Gera Johnson
- B. Elephant Butte GRT Repayment Plan Shauna Cameron

10-15-1 (H) 9 – Public Hospital Board Meetings

- A. Ovation Report to Board Erika Sundrud
 - i. Board Self Evaluations
- B. Master Facility Plan Shauna Cameron
- C. CEO Discussion with Board Shauna Cameron

Roll call vote to close meeting:

- Bruce Swingle – Y Jesus Baray – Y
- Edna Trager – Y Greg D'Amour – Y Serina Bartoo - Y

14. Re-open meeting – As required by **Section 10-15-1 (J), NMSA 1978** matters discussed in executive session were limited to only those items specified in the motion to close the meeting.

10-15-1 (H) 2 – Limited Personnel Matters

- A. Privileges-
- RP Two-year reappointment-**
- Alan Osumi, MD
- Joseph Couvillon, MD

Greg D'Amour motioned to approve the RP two-year reappointments. Edna Trager seconded. Motion carried unanimously.

10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation

- A. Risk Report – No action
- B. Elephant Butte GRT Repayment Plan

Greg D'Amour motioned to accept the repayment plan as presented. Bruce Swingle seconded. Motion carried by majority with Jesus Baray voting no.

10-15-1 (H) 9 – Public Hospital Board Meetings

- A. Ovation Report to Board – No action
 - i. Board Self Evaluations – No action
- B. Master Facility Plan - No action
- C. CEO Discussion with Board – No action

15. Other

Next meeting – April 28, 2026 at 12:00. Finance Committee will meet April 28th at 11:00 and Board Quality will meet April 27th at 10:00. There will be a strategic planning workshop on May 20th at 8:30.

16. Adjournment

Greg D'Amour motioned to adjourn. Jesus Baray seconded. Motion carried unanimously.

JB

Jennifer Burns, Recording Secretary

SB

Serina Bartoo, Chairperson

4/28/26

Approved