

**SIERRA VISTA HOSPITAL  
GOVERNING BOARD SPECIAL MEETING MINUTES**

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**November 26, 2024**

**1:00pm**

**Elephant Butte Lake RV Resort  
Event Center**

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1. The Governing Board of Sierra Vista Hospital met November 26, 2024, at 1:00 pm at Sierra Vista Hospital for a special meeting. Kathi Pape, Chairperson, called the meeting to order at 1:07.

**2. Pledge of Allegiance**

**3. Roll Call**

**GOVERNING BOARD -----**

**SIERRA COUNTY**

Kathi Pape, **Chair** – Present  
Serina Bartoo, **Vice Chair** – Excused  
Shawnee R. Williams, Member – Present by phone

**ELEPHANT BUTTE**

Katharine Elverum, Member – Present  
Richard Holcomb, Member- Present by phone

**CITY OF T O R C**

Bruce Swingle, Member – Present  
Jesus Baray, Member- Present by phone  
Greg D’Amour, Member- Present by phone

**EX-OFFICIO**

Amanda Cardona, Clerk VofW- Absent  
Janet Porter-Carrejo, City Manager EB, Absent  
Amber Vaughn, County Manager- Absent  
Angie Gonzales, City Manager- Absent  
Jim Paxon, JPC Chairperson, Present

**VILLAGE OF WILLIAMSBURG**

Peggy “Cookie” Johnson, **Secretary** - Present

**STAFF**

Frank Corcoran, CEO- Present  
Lisa Boston, Interim Consultant- Present by phone

**Quorum**

Erika Sundrud, present by phone

There is a quorum.

**4. Approval of Agenda**

Kathi Pape, Chairperson

Katharine Elverum motioned approval of the agenda. Cookie Johnson seconded. Motion carried unanimously.

**“Are there any items on this agenda that could cause a potential conflict of interest by any Governing Board Member?”**

None

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**5. Public Comment-** SVH employee, Heather Johnson expressed her concerns regarding CEO, candidate number one. While she did not meet him personally, trusted co-workers shared their feelings with her. She did meet and had conversation with Don Bates. Overall, he is personable and a favorable choice for CEO. SVH employee, Donna Montoya, said that she was not impressed with CEO candidate number one. He seemed to be all about himself. Donna met with Don Bates for about 15 minutes and stated that he seemed down to earth and the better choice for our hospital. SVH employee, Evangaline Hernandez said that the first CEO candidate did not have the vision for our hospital. He did not have a vision of where we should be in the next five years. He spoke as though he wants to be the leader but not part of the team. He does not have the heart for our hospital. Evangaline did not meet Don Bates. SVH employee Kayla Sharpe reiterated what the others said. She did meet both candidates. What has been expressed here in this meeting is what most of our employees are saying.

Cookie Johnson motioned to close the meeting. Bruce Swingle seconded.

**6. Executive Session** – In accordance with Open Meetings Act, **NMSA 1978, Chapter 10, Article 15, Section 10-15-1 (H) 2 the Governing Board will vote to close the meeting to discuss the following item:**

**10-15-1 (H) 2 – Limited Personnel Matters**

Kathi Pape, Chairperson

A. CEO Candidates

**Roll Call to Close Meeting:**

Kathi Pape – Y

Shawnee Williams – Y

Katharine Elverum – Y

Richard Holcomb – Y

Bruce Swingle – Y

Jesus Baray – Y

Greg D'Amour – Y

Cookie Johnson – Y

*Note:* Serina Bartoo provided a letter to be read, in her absence, during closed session.

*Note:* Richard Holcomb left the meeting during closed session.

**7. Re-Open Meeting** – As required by **Section 10-15-1(J), NMSA 1978 matters discussed in executive session were limited only to those specified in the motion to close the meeting.**

**10-15-1 (H) 2 – Limited Personnel Matters**

A. CEO Candidates

Kathi Pape stated that the recommendation from the CEO candidate interview committee is to offer Don Bates a contract for CEO. Salary has been discussed and agreed upon.

Bruce Swingle motioned to extend the CEO position offer to Don Bates at \$275,000 annually and the benefits package consistent with a contract. Cookie Johnson seconded. Bruce Swingle clarified that this is a two-year contract. Motion carried unanimously.

After the motion and the vote, Don Bates joined the meeting by Webex. Discussion was held regarding the estimated time of arrival in T or C. Lisa Boston stated that legal will go over the contract and then we'll get it to Don for his signature. The offer is contingent upon references, background check and the drug screen.

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Kathi Pape thanked Lisa Boston and Erika Sundrud for the time they have invested in finding the CEO candidates. Both went above and beyond to facilitate filling the CEO position before Frank leaves in January.

**8. Adjournment**

Greg D'Amour motioned to adjourn. Cookie Johnson seconded. Motion carried unanimously.

JB

1/28/25

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Jennifer Burns, Recording Secretary

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Date

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Kathi Pape, Chairperson

\_\_\_\_\_  
Date