



SIERRA VISTA HOSPITAL GOVERNING BOARD REGULAR MEETING MINUTES

December 2, 2025

12:00pm

Elephant Butte Lake RV Event Center

1. The Governing Board of Sierra Vista Hospital met December 2, 2025 at Elephant Butte Lake RV Resort Event Center for a regular meeting. Serina Bartoo, Chairperson, called the meeting to order at 12:05.

2. Pledge of Allegiance –

3. Roll call – Jennifer Burns, Recording Secretary:

County:

Bruce Swingle, **Vice Chair**, Present
Jesus Baray, Present

City:

Greg D’Amour, **Secretary**, Present
Cookie Johnson, Present

Village of Williamsburg:

Serina Bartoo, **Chair**, Present

There is a quorum of voting Governing Board members.

Ex-Officio:

David Faulkner, ICEO, P
Amanda Cardona, VCW, P
Amber Vaughn, CM, A
Gary Whitehead, CM, TorC, A
Jim Paxson, JPC Chair, P

Support Staff:

Ming Huang, CFO, P
Sheila Adams, CNO, A
Heather Milton, HR, P
Zach Heard, PXO, P
Dr. Sonia Seuffer, COS, P
Gera Johnson, Quality, P
Heather Johnson, Risk, P
Kayla Sharp, Rad Manager, P

Ovation:

Erika Sundrud

Guest:

Tom Dingus, by Webex

4. Approval of Agenda

Serina Bartoo, Chair

Cookie Johnson motioned to approve the agenda. Greg D'Amour seconded. Motion carried unanimously.

“Are there any items on this agenda that could cause a potential conflict of interest for any Governing Board member?” None

5. Approval of Minutes Serina Bartoo, Chair

- A. October 28, 2025 Regular Meeting
- B. November 12, 2025 Special Meeting

Jesus Baray motioned approval of the October and November minutes. Cookie Johnson seconded. Motion carried unanimously.

6. Public Input – None

7. Old Business Serina Bartoo, Chair

None

8. New Business

A. Dingus FY/25 Audit- Tom Dingus from DZA Accountants joined by Webex and presented financial indicators and the basic financial statement and individual auditors report. There are no material weaknesses, no significant deficiencies or compliance findings to report. There is an error on page 32 stating that Frank Corcoran was present for the exit conference: that will be corrected. There were no difficulties in performing the audit.

Cookie Johnson motioned to approve the FY2025 audit with correction. Jesus Baray seconded. Motion carried unanimously.

B. Medical Staff Report - Dr. Sonia Seufer, Chief of Staff stated that we have been calling patients to remind them of their appointments and “no shows” have dropped by 40%. We are keeping better control of ordering supplies to control cost and duplication. Cerner issues had slowed down our patient appointments due to multiple log-in requirements. Aaron Dow has come up with a solution that we will extend to all Providers and MAs. Kellye Foster, DOP, has been working with Humana to do population medicine and include quality measures so that we can be paid more for visits. Finally, we have a nurse practitioner coming onsite to interview. She seems like a really good fit. She is interested in walk-in and primary care. David added that we are recruiting two NPs.

C. October Financial Report- Ming Huang, CFO, patient days in October were 98, 37 more than September. Outpatient visits were 935, 15 less than September. The RHC had 669 visits, 32 less than September and the ER had 704 visits, 80 more than September. Days cash on hand at the end of October was 154 which is equal to \$14,495,631. AR net days were 37 days, and AP days were 19.

Gross patient revenue for October was \$5,275,087. Revenue deductions were \$3,520,580. We recorded \$812,233 HDAA receivable under other operating revenue. Total operating revenue was \$2,955,827. Total operating expenses were \$2,944,453. Salaries were \$1,327,514 which is \$123,722 more than budget due to pay rate adjustments for employees and Provider incentives based on their productivity in October. Contract services was \$627,604 which is \$169,467 less than budget. Repairs and maintenance is \$72,216 which is \$22,790 more than budget due to our annual fire alarm inspection and adjusting HVAC pressure. Other operating expenses include a \$25,000 malpractice settlement.

EBITDA for October was \$11,374 which is a zero percent margin. Year to date we have a positive EBITDA of \$3,005,730 which is a 21% margin. Total cash at the end of October was \$14,495,631.

Cookie Johnson motioned to accept the October Financial report. Greg D'Amour seconded. Motion carried unanimously.

D. CT Proposal / Purchase- David Faulkner, ICEO, our current CT was put in in 2019. It was a refurbished machine then. It's at end of life and goes down about once per month which puts us on divert. Kayla Sharp has spent a lot of time putting together some options. Kayla Sharp explained the pros and cons of Phillips, GE, Fuji and MXR. Price, timeline, warranty and logistics were discussed. The preferred choice for Kayla and David is the Phillips Incisive CT 5300. More research is required at this time, but we would like to finalize the purchase before the end of the year. If necessary, a special meeting will be called to approve the purchase.

E. Policy Review - Gera Johnson, Quality & Risk

- MCO Care Coordination – Nursing Administration. The state mandates us to do a referral for every patient that has a mental health or substance disorder, primary or secondary diagnosis, to the MCO if the patient wants us to do this. Our case manager will get a report, look up the patient and make contact with the patient to get their approval or consent to refer them to the MCO care coordination service.
- DME Rx form – Sleep Center. This is a referral form to order the sleep devices/ supplies for patients in our sleep center.

Cookie Johnson motioned approval of both policies. Greg D'Amour seconded. Motion carried unanimously.

9. Administrative Reports

A. Human Resources - Heather Milton, HR Director. Utilized FTEs and temporary staff is trending down. Contracts are trending up, but those numbers include our international nurses that are coming on board. Agency is trending down. Finalization of the Master Personnel Policy Development may go past the targeted completion date of December 31, 2025 as the new CEO should review this before it's brought to the board for approval. Job description updates are being done as positions are being filled. Our first random pull drug test was done today. There were no objections and it went very well. When we were doing this in house, the cost was \$200 per test. The way we are doing it now, which is the correct way to do it, the cost is \$20 per test.

B. CEO Report - David Faulkner, ICEO. Leona Wagner has been working diligently with Memorial Medical Center to purchase our surgical equipment for \$140,000. Memorial needed this equipment and were very appreciative of the sale. Our phone system is now digital although we are still experiencing some issues. The Veterans Day event was very well attended and appreciated. We just don't have the space to host an event of this size.

Ming was instrumental in getting in touch with the New Mexico Taxation and Revenue Department regarding the gross receipts owed by the City of Elephant Butte. The city now agrees with us and wants to repay the outstanding amount, interest free, as spelled out in the attached letter. After discussion, it was decided that a letter would be sent to the City of Elephant Butte stating that the full amount is due now.

C. Governing Board - Serina Bartoo, Chair. Closed session report.

Motion to close the meeting:

Jesus Baray motioned to close the meeting. Cookie Johnson seconded. Serina Bartoo read the following:

10. Executive Session – In accordance with Open Meetings Act, **NMSA 1978, Chapter 10, Article 15, Section 10-15-1 (H) 2,7,8 and 9 including credentialing under NM Review Organization Immunity Act, NMSA Section 41-2E (8) and 41-9-5** the Governing Board will vote to close the meeting to discuss the following items:

Order of business to be determined by Chairperson-

10-15-1 (H) 2 – Limited Personnel Matters

A. Privileges-

David Faulkner, ICEO

RP Delegated reappointments -

- Jayanta K. Chaudhuri MD
- Ryan T. Geracimos MD
- Fang Lu, MD
- Brian T. Evans, MD

Terms-

- Jack M. Drew, MD
- Kailash S. Amruthur, MD
- Judyta M. Loomis, MD

B. CEO Update

Serina Bartoo, Chair

10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation

A. Risk Report

Gera Johnson

10-15-1 (H) 8 – Real Property and Water Rights

A. Date St. Property / EMS

David Faulkner

10-15-1 (H) 9 – Public Hospital Board Meetings

A. Quality Report

Gera Johnson

B. Compliance

Serina Bartoo

C. JPA / JPC Update

Jim Paxon

D. Ovation Report to Board

Erika Sundrud

Roll call vote to close meeting:

Bruce Swingle – Y

Jesus Baray – Y

Greg D'Amour – Y

Cookie Johnson – Y

Serina Bartoo – Y

11. Re-open meeting – As required by **Section 10-15-1 (J), NMSA 1978** matters discussed in executive session were limited to only those items specified in the motion to close the meeting.

10-15-1 (H) 2 – Limited Personnel Matters

A. Privileges- Action

RP Delegated Reappointments-

- Jayanta K. Chaudhuri MD
- Ryan T. Geracimos MD
- Fang Lu, MD
- Brian T. Evans, MD

Terms-

- Jack M. Drew, MD
- Kailash S. Amruthur, MD
- Judyta M. Loomis, MD

Greg D’Amour motioned to approve the above-listed privileges and terms. Jesus Baray seconded. Motion carried unanimously.

B. CEO Update No Action

10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation

A. Risk Report No Action

10-15-1 (H) 8 – Real Property and Water Rights

A. Date St. Property / EMS

Greg D’Amour motioned that David Faulkner proceed with the property purchase as indicated. Cookie Johnson seconded. Motion carried unanimously.

10-15-1 (H) 9 – Public Hospital Board Meetings

- A. Quality Report No Action
- B. Compliance No Action
- C. JPA / JPC Update No Action
- D. Ovation Report to Board No Action

12. Other

Next meeting – January 27, 2026 at 12:00.

13. Adjournment

Cookie Johnson motioned to adjourn. Greg D’Amour seconded. Motion carried unanimously.

JB

Jennifer Burns, Recording Secretary

SB

1/27/26

Serina Bartoo, Chairperson

Approved