



**SIERRA VISTA HOSPITAL
GOVERNING BOARD MEETING**

**Elephant Butte Lake RV
Resort Center
7-25-23**

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*Capital Equipment Disposal List, Investment Report, and Budget
FY2024 will be sent out as soon as available.*

Closed session items will be handed out in closed session.

**AGENDA
SIERRA VISTA HOSPITAL
GOVERNING BOARD ANNUAL MEETING**

July 25, 2023

12:00pm

**Elephant Butte Lake RV
Event Center**

MISSION STATEMENT: Sierra Vista Hospital is a community owned resource that strives to meet the Healthcare needs of Sierra County through the provision of health services, leadership, and collaboration.

VISION STATEMENT: Our vision is to be a trusted partner providing a modern, sustainable Healthcare system that is a beacon of hope on the hill for all. Sierra Vista Hospital is committed to provide the highest quality care in the most cost-efficient manner, respecting the dignity of the individual, providing for the well-being of the community, and serving the needs of all people.

TIME OF MEETING: 12:00pm

PURPOSE: Regular /Annual Meeting

**ATTENDEES:
GOVERNING BOARD**

COUNTY
Kathi Pape, Vice Chair ?
Serina Bartoo, Member
Shawnee R. Williams, Member

ELEPHANT BUTTE
Katharine Elverum, Member
John Mascaro, Member

CITY
Bruce Swingle, Chairperson
Jesus Baray, Member
Greg D'Amour, Member

EX-OFFICIO
Frank Corcoran, CEO
Amanda Cardona, VCW
John Mascaro, City Manager, EB
Amber Vaughn, County Manager
Angie Gonzales, City Manager, TorC
Travis Day, JPC Chair

VILLAGE of WILLIAMSBURG
Denise Addie, Member, Secretary

SUPPORT STAFF:
Ming Huang, CFO
Lawrence Baker, HR Director
Sheila Adams, CNO
Heather Johnson, HIM Mgr.,
HIPAA
Zachary Heard, Operations
Mgr., Compliance

Ovation:
Erika Sundrud
David Perry

AGENDA ITEMS PRESENTER ACTION REQUIRED

- | | | |
|--------------------------------|----------------------------|----------------------|
| 1. Call to Order | Bruce Swingle, Chairperson | |
| 2. Pledge of Allegiance | Bruce Swingle, Chairperson | |
| 3. Roll Call | Jennifer Burns | Quorum Determination |
| 4. Approval of Agenda | Bruce Swingle, Chairperson | Amend/Action |

“Are there any items on this agenda that could cause a potential conflict of interest by any Governing Board Member?”

- | | | |
|---|--------------------------------|-----------------|
| 5. Approval of minutes | Bruce Swingle, Chairperson | |
| A. June 27, 2023 Regular Meeting | | Amend/Action |
| 6. Public Input – 3-minute limit | | Information |
| 7. Old Business- | Bruce Swingle, Chairperson | Report/Action |
| A. Mission / Vision Statement | Frank Corcoran, CEO | Report/Action |
| B. Bylaws Procurement Update | Frank Corcoran, CEO | Report/Action |
| 8. New Business- | | |
| A. RSSG – Surgical Services Update | | 15-minute limit |
| B. Election of Officers | Bruce Swingle, Chairperson | Action |
| 1. Chairperson | | |
| 2. Vice Chairperson | | |
| 3. Secretary | | |
| C. Secretaries report on Conflict of Interest Statement | Secretary | Report/Action |
| D. Member Attendance Report | Secretary | Report/Action |
| E. Board Member Pledge | Bruce Swingle | Report/Action |
| F. Resolutions | Chairperson | Report/Action |
| 1. Resolution 23-105 | | |
| Nondiscrimination English & Spanish | | Report/Action |
| 2. Resolution 23-106 | | |
| Open Meetings | | Report/Action |
| 3. Resolution 23-107 | | |
| Public Records | | Report/Action |
| G. Board Certification Program | Frank Corcoran / Erika Sundrud | Report/Action |
| H. Special committee creation for draft of CEO evaluation form/criteria | Bruce Swingle | Report/Action |
| 9. Finance Committee- Cookie Johnson, Chairperson | | |
| A. June Financial Report | Ming Huang, CFO | Report/Action |
| B. Capital Equipment Disposal | Ming Huang, CFO | Report/Action |
| C. Investment Report | Ming Huang, CFO | Report/Action |
| D. Budget FY2024 | Ming Huang, CFO | Report/Action |
| 1. Resolution 23-104 | Ming Huang, CFO | Report/Action |
| E. Fourth Quarter financial report | Ming Huang, CFO | Report/Action |

- 1. Resolution 23-110
- F. Insight – Dell Server
- G. ezERC

Ming Huang, CFO
 Frank Corcoran, CEO
 Frank Corcoran, CEO

Report/Action
 Report/Action
 Report/Action

10. Board Quality- Stan Thompson, Chairperson

A. Med Staff

1. Policy Review

* #953-02-011 - Influenza Vaccination Administration in RHC

Sheila Adams, CNO

Report
 Action
 Action

11. Administrative Reports

A. Human Resources

B. Nursing Services

C. CEO Report

D. Governing Board

1. Special Hospital District Update

LJ Baker, HR Director

Sheila Adams, CNO

Frank Corcoran, CEO

Chairperson

Report
 Report
 Report
 Report

Motion to Close Meeting:

12. Executive Session – In accordance with Open Meetings Act, NMSA 1978, Chapter 10, Article 15, Section 10-15-1 (H) 2,7,9 including credentialing under NM Review Organization Immunity Act, NMSA Section 41-2E (8) and 41-9-5 the Governing Board will vote to close the meeting to discuss the following items:

Order of business to be determined by Chairperson:

10-15-1(H) 2 – Limited Personnel Matters

A. Privileges

Initial

Yosef Raskin, MD – ESS (Hospitalist)

Frank Corcoran, CEO

Provisional to 2-Year

Peace Chukwuma, NP

Sara Koenemann, NP – Arena Health

Udit Bhatnagar, MD - LCPP

Muhammad Sardar, MD – LCPP

Frank Walker, MD

Mia Austin, CRNA

Angela Fietze, CRNA

Cassandra Groves, CRNA

2-Year Reappointment

Mary Pattridge, LCSW

RadPartners – Reappointments

Vikas Menghani, MD

Samuel Song, MD

Terminations

Peter Razma, MD – Newport Health

Joel Shockley, MD – RadPartners

James Cunningham, DO – RadPartners
Adina Weis, MD - Radpartners

10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation

A. Risk Report

Heather Johnson

**10-15-1 (H) 9 – Public Hospital Board Meetings-
Strategic and long-range business plans**

A. Annual Compliance Report to Board Members Only

B. Ovation Report to Board

Zachary Heard, Comp.
Erika Sundrud, Ovation

Roll Call to Close Meeting:

13. Re-Open Meeting – As required by Section 10-15-1(J), NMSA 1978 matters discussed in executive session were limited only to those specified in the motion to close the meeting.

10-15-1(H) 2 – Limited Personnel Matters

A. Privileges

Report/Action

Initial

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10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation

A. Risk Report

Report

10-15-1 (H) 9 - Public Hospital Board Meetings-

Strategic and long-range business plans

- A. Annual Compliance Report to Board Members Only
- B. Ovation Report to Board

Report
Report

14. Other

Next Regular Meeting- August 22, 2023

Discussion

15. Adjournment

Action

**SIERRA VISTA HOSPITAL
GOVERNING BOARD MEETING MINUTES**

June 27, 2023

12:00pm

**Elephant Butte Lake RV Resort
Event Center**

1. The Governing Board of Sierra Vista Hospital met June 27, 2023, at 12:00 pm at Elephant Butte Lake RV Resort Event Center for a regular meeting. Bruce Swingle, Chairperson, called the meeting to order at 12:04.

2. Pledge of Allegiance

3. Roll Call

GOVERNING BOARD -----

SIERRA COUNTY

Kathi Pape, **Vice-Chair** – Present
Serina Bartoo, **Member** – Present
Shawnee R. Williams, **Member** – Present

CITY OF T O R C

Bruce Swingle, **Chairperson** – Present
Art Burger, **Member**- Present
Greg D'Amour, **Member**- Excused

VILLAGE OF WILLIAMSBURG

Denise Addie, **Secretary** – Absent

GUEST:

Erika Sundrud, **Ovation**
David Perry, **Ovation**, by WebEx

ELEPHANT BUTTE

Katharine Elverum, **Member** – Present
John Mascaro, **Member**- Present

EX-OFFICIO

Amanda Cardona, **Clerk VofW**- Present
John Mascaro, **City Manager EB**- Present
Amber Vaughn, **County Manager**- Absent
Angie Gonzales, **City Manager**, Present
Travis Day, **JPC Chairperson**- Absent

STAFF

Frank Corcoran, **CEO**- Present
Ming Huang, **CFO**- Present
Sheila Adams, **CNO**- Present
LJ Baker, **HR Director**- Present
Heather Johnson, **HIM Mgr.**, Present
Zach Heard, **Operations Manager**, Present
Ari Casal, **Quality** - Present

There is a quorum.

**SIERRA VISTA HOSPITAL
GOVERNING BOARD MEETING MINUTES**

4. Approval of Agenda Bruce Swingle, Chairperson

Kathi Pape motioned to approve the agenda. John Mascaro seconded. Bruce Swingle stated that item 12. C should be moved to Executive Session. Kathi Pape amended her motion to include moving item 12. C to Executive Session. Art Burger seconded. Motion carried unanimously.

“Are there any items on this agenda that could cause a potential conflict of interest by any Governing Board Member?”

None

5. Approval of minutes Bruce Swingle, Chairperson

A. May 23, 2023 Regular Meeting

Katharine Elverum motioned to approve the May 23, 2023 regular meeting minutes. Serina Bartoo seconded. Motion carried unanimously.

6. Public Input –
None

7. Old Business-
None

8. New Business-
None

9. Finance Committee- Kathi Pape, Chairperson

A. May Financial Report - Ming Huang, CFO, directed the Board to page FC5 of the packet. Days cash on hand at the end of May were 129 days. Accounts receivable net days were 25 and accounts payable were 28. We had a net loss of (\$324,195) in May. Gross patient revenue was \$6,288,038. Patient days were 78, 25 days less than April. Outpatient visits were 1,111, 85 less than April. RHC visits were 899, 152 more than April and ER visits were 755, 35 more than April.

Revenue deductions for May were \$3,400,094. Other operating revenue was \$48,929 and non-operating revenue was \$116,886 which includes a trauma grant in the amount of \$31,328.

Operating expenses in May were \$2,971,006. Contract services were over budget due to a payment to the surgery program of \$159,875, a placement fee of \$21,250 for our clinic coordinator, \$20,000 for coaching fees for Quality Director and three new agency staff in the clinic. Leases and rental expenses include \$15,615 for the generator.

EBITDA for May was \$101,577. Year to date, EBITDA is \$1,651,072.

Bruce Swingle noted that \$6.2 million is a significant milestone for our hospital. KUDOS to the hospital, the staff, and this Board. As you have revenue increases, you have cost increases, that’s just a fact of life. Kathi Pape pointed out that in house testing done in the lab is the highest it’s been in a year. Adding new services such as cardiology and surgery increases diagnostic testing. Katharine Elverum stated that the amount of money that number of days cash on hand represents would be helpful if added to the financial analysis page.

Kathi Pape motioned based on the recommendation of the Finance Committee acceptance of the May Financial report. John Mascaro seconded. Motion carried unanimously.

SIERRA VISTA HOSPITAL GOVERNING BOARD MEETING MINUTES

B. Phillips Bedside Monitoring / Cerner - Frank Corcoran, CEO. Phillips is the monitoring system we have in our ER and MedSurg. It monitors EKG, heartrate, vital signs, rhythm strips, etc. All of the data currently goes into Athena. When we go to Cerner, we will need the interface to put that data into Cerner. Using a comparative cost analysis, we got an offer price of \$88,150.38.

Kathi Pape motioned based on the recommendation of the Finance Committee, approval of the Phillips Bedside Monitoring System. Serina Bartoo seconded. After discussion and clarification, motion carried unanimously.

C. Generator Repair / Lease Replace Opt.- Frank Corcoran, CEO, reported that we are still working on getting quotes for repair or replacement and will have to defer this item to a later meeting.

10. Board Quality- Denise Addie, Chairperson – In Denise’s absence, Shawnee Williams reported that the Board Quality Committee met on Monday and reviewed the Risk report, Executive Dashboard, and privileges all of which will be reviewed in closed session. There were no policies to review.

John Mascaro motioned to approve the Board Quality report. Art Burger seconded. Motion carried unanimously.

11. Joint Conference Committee Report, Kathi Pape. There was no Joint Conference Committee meeting, however, Kathi Pape did attend the Medical Staff meeting. The meeting is well conducted, they discuss many issues that are going on in the hospital and it’s a very good meeting overall.

12. Administrative Reports

A. Human Resources - LJ Baker, HR Director, reported that HR’s priority of effort is recruitment, retention, and support for our expanding services. We currently have 214 employees and are still onboarding new folks. Our turnover rate is about 2.8%. Last month we had three involuntary terminations and three voluntary terminations.

Our critical recruitments are still focused on Psychiatrist, Physical Therapist, Speech Therapist and Director of IT. New hires include housekeepers and business office personnel.

We continue to engage with our State and Federal Representatives and Community engagement regarding the Special Hospital District. LJ and Sheila attended a strategic planning meeting in Santa Fe hosted by the NMHA. Behavioral Health was a big focus for the State. The plans we had for the old building fall right in line with the future of Behavioral Health in New Mexico. There was no change to contract staff compared to last month. We plan to have an onsite job fair within the next 90 days.

Discussion was held regarding the current number of staff versus one year ago and our turnover rate.

B. CNO Report - Sheila Adams, CNO, stated that nurses, ER, Surgery, Cardiopulmonary and MedSurg are working hard preparing for the transition to Cerner. Armband and medication scanning has increased from 18% one year ago to over 70% due in large part to Melissa Bierner’s work with labeling in the pharmacy. House officers are now called Nursing Leadership Council and are validating bedside shift reports and hourly rounding.

The emergency department is focusing on actions that can further reduce 72 hour returns to the ED.

EMS and Community Health have exceeded May’s visits and transports and we are only at mid-month. Surgical procedures continue to increase each week. Dr. Walker has been well received in the community and satisfaction surveys should be out by July 1st. Sleep study scheduling continues, and those

SIERRA VISTA HOSPITAL GOVERNING BOARD MEETING MINUTES

numbers are picking up. The Trauma survey is still pending, and the state has decided they will not hire an external agency to do those surveys. Over the Memorial Day weekend, the trauma team handed out over 270 life vests for free. Bambi Mitchell, Autumn Long and Amber Milo are trained to fit the life vest properly on kids. They will be out there during the 4th of July weekend too.

C. CEO Report

Frank Corcoran, CEO

Moved to closed session.

D. Governing Board - Bruce Swingle, Chairperson, reported that he attended the NMHA Strategic Planning meeting along with many other Board members from around the state. Healthcare in the state of New Mexico is at a critical state of the highest order according to the former superintendent of insurance for the state. Our Governor is pro healthcare, but policy decisions have been problematic for the healthcare industry; same goes for our Legislature. Trial lawyers and tort liability, insurance companies backing out of New Mexico, manpower shortages and special interest groups; all combined make the future uncertain. It doesn't look good!

When you have a good CEO, you have to make the effort to keep the CEO. The life expectancy of a CEO is 2.5 years. The most significant role of a Board member is to ensure the success of the CEO. If he's successful, all other things fall in order. Board education and training is critical.

The retired CEO presenter at this meeting handed out a Board member pledge / Code of Conduct. Bruce asked all board members to review it and make recommendations for any changes. This will be an item on the July meeting agenda. Other hospital boards have added an agenda item called Mission Minute. This is a patient story told by the staff who were involved in the situation.

1. Special Hospital District Signature count and update- Bruce Swingle stated that we have until July 14th to get the signatures turned in to the County. We need a minimum of 550 to be safe.

2. Budget Revision Resolution- At our meeting in April, we approved a budget adjustment. We need to ratify the resolution that had to accompany the budget revision that was sent to the state.

John Mascaro motioned to approve Budget Revision Resolution 23-103. Serina Bartoo seconded. Motion carried unanimously.

3. Mission / Vision / Values Update - Katharine Elverum stated that she and Greg met to combine the various mission, vision and values provided by some members of the board. After input and discussion, it was decided that Frank and his team will write the Mission / Vision / Values statement and present it at the July meeting.

4. Bylaws - Katharine Elverum asked for questions or suggestions regarding the recently revised Bylaws. Bruce stated that he thought they were done very well. The change to the dollar value that needs approval by the Board sparked the most conversation during the revision process. There is no dollar amount stated but the procurement code is referenced as guidance for the CEO.

After discussion, it was decided that legal counsel should review this issue and advise. This will be brought back to the July meeting.

Motion to Close Meeting:

Kathi Pape motioned to close the meeting and move into executive session. Serina Bartoo seconded.

**SIERRA VISTA HOSPITAL
GOVERNING BOARD MEETING MINUTES**

13. Executive Session – In accordance with Open Meetings Act, NMSA 1978, Chapter 10, Article 15, Section 10-15-1 (H) 2,7,9 including credentialing under NM Review Organization Immunity Act, NMSA Section 41-2E (8) and 41-9-5 the Governing Board will vote to close the meeting to discuss the following items:

10-15-1(H) 2 – Limited Personnel Matters

- A. Provider Contract Frank Corcoran, CEO
 - 1. Jaime Maxham-Robillard, NP
- B. Privileges Frank Corcoran, CEO
See attached.

10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation

- A. Risk Report Frank Corcoran, CEO

10-15-1 (H) 9 – Public Hospital Board Meetings- Strategic and long-range business plans

- A. Ovation report to the Board Erika Sundrud, Ovation

Roll Call to Close Meeting – Jennifer Burns

- | | | |
|-------------------|-----------------------|-------------------|
| Kathi Pape – Y | Katharine Elverum – Y | Serina Bartoo – Y |
| Art Burger – Y | Shawnee Williams - Y | |
| Bruce Swingle – Y | John Mascaro – Y | |

14. Re-Open Meeting – As required by Section 10-15-1(J), NMSA 1978 matters discussed in executive session were limited only to those specified in the stipulation to close the meeting.

Note: Serina Bartoo and Shawnee Williams left the meeting during closed session

10-15-1(H) 2 – Limited Personnel Matters

- A. Provider Contract
 - 1. Jaime Maxham-Robillard, NP
Katharine Elverum motioned to approve the contract for Jaime Maxham-Robillard. Kathi Pape seconded. Motion carried unanimously.

- B. Privileges
See attached.

John Mascaro motioned to approve all Privileges attached as presented. Katharine Elverum seconded. Motion carried unanimously.

10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation

- A. Risk Report
No Action

10-15-1 (H) 9 – Public Hospital Board Meetings- Strategic and long-range business plans

- A. Ovation report to the Board
No Action

**SIERRA VISTA HOSPITAL
GOVERNING BOARD MEETING MINUTES**

Note: There was no action required for the CEO report.

15. Other

The next Regular/ Annual Meeting will be held on July 25, 2023 at 12:00. Finance Committee will meet on July 25, 2023 at 10:30 and Board Quality will meet on July 24, 2023 at 12:00.

16. Adjournment

Kathi Pape motioned to adjourn. John Mascaro seconded. Motion carried unanimously.

Jennifer Burns, Recording Secretary

Date

Bruce Swingle, Chairperson

Date

Privileges – Governing Board 6/27/23

TEMP TO PROVISIONAL:

Shannon Baublitz-Smith, LCSW

TWO YEAR RE-APPOINTMENT:

Jeremy Parsons, MD (Lab)

RadPartners Delegated Schedule 1 – June:

Kwasi Addae-Mensah, MD

Amy Benson, MD

Michael Hovsepian, MD

Michael LaPointe, MD

Judyta Loomis, MD

Juan Mena, MD

Michael Pavio, MD

Jeffery Walker, MD

Elaina Zabak, MD

RadPartners Delegated Reappointment:

Carl Valentin, MD

Additional Privileges request:

Arturo Sidransky, MD (ESS, Hospitalist)

TERMINATIONS:

OnRad

Tahir Alkhairy, MD

Lee Beville, MD

Jeffrey Caverly, MD

Charles Davis, MD

Supriya Gupta, MD

Christian Ingui, MD

David Ishimitsu, MD

Aaron Jun, MD

Nicolaus Kuehn, MD

Paul Lampert, MD

Pierre Lanthiez, MD

Daniel Lucas, MD

Kamiar Massrour, MD

Patrick McCarthy, MD

Jonathan Meyer, MD

Bharat Mocherla, MD

Jose Ospina, MD

Atul Patel, MD

Ari Plosker, MD

Huma Qureshi, MD

Peilin Reed, MD

Nancy Sagona, MD

Faranak Sadri Tafazoli, MD

Alix Vincent, MD

David Wells, MD

Steven White, MD

Patrick McCarthy, MD

Jonathan Meyer, MD

Bharat Mocherla, MD

Jose Ospina, MD

Atul Patel, MD

Ari Plosker, MD

Huma Qureshi, MD

Peilin Reed, MD

Nancy Sagona, MD

Faranak Sadri Tafazoli, MD

Alix Vincent, MD

David Wells, MD

Steven White, MD



**SIERRA VISTA HOSPITAL
MISSION AND VISION
REFINEMENT 2023**

Recommended SVH Mission Statement:

Provide high quality, highly reliable and medically proficient healthcare services to the citizens of Sierra County.

Recommended SVH Vision Statement:

Become the trusted, respected, and desired destination for the highest quality of healthcare in the state of New Mexico; exceed compliance and quality expectations and improve the quality of life for our patients and the community.

Values

Stewardship

Inclusive to all

Accountable

Honest

Integrity

Passion

Trust

Kindness

Guiding Principle

High Quality for every patient, every day

**SIERRA VISTA HOSPITAL
GOVERNING BOARD
CONFLICT OF INTEREST STATEMENT**

The Governing Board of Sierra Vista Hospital desires to address the issue of Conflict of Interest without unnecessarily restricting the voting privileges of the Governing Board; therefore, by becoming a Governing Board Member of Sierra Vista Hospital, a Member assumes the duty of placing the welfare of Sierra Vista Hospital above all other considerations in anything that affects it. The Member should give the hospital undivided loyalty. When this loyalty conflicts with his/her own self-interest, he/she must not participate in any decisions on that issue. Governing Board Members may not agree to exercise their official duties for the benefit of any individual or interest other than the hospital itself.

I acknowledge that I have read and will abide by the above Conflict of Interest Statement, and as described in Article 3, 3.1 Conflicts of Interest of the SIERRA VISTA HOSPITAL BYLAWS.

1. List all business or other organizations in which you or your immediate family members participate in that may cause a conflict of interest now or in the futures as a Sierra Vista Governing Board Member.
NONE ()

- | | |
|-----|-----|
| (1) | (4) |
| (2) | (5) |
| (3) | (6) |

2. Are you or your immediate family members employed or contracted by Sierra Vista Hospital or any entity that is under the oversight of the Joint Powers Commission? NO () YES () Please provide the following information if you checked yes.

<u>Name</u>	<u>Position</u>	<u>Employed or Contracted By</u>	<u>Relationship</u>
(1)			
(2)			
(3)			
(4)			

3. To your knowledge, do you or any member of your immediate family have any conflict that prevents you from serving on this Board? NO () YES () Please explain if you checked yes.

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GOVERNING BOARD
CONFLICT OF INTEREST STATEMENT
Page 2**

4. Are you or any member of your immediate family presently doing business with any entity that is under the oversight of the Joint Powers Commission/Governing Board either directly or indirectly? NO () YES () Please explain if you checked yes.

5. Would you or any member of immediate family be impacted financially, either positively or negatively, as a result of your appointment to the Governing Board? NO () YES () Please explain if you checked yes.

I swear that all responses given on this disclaimer are truthful to the best of my knowledge. I further swear that I know of nothing in my past, which could embarrass the Joint Powers Commission/Governing Board.

Governing Board Member Name

Date

Attendance 22/23

Member/ Date	7/26/22	08/23/22	8/31/22	9/15/22	10/25/22	11/16/22	11/29/22	1/24/23	2/28/23	3/28/23	3/31/23	4/25/23	5/16/23	5/23/23	6/27/23
Meeting type	Annual	Regular	JPC / GB	Education	Regular	Emergency	Regular	Regular	Regular	Regular	Emergency	Regular	Strat Plan	Regular	Regular
Kathi Pape	100% X	X	X	X	X	X	X	X	X	X	BY PHONE	X	X	X	X
Serina Bartoo	93% X	X	X	X	X	X	X	X	X	X	BY PHONE	X	X	X	X
Shawnee Williams	87% X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Bruce Swingle	100% X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Art Burger	93% X	X	X	X	X	X	X	X	X	X	BY PHONE	X	X	X	X
Denise Addie	80% X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Katharine Elverum	100% X	X	X	BY PHONE	X	BY PHONE	X	X	X	X	BY PHONE	X	X	X	X
Greg D'Amour	82% #####	#####	#####	#####	X	X	X	X	X	X	X	X	X	X	X
John Mascaro	64% #####	X	X	LEFT @ 12	X	X	X	X	X	X	X	X	X	X	X
Cookie Johnson	Retired	X	X												

15 Meetings

Not appt'd



GOVERNING BOARD MEMBER PLEDGE CODE OF CONDUCT

Governance excellence is the life blood of a high-quality board of directors. It is vital that each board member take their responsibilities seriously and pledge their best efforts to follow this code of conduct.

In pursuit of governance excellence, I pledge to:

- A. Refrain from micromanagement and focus on strategic leadership and policy, not on administrative and operational detail. I will respect distinctions between board and staff roles and will manage any overlap between the respective roles in a spirit of collegiality and partnership that supports the authority of staff and maintains the proper lines of accountability. I will not discuss significant operational concerns or issues with employees or members of the medical staff. I will direct employees to their immediate supervisor and or the HR Director and report the encounter to the Board Chair.
- B. Recognize all power of the board is a joint and collective power which only exists when the board is acting together as one body and that I have no power or authority acting individually outside my vote.
- C. Attend board and committee meetings regularly and come prepared to fully discuss and deliberate all matters important to the business of the board.
- D. Listen carefully to my fellow board members and be willing to consider all points of view during board discussions.
- E. Share my point of view, do not dominate discussions, be respectful and courteous in debate, but do not shy away from difficult or contentious issues.
- F. Fully support the decisions of the majority once a decision has been reached, even if I am in the minority.
- G. Be inquisitive and ask any questions important to the discussions at hand. Strive to push the organization to continuous growth and excellence. Challenge the status quo.
- H. Keep board discussions in closed sessions confidential and use discretion in discussing sensitive issues outside the boardroom.

- I. Take all opportunities to be a good ambassador for the hospital and advocate on behalf of the hospital in matters of important public policy issues and encourage philanthropic support that would advance the mission of the hospital.
- J. Be a continuous learner and look for opportunities to stay abreast of current topics and trends in healthcare delivery and policy.
- K. Follow the conflict-of-interest policies and practices of the hospital.
- L. Conduct myself in an ethical, moral, and legal manner at all times.
- M. Celebrate the success of the hospital and the role I play in its mission!

SIGNED: _____

DATE: _____



**SIERRA VISTA HOSPITAL GOVERNING BOARD
NONDISCRIMINATION POLICY RESOLUTION No. 23-105
2023/2024**

A Resolution providing for the Publishing of the Nondiscrimination Policy to comply with Title VI. of the Civil Rights Act of 1964 and its implementing regulation.

BE IT RESOLVED by the Governing Board of Sierra Vista Hospital the following Nondiscrimination Policy of Sierra Vista Hospital will be published as follows:

NONDISCRIMINATION POLICY

In accordance with Title VI., of the Civil Rights Act of 1964 and it's implementing regulation, Sierra Vista Hospital will not, directly or through contractual arrangements, discriminate on the basis of race, color, gender, creed, national origin, religion, sexual orientation, marital status, disability or source of payment in its admissions or its provision of services and benefits, including assignments or transfers or referrals to or from the agency/facility. Staff privileges (if appropriate), are granted without regard to race, color, gender or national origin.

In accordance with Section 504 of the Rehabilitation Act of 1973 and its implementing regulation, Sierra Vista Hospital will not, directly or through contractual arrangements, discriminate on the basis of disability in admissions, access, treatment or employment.

In accordance with the Age Discrimination Act of 1975 and its implementing regulation, Sierra Vista Hospital will not, directly or through contractual or other arrangements, discriminate on the basis of age in the provision of services, unless age is a factor necessary to normal operations or the achievement of any statutory objective.

PASSED AND APPROVED this 25th day of July 2023.

Chairperson
SVH Governing Board

Secretary
SVH Governing Board

CEO
SVH Administrator



**SIERRA VISTA HOSPITAL GOVERNING BODY
POLIZA ANTIDISCRIMINATORIA 23-105
2023/2024**

De acuerdo con el articulo VI del codigo de Derechos Civiles de 1964 y el reglamento que pone esta ley en efecto, Sierra Vista Hospital no discriminara contra ninguna persona directamente o por entidades contratadas, por motivo de raza, color, genero, origen nacional, orientacion sexual, personal preferencia religiosa, estado social, al proveer servicios, beneficios o recomendaciones en relacion con esta entidad. Privilegios de los empleos (si son pertinentes) son dados sin discriminacion por raza, color, genero o origen nacional.

De acuerdo con la Seccion 504 de la ley de Rehabilitacion de 1973 y el reglamento que pone esta ley en efecto, Sierra Vista Hospital no discriminara contra ninguna persona directamente o por entidades contratadas, por tener algun impedimento o restriccion fisica, en la admision o acceso, tratamiento o empleo.

De acuerdo con el Acto contra la Discriminacion por Edad de 1975 y el reglamento poniendo dicha ley en efecto, Sierra Vista Hospital no discriminara contra ninguna persona directamente o por entidades contratadas por el hecho de tener cierta edad, a menos que la edad sea un factor necesario para la operacion normal o para

implementar esta ley.

PASADO Y APROVADO: July 25, 2023

Chairperson
SVH Governing Board

Secretary
SVH Governing Board

CEO
SVH Administrator



**SIERRA VISTA HOSPITAL GOVERNING BODY
OPEN MEETINGS RESOLUTION No. 23-106**

A Resolution Providing for the Giving of Notice of Public Meeting to Comply with the Open Meeting Law.

BE IT RESOLVED by the Governing Board of Sierra Vista Hospital, as follows:

1. Notice of any Regular Meeting shall be given at least five (5) days before such Meeting and shall be posted as herein provided and published monthly.
2. Notice of Special Meetings shall be given at least three (3) days prior to such meetings and shall specify the business to be conducted. Notice of Special Meetings shall be broadcast over the radio or in the alternative, be posted on the Notice Board beside the registration desk at Sierra Vista Hospital.
3. Notice of any Meeting shall give the date, time and place of such meeting and other information required by this Resolution.
4. Notice as herein required shall be posted on the Notice Board at the registration desk and published or broadcast as herein provided.
5. The Sierra Vista Hospital Governing Body Chairperson may establish such additional notices as he/she may deem advisable.
6. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety, and property of citizens or to protect the public body from substantial financial loss. The Sierra Vista Hospital Governing Board will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairperson or a majority of the members as far in advance as reasonably possible. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.
7. This Resolution is to comply with the Open Meetings Law and applies to the Sierra Vista Hospital Governing Body.

PASSED AND APPROVED this 25th day of July 2023.

Chairperson
SVH Governing Board

Vice Chairperson
SVH Governing Board

Secretary
SVH Governing Board



Sierra Vista Hospital Annual Public Notice of Meetings FY24

In accordance with Section 10-15-1. NMSA 1978, notice is hereby given that Sierra Vista Hospital will hold meetings on the following dates July 2023 through June 2024:

July 25, 2023 Annual/ Regular	January 23, 2024
August 22, 2023	February 27, 2024
September 26, 2023	March 26, 2024
October 24, 2023	April 23, 2024
November 2023, TBD	May 28, 2024
December 2023, TBD	June 25, 2024

All regular meetings will be held at the Elephant Butte Lake RV Resort Event Center at 402 HWY 195 in Elephant Butte, NM at 12:00 unless otherwise posted.

Special and Emergency meetings will be held in the boardroom at Sierra Vista Hospital, 800 E. 9th Avenue, Truth or Consequences, NM unless otherwise posted.

Potential Quorum Notice:

There will be occasions when a Quorum of the Governing Board may be attending a function at the same time. No business of the Hospital will be conducted on these occasions. No action will be taken. Any discussion will be in compliance with the Open Meetings Act.

Agendas are subject to revision up to three business days prior to the scheduled meeting date and time (NMSA 10-15-10 (f)). Final agendas may be picked up at Sierra Vista Hospital, 800 E. 9th Avenue, Truth or Consequence, or printed from the Hospital website at www.svhnm.org.

SIERRA VISTA HOSPITAL GOVERNING BODY

PUBLIC RECORD ACT REQUESTS RESOLUTION No. 23-107 Article 2-NMSA 14-2-1/14-2-12

A Resolution Providing for Proper Response to all Legitimate Requests for Public Records According to Public Records Act Requests, Article 2-NMSA 14-2-1/14-2-12.

BE IT RESOLVED by the Governing Board of Sierra Vista Hospital, as follows:

NOTICE OF RIGHT TO INSPECT PUBLIC RECORDS

By law, under the Inspection of Public Records Act, every person has the right to inspect public records, of Sierra Vista Hospital. Compliance with requests to inspect public records is an integral part of the routine duties of the officers and employees Sierra Vista Hospital.

Procedures for Requesting Inspection. Requests to inspect public records should be submitted to the records custodian: Jennifer Burns, located at 800 E. 9th Ave, Truth of Consequences, NM, (575) 894-2111 xt 357, fax number (575) 894-7659, jennifer.burns@svhnm.org

A person desiring to inspect public records may submit a request to the records custodian orally or in writing. However, the procedures and penalties prescribed by the Act apply only to written requests. A written request must contain the name, address and telephone number of the person making the request. Written requests may be submitted in person or sent via US mail, email, or facsimile. The request must describe the records sought in sufficient detail to enable the records custodian to identify and locate the requested records.

The records custodian must permit inspection immediately or as soon as practicable, but no later than 15 calendar days after records custodian receives the inspection request. If inspection is not permitted within three business days, the person making the request will receive a written response explaining when the records will be available for inspection or when the public body will respond to the request. If any of the records sought are not available for public inspection, the person making the request is entitled to a written response from the records custodian explaining the reasons inspection has been denied. The written denial shall be delivered or mailed within 15 calendar days after the records custodian receives the request for inspection.

Copies and Fees. If a person requesting inspection would like a copy of a public record, a reasonable fee may be charged. The fee for printed documents 11 inches by 17 inches or smaller is (\$.50) per page. The fee for larger documents is (\$.50) per page. The fee for downloading copies of public records to a computer disk or storage device is (\$.25) per page. If a person requests that a copy of a public record be transmitted, a fee of (\$.25) per page plus postage may be charged for transmission by mail, (\$.25) per page for transmission by e-mail and (\$.25) per page for transmission by facsimile. Where redacting is required, (\$1.00) per page regardless of the number or size of copies and regardless of the medium. The records custodian may request that applicable fees for copying public records be paid in advance before the copies are made. A receipt indicating that the fees have been paid will be provided upon request to the person requesting the copies.

PASSED AND APPROVED this 25th day of July 2023.

Chairperson: _____
SVH Governing Board

Secretary: _____
SVH Governing Board



 **Ovation Healthcare**
Board Certification Program

What You Need

Ovation Healthcare's Board Certification Program is designed to make a good board member great, and a committed board member an important asset. As board members for large and small hospitals across the United States, board members have an obligation to the success of these organizations and to the welfare of the communities they serve.

The Board Certification program allows board members to stay informed on the pressing healthcare topics of the day – health reform, finance, quality, compliance, and cultural competency – while identifying appropriate best practices for hospitals in each of these areas.

Developed and administered by Ovation Healthcare's Learning Institute, the Board Certification Program is built on the idea that accountability and high standards of excellence are the hallmarks of quality governance and leadership. Earning the certification for your board demonstrates to lawmakers, regulators, physicians, employees, and community stakeholders that you and your hospital board:

- Understand and embrace the need for governance accountability
- Govern according to standards of excellence
- Are willing to formally commit to governance best practices
- Are committed to coordination of resources in your community
- Embrace community accountability and transparency
- Utilize benchmarking data in the areas of utilization and financial operations
- Utilize quality and patient safety performance data to identify opportunities for improvement



Why It Matters



Certification is a viable way of assuring stakeholders that your hospital holds itself to high standards and is accountable to the community for its governing performance. By ensuring ethical, independent, and conflict-of-interest-free behavior, your hospital board will be able to provide the highest quality governance while simultaneously earning and reinforcing employee and community trust.

Your board should encourage and support its members in the pursuit of continuous learning so they become more informed and aware of their governance responsibilities. In addition to demonstrating that your hospital is guided by knowledgeable and dedicated board members, Ovation Healthcare Board Certification ensures board members:

- Know basic expectations and standards of board participation
- Increase knowledge of health care issues
- Move from a reactive to a proactive approach in regard to strategic planning
- Meet their fiduciary duties of care, loyalty, and obedience
- Increase awareness of financial accountability and performance
- Realize the importance of continuing board education in governance, health care issues and trends
- Recognize the importance of advocacy on behalf of the hospital to their community and legislators

Who It Benefits

Quite simply, everyone involved in the healthcare system – leaders, clinicians, employees, patients, families, communities – can benefit from high quality hospital governance. Hospital boards benefit by having consistent standards. The added ability to communicate compliance with those standards helps build a strong reputation, confidence, and loyalty.

Hospital trustees benefit by having a better understanding of expectations for individual and overall leadership excellence – particularly as it relates to governance practices. Improved leadership can also have a positive impact on hospital operations and community perception.

How It Works

The timeline for certification is based on the terms for the individual hospital board members (i.e., January to December or July to June). The Board Certification Program has two levels.

1. First-Time (Initial) Certification

Complete the Board Certification Form and 8 hours of continuing board education (CBE).

2. Certification Renewal

Complete the Board Certification Form and 6 hours of continuing board education (CBE) annually.

On an annual basis, each certified board member shall:

- Complete 6 hours (8 hours First-Time Certification) of continuing board education. The following are topics that may be used to fulfill the CBE requirements:
 - Governance, Liability, and Accountability
 - Regulatory Agencies and Legal Considerations
 - Finance
 - Compliance
 - Ethics
 - Continuum of Care
 - Strategic Planning
 - Grants
 - Quality and Patient Safety
 - Diversity/Culture Competency
- Attend at least 75 percent of regularly scheduled board meetings, unless otherwise specified by individual board bylaws.
- Complete and sign the certification form, which is a personal attestation of compliance with hospital bylaws, minimum governance expectations and standards of excellence.

The Ovation Healthcare Learning Institute offers board education in a variety of formats including virtual, on-demand, self-paced, and in-person. Visit Ovationhc.com/education for more information or contact education@ovationhc.com.

For hospitals that participate, three levels of board certification will be recognized annually by Ovation Healthcare:

- **Bronze Certification** – 40 to 69 percent of all board members certified
- **Silver Certification** – 70 to 99 percent of all board members certified
- **Gold Certification** – 100 percent of all board members certified

Ovation Healthcare Board Certification Form

Board Member Name: _____
Board Member Email: _____ Phone Number: _____
Hospital/Health System Name: _____
Date of Completion: _____

___ **Attend 75 percent of regularly scheduled board meetings (or more if required by hospital bylaws) (Required)**

___ **Complete six (8 hours first-time certification) hours of continuing board education (Required)**

___ **Board Service Standards (including but not limited to)**

- Participate in appropriate subcommittees and applicable meetings
- Attend board retreats, strategic planning sessions and adhoc meetings
- Review all board meeting materials, including all standing committee reports
- Demonstrate knowledge of issues present before the board
- Communicate with board and CEO on applicable community issues that can be addressed by the board
- Meet fiduciary duties of care, loyalty and obedience, as well as governance obligations to bylaws, accreditation standards and laws

___ **Ethics and Conflicts of Interest (including but not limited to)**

- Sign conflict of interest policy at intervals required by hospital bylaws
- Comply with conflict of interest policy and abstain from voting when appropriate
- Maintain strict confidentiality in compliance with hospital bylaws and policies
- Act in the best interest of the hospital at all times

___ **Quality (including but not limited to)**

- Review state and national quality improvement efforts
- Be familiar with hospital-specific results on publicly-reported quality data
- Act on medical staff credentialing recommendations
- Review periodic reports and ensure the hospital has procedures in place to adequately address the following areas:
 - Quality Improvement
 - Patient Safety/Medical Errors
 - Sentinel and "Never" Events
 - Medical Staff

___ **Financial Health (including but not limited to)**

- Analyze and approve annual operating and capital budget
- Monitor key financial indicators

___ **Governance Education (including but not limited to)**

- Stay informed about industry topics through health care and governance periodicals
- Participate in other board education activities

___ **Hospital and Healthcare Advocacy (including but not limited to)**

- Be a personal advocate for the hospital or system in the community
- Establish and maintain relationships with state representative(s) and state senator(s)



Additional Information

Please describe or explain any parts of the certification program that were not completed or that are not applicable to your hospital or system.

Type: *F = face-to-face W = Webinar A = audio conference B = board meeting (education portion)*

Type	Education (title/description)	Date Completed	Number of Hours

By signing below, I certify the information provided on this form is accurate and that I have completed the Ovation Healthcare Board Certification Program for my term year from _____ (mo/year) through _____ (mo/year).

Board Member Name

Member Signature

Date

By signing below, I certify the information provided on this form is accurate to the best of my knowledge

Hospital CEO Name

Hospital CEO Signature

Date

How To Submit Form:

Please send completed form to:

Email: education@ovationhc.com

Mail: Ovation Healthcare

ATTN: Learning Institute: Board Certification Program

1573 Mallory Lane, Ste. 200

Brentwood, TN 37027

Questions, please call David Winchester at 615-371-4507 or email education@ovationhc.com

Form Submitted by:

Name: _____ Email: _____

Welcome to the Ovation Healthcare Learning Institute!

The Ovation Healthcare Learning Institute is pleased to provide your organization with complimentary access to education. Please share this information with anyone in your organization that would benefit from education opportunities.

Your organization's complimentary education coupon code is: **SVH@NM!**

To register for webinars and virtual learning and create a new account:

A listing of our current webinar offerings can be found here: <https://ovation.myabsorb.com>

- Browse the Course Catalog for offerings and click the cart icon below the program(s) you want to enroll in. This will add the course(s) to your cart.
- When ready to complete registration, click the shopping cart icon at the top right corner. In the "coupon code" space, enter your organization's code **SVH@NM!** and click apply; you will see the discount applied.
- Click the "Proceed to Checkout" button follow the prompts to create an account and complete registration.
 - Please make sure to enter your Hospital/Facility as the Organization Name
 - Please make sure to enter your Job Title (Board Member, COO, etc) when creating your account.
- Once you have created an account, you will be able to log in with your username and password and the system will recognize your affiliation, so you will not need to enter the code each time you register.

To register for webinars and virtual learning with an existing account:

Login to your existing account here: <https://ovation.myabsorb.com/#/login>

- Browse the Course Catalog <https://ovation.myabsorb.com/#/catalog> for offerings and click the cart icon below the program(s) you want to enroll in. This will add the course(s) to your cart.
- When ready to complete registration, click the shopping cart icon at the top right corner. Because you are logged in, you will see the complimentary discount has already been applied.
- Click the "Proceed to Checkout" button follow the prompts to complete registration.

If you are interested in a webinar but are unable to attend the live presentation, webinars are recorded. Please register for the webinar, and the recording will automatically be uploaded to your account within 48 hours after the live webinar. You can access the recording as well as the PDF slide presentation at your convenience.

Many of our programs are accredited and offer continuing education credit. To receive your certificate for CE credit, you must attend the live presentation and complete the evaluation survey through your account. A certificate will then be uploaded to your account and stored, for download and/or future access.

If you have any questions, please reach out to the Ovation Healthcare Learning Institute support team at: education@ovationhc.com.



Financial Analysis

June 30th, 2023

Days Cash on Hand for June 2023 are 121 (\$10,348,345)

Accounts Receivable Net days are 25

Accounts Payable days are 25

Hospital Excess Revenue over Expense

The **Net Income** for the month of June was (\$821,305) vs. a Budget Income of (\$43,159).

Hospital Gross Revenue for June was \$5,370,369 or \$878,965 more than budget. Patient Days were 108 – 30 more than May, Outpatient Visits were 1,002 – 109 less than May, RHC visits were 941 – 42 more than May and ER visits were 639 – 116 less than May.

Revenue Deductions for June were \$2,847,728 or \$771,867 more than budget.

Other Operating Revenue was \$19,370.

Non-Operating Revenue was \$97,805.

Hospital Operating Expenses for June were \$2,995,084. Compared to Budget, Benefits was over budget by \$311,203 because of a payment of \$287,103 to the State Employee Health Benefits Fund. Contract Services expenses were over budget due to agency staffing. Leases/Rentals expenses includes \$17,818 for generator.

EBITDA for June was (\$351,441) vs. a Budget of \$360,472. YTD EBITDA is \$1,299,632 vs. a Budget of \$4,385,745.

The **Bond Coverage Ratio** in June was 74% vs. an expected ratio of 130%.

Sierra Vista Hospital
 STATISTICS by Month
 June 30, 2023
 (SUBJECT TO AUDIT)

Description	6/30/2023	5/31/2023	4/30/2023	3/31/2023	2/28/2023	1/31/2023	11/30/2022	10/31/2022	9/30/2022	8/31/2022	Month Ending 7/31/2022
Admissions											
Acute	21	22	23	23	18	28	26	27	20	18	17
Swing	8	5	5	28	5	5	5	9	3	7	6
Total Admissions	29	27	28	31	33	33	31	36	23	25	23
ALOS (acute and swing)	3.7	2.9	3.7	3.3	3.0	3.0	4.0	4.5	4.0	5.0	4.3
Patient Days (acute and swing)	108	78	103	76	98	103	124	162	93	126	100
Outpatient Visits	1,002	1,111	1,196	999	930	930	1,103	825	1,056	750	904
Rural Health Clinic Visits	941	899	747	934	697	697	716	744	601	542	649
ER Visits	639	755	720	716	573	573	755	757	661	699	735
ER Visits Conversion to Acute Admissions	3%	3%	3%	3%	3%	5%	3%	4%	3%	3%	2%
Surgery Cases											
Inpatient Surgery Cases	-	-	-	-	-	-	-	-	-	-	-
Outpatient Surgery Cases	21	18	17	18	13	13	-	-	-	-	-
Total Surgeries	21	18	17	18	13	13	-	-	-	-	-
Profitability											
EBITDA % Net Rev	-13%	3%	-17%	3%	4%	4%	4%	15%	8%	-2%	12%
Operating Margin %	-31%	-11%	-34%	-11%	-12%	-12%	-12%	0%	-8%	-19%	-4%
Rev Ded % Net Rev	53%	54%	56%	49%	46%	46%	52%	52%	57%	52%	58%
Bad Debt % Net Pt Rev	8%	3%	9%	7%	7%	7%	4%	10%	11%	9%	9%
Outpatient Revenue %	93%	95%	94%	94%	94%	93%	91%	92%	93%	92%	94%
Gross Patient Revenue/Adjusted Admission	\$ 12,963	\$ 11,645	\$ 11,522	\$ 13,845	\$ 9,650	\$ 14,997	\$ 13,551	\$ 11,810	\$ 15,501	\$ 13,675	\$ 12,775
Net Patient Revenue/Adjusted Admission	\$ 6,098	\$ 5,383	\$ 5,016	\$ 7,064	\$ 5,197	\$ 7,987	\$ 6,473	\$ 5,622	\$ 6,719	\$ 6,557	\$ 5,420
Salaries % Net Pt Rev	39%	36%	42%	37%	41%	39%	43%	35%	43%	45%	43%
Benefits % Net Pt Rev	19%	6%	10%	9%	8%	8%	8%	7%	9%	11%	9%
Supplies % Net Pt Rev	7%	5%	7%	7%	6%	6%	10%	7%	7%	6%	7%
Cash and Liquidity											
Days Cash on Hand	121.15	129.19	125.16	135	138	138	138	147	147	147	149
A/R Days (Gross)	43.19	43.40	38.89	37	41	41	36	39	41	37	38
A/R Days (Net)	25.31	24.58	24.69	23	27	28	21	22	26	22	24
Days in AP	25.47	27.67	20.00	25	29	28	24	26	39	35	32
Current Ratio	4.3	4.5	5.2	5.4	5.8	7.1	7.4	6.7	5.7	6.5	7.5

Sierra Vista Hospital
 TWELVE MONTH STATISTICS
 June 30, 2023
 (SUBJECT TO AUDIT)

Description	6/30/2023		5/31/2023		4/30/2023		3/31/2023		2/28/2023		1/31/2023		11/30/2022		10/31/2022		9/30/2022		8/31/2022		7/31/2022	
	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending
Admissions																						
Acute	21	22	23	18	28	28	22	26	27	20	18	17	18	18	17	18	17	18	17	18	17	18
Swing	8	5	5	5	5	5	9	5	9	3	7	6	4	4	6	4	6	4	6	4	6	4
Total Admissions	29	27	28	23	33	33	31	31	36	23	25	23	22	22	23	22	23	25	23	22	22	22
ALOS (acute and swing)	3.7	2.9	3.7	3.3	3.0	3.0	5.2	4.0	4.5	4.0	5.0	4.3	4.9	4.9	4.3	4.9	4.3	5.0	4.3	4.9	4.3	4.9
Patient Days (acute and swing)	108	78	103	76	98	98	160	124	162	93	126	100	108	108	100	108	100	126	100	108	100	108
Outpatient Visits	1,002	1,111	1,196	999	930	930	960	1,103	825	1,056	750	904	1,162	1,162	904	1,162	904	1,056	904	1,162	904	1,162
Rural Health Clinic Visits	941	899	747	934	697	697	831	716	744	601	542	649	539	539	649	539	649	601	542	649	539	539
ER Visits	639	755	720	716	573	573	673	755	757	661	699	735	757	757	699	735	757	661	699	735	757	757
ER Visits Conversion to Acute Admissions	3%	3%	3%	3%	5%	5%	3%	3%	4%	3%	3%	2%	2%	2%	3%	2%	3%	3%	3%	2%	2%	2%
Surgery Cases																						
Inpatient Surgery Cases	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Outpatient Surgery Cases	21	18	17	18	13	13	8	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Surgeries	21	18	17	18	13	13	8	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Profitability																						
EBITDA % Net Rev	-13%	3%	-17%	3%	4%	4%	17%	4%	15%	8%	-2%	12%	10%	10%	12%	10%	12%	-2%	12%	10%	12%	10%
Operating Margin %	-31.1%	-10.6%	-34.4%	-11.0%	-12%	-12%	4%	-12%	0%	-8%	-19%	-4%	-6%	-6%	-4%	-6%	-19%	-4%	-6%	-4%	-6%	-6%
Rev Ded % Net Rev	53%	54%	56%	49%	46%	46%	47%	52%	52%	57%	52%	58%	54%	54%	58%	54%	52%	52%	58%	54%	58%	54%
Bad Debt % Net Pt Rev	8.2%	2.7%	9.5%	6.8%	7%	7%	8%	4%	10%	11%	9%	8%	8%	8%	9%	8%	9%	9%	9%	8%	9%	8%
Outpatient Revenue %	93%	95%	94%	94%	93%	93%	91%	91%	92%	93%	92%	94%	94%	94%	94%	94%	92%	92%	94%	94%	94%	94%
Gross Patient Revenue/Adjusted Admission	\$ 12,963	\$ 11,645	\$ 11,522	\$ 13,845	\$ 9,650	\$ 9,650	\$ 14,997	\$ 13,551	\$ 11,810	\$ 15,501	\$ 13,675	\$ 12,775	\$ 12,854	\$ 12,854	\$ 12,775	\$ 12,854	\$ 13,675	\$ 13,675	\$ 12,775	\$ 12,854	\$ 12,854	\$ 12,854
Net Patient Revenue/Adjusted Admission	\$ 6,098	\$ 5,383	\$ 5,016	\$ 7,064	\$ 5,197	\$ 5,197	\$ 7,987	\$ 6,473	\$ 5,622	\$ 6,719	\$ 6,557	\$ 5,420	\$ 5,966	\$ 5,966	\$ 5,420	\$ 5,966	\$ 6,557	\$ 6,557	\$ 5,420	\$ 5,966	\$ 5,966	\$ 5,966
Salaries % Net Pt Rev	39%	36%	42%	37%	41%	41%	39%	43%	35%	43%	45%	43%	43%	43%	43%	43%	45%	45%	43%	43%	43%	43%
Benefits % Net Pt Rev	19%	6%	10%	9%	8%	8%	8%	8%	7%	9%	11%	9%	7%	7%	9%	7%	11%	11%	9%	7%	7%	7%
Supplies % Net Pt Rev	7%	5%	7%	7%	6%	6%	6%	10%	7%	7%	6%	7%	6%	6%	7%	6%	6%	6%	7%	6%	7%	6%
Cash and Liquidity																						
Days Cash on Hand	121	129	125	135	138	138	134	138	147	147	147	149	148	148	149	148	147	147	149	148	149	148
A/R Days (Gross)	43	43	39	37	41	41	43	36	39	41	37	38	38	38	38	38	37	37	38	38	38	38
A/R Days (Net)	25	25	25	23	27	27	28	21	22	22	22	24	27	27	24	27	22	22	24	24	24	27
Days in AP	25	28	20	25	29	29	28	24	26	26	35	32	43	43	32	43	35	35	32	32	32	43
Current Ratio	4.3	4.5	5.2	5.4	5.8	5.8	7.1	7.4	6.7	5.7	6.5	7.5	6.7	6.7	7.5	6.7	6.5	6.5	7.5	6.7	7.5	6.7

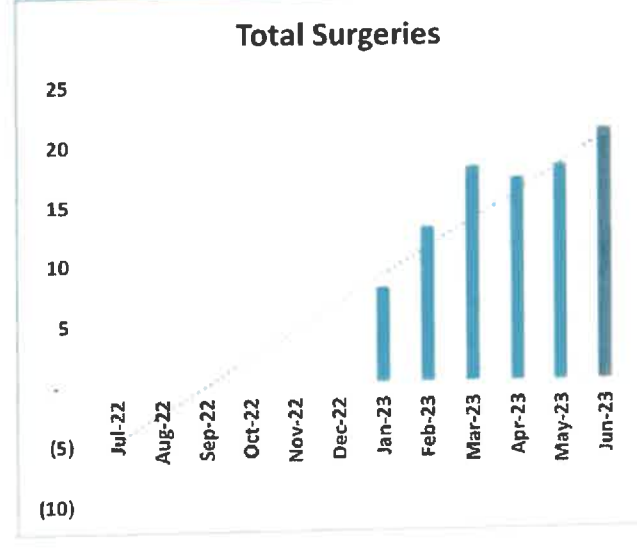
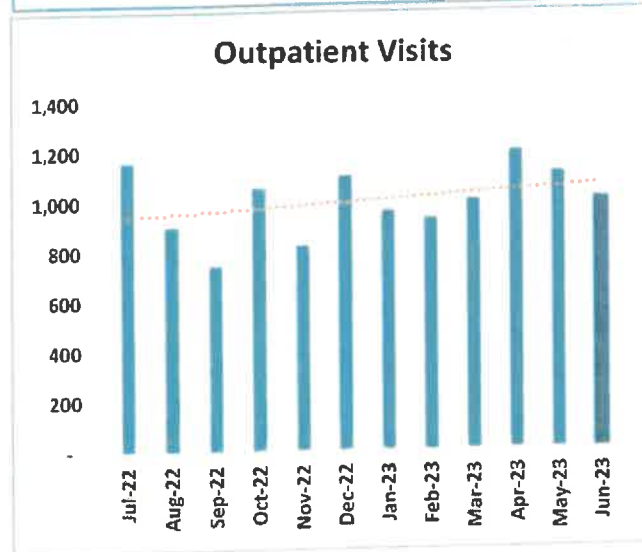
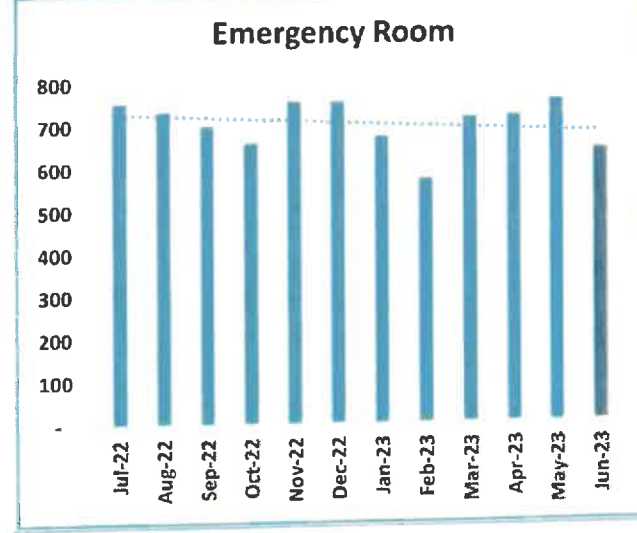
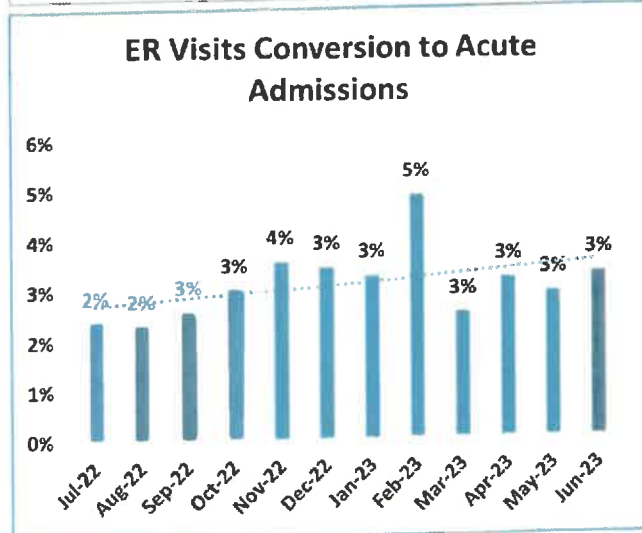
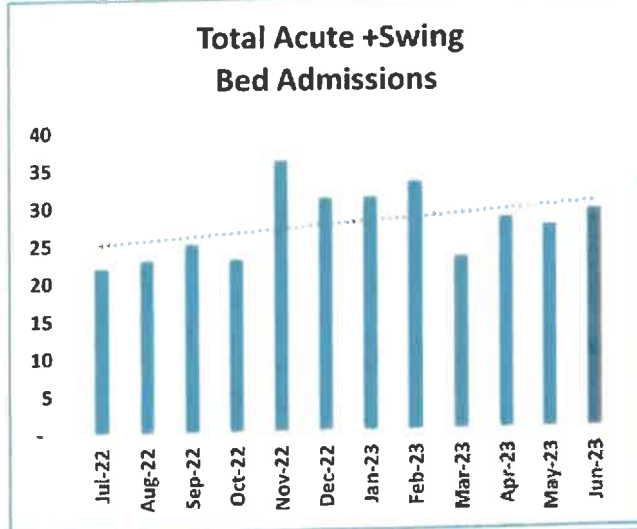
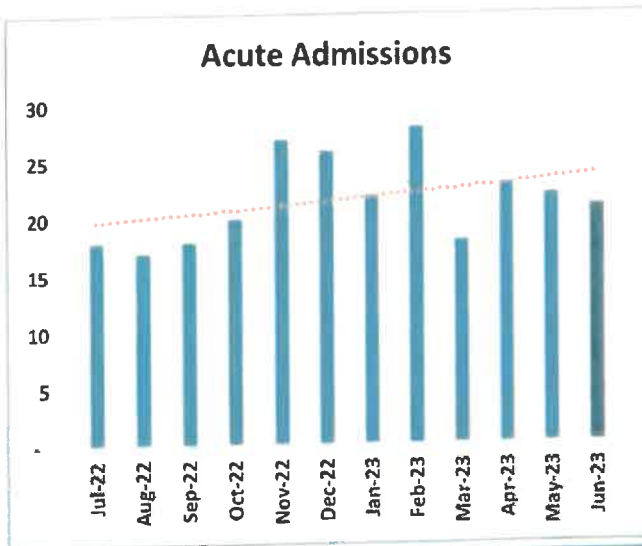
Sierra Vista Hospital
Detailed Stats by Month
6/30/2023
(SUBJECT TO AUDIT)

Description	FY2023	Avg FY2023	6/30/2023		7/31/2023		8/31/2023		9/30/2023		10/31/2023		11/30/2023		12/31/2023		1/31/2023		2/28/2023		3/31/2023		4/30/2023		5/31/2023		6/30/2023		7/31/2023		
			Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending
Total Acute Patient Days	798	67	61	46	59	46	75	88	82	79	82	82	82	82	82	82	88	88	88	88	88	88	88	88	88	88	88	88	88	88	88
Total Swingbed Patient Days	538	45	47	32	44	30	23	72	42	14	80	42	26	27	24	26	28	23	23	23	23	23	23	23	23	23	23	23	23	23	
Total Acute Hours (based on Ditch Hrs)	20,120	1,677	1,744	1,374	1,584	1,408	2,060	1,816	1,968	1,900	1,943	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	
TOTAL ACUTE																															
Patient Days	798	67	61	46	59	46	75	88	82	79	82	82	82	82	82	88	88	88	88	88	88	88	88	88	88	88	88	88	88	88	
Admits	264	22	21	22	23	18	28	22	26	24	26	26	26	26	26	26	26	26	26	26	26	26	26	26	26	26	26	26	26	26	
Discharges	260	22	21	22	21	21	27	22	26	20	27	26	26	26	26	26	26	26	26	26	26	26	26	26	26	26	26	26	26	26	
Discharge Hours	20,120	1,677	1,744	1,374	1,584	1,408	2,060	1,816	1,968	1,900	1,943	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	1,968	
Avg LOS	3.1	3.1	2.9	2.1	2.8	2.2	2.8	4.0	3.2	4.0	3.0	3.2	3.2	3.2	3.2	3.2	3.2	3.2	3.2	3.2	3.2	3.2	3.2	3.2	3.2	3.2	3.2	3.2	3.2	3.2	
Medicare Acute																															
Patient Days	564	47	55	31	31	31	46	50	63	69	69	63	63	63	63	63	63	63	63	63	63	63	63	63	63	63	63	63	63	63	
Admits	172	14	18	12	12	11	17	13	18	22	22	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	
Discharges	171	14	16	13	11	13	16	11	13	18	22	13	13	13	13	13	13	13	13	13	13	13	13	13	13	13	13	13	13	13	
Discharge Hours	14,031	1,169	1,474	898	796	990	1,258	958	1,517	1,648	1,648	1,517	1,517	1,517	1,517	1,517	1,517	1,517	1,517	1,517	1,517	1,517	1,517	1,517	1,517	1,517	1,517	1,517	1,517	1,517	
Avg LOS	3.3	3.3	3.4	2.4	2.8	2.4	2.9	3.8	3.5	3.1	3.1	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	
SWING - ALL (Medicare/Other)																															
Patient Days	538	45	47	32	44	30	23	72	42	14	80	42	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	
Admits	71	6	8	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	
Discharges	67	6	7	5	5	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	
Discharge Hours	11,858	988	1,183	952	566	638	525	1,702	1,010	1,887	1,887	1,010	1,010	1,010	1,010	1,010	1,010	1,010	1,010	1,010	1,010	1,010	1,010	1,010	1,010	1,010	1,010	1,010	1,010	1,010	
Avg LOS	8.0	8.0	6.7	6.4	8.8	7.5	5.8	8.0	8.4	8.0	8.0	8.4	8.4	8.4	8.4	8.4	8.4	8.4	8.4	8.4	8.4	8.4	8.4	8.4	8.4	8.4	8.4	8.4	8.4	8.4	
Observations																															
Patient Days	432	36	25	45	35	41	56	54	54	37	37	33	33	33	33	33	33	33	33	33	33	33	33	33	33	33	33	33	33	33	
Admits	310	26	24	38	24	32	41	32	32	24	23	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	
Discharge Hours	11,050	921	641	1,154	1,534	1,090	1,655	762	686	886	886	784	784	784	784	784	784	784	784	784	784	784	784	784	784	784	784	784	784	784	
Emergency Room																															
Total ER Patients	8,440	703	639	755	720	716	573	673	755	757	757	661	661	661	661	661	661	661	661	661	661	661	661	661	661	661	661	661	661	661	
Admitted	169	14	13	12	11	9	13	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	
Transferred	831	69	49	74	68	52	45	58	59	56	56	79	79	79	79	79	79	79	79	79	79	79	79	79	79	79	79	79	79	79	
Ambulance																															
Total ALS/BLS runs	3,709	309	280	349	327	300	267	286	300	328	328	332	332	332	332	332	332	332	332	332	332	332	332	332	332	332	332	332	332	332	
911 Calls	2,689	224	202	258	230	217	199	211	217	247	247	232	232	232	232	232	232	232	232	232	232	232	232	232	232	232	232	232	232	232	
Transfers	1,020	85	78	91	97	83	68	75	83	81	81	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	
OP Registrations	11,998	1,000	1,002	1,111	1,196	999	930	960	1,103	825	825	1,056	1,056	1,056	1,056	1,056	1,056	1,056	1,056	1,056	1,056	1,056	1,056	1,056	1,056	1,056	1,056	1,056	1,056	1,056	
Vaccine Clinic	965	80	113	80	85	67	90	65	65	97	97	181	181	181	181	181	181	181	181	181	181	181	181	181	181	181	181	181	181	181	
Rural Health Clinic																															
Total RHC Visits	8,840	737	941	899	747	934	697	831	716	744	744	601	601	601	601	601	601	601	601	601	601	601	601	601	601	601	601	601	601	601	
Avg Visits per day	422	35	43	45	34	41	35	42	35	39	39	26	26	26	26	26	26	26	26	26	26	26	26	26	26	26	26	26	26	26	
Behavioral Health																															
Patients Seen	2,576	215	354	302	213	194	231	252	174	126	126	222	222	222	222	222	222	222	222	222	222	222	222	222	222	222	222	222	222	222	

Sierra Vista Hospital
Detailed Stats by Month
6/30/2023
(SUBJECT TO AUDIT)

FY2023	Avg FY2023	6/30/2023		7/31/2023		8/31/2023		9/30/2023		10/31/2023		11/30/2023		12/31/2023		1/31/2024		2/28/2024		3/31/2024		4/30/2024		5/31/2024		6/30/2024		7/31/2024				
		Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month Ending		
Dietary	8,501	708	755	723	553	981	769	878	798	728	878	798	798	798	798	798	798	798	798	798	798	798	798	798	798	798	798	798	798	798	798	
Inpatient Meals	942	79	58	63	30	55	59	89	199	57	132	132	132	132	132	132	132	132	132	132	132	132	132	132	132	132	132	132	132	132	132	
Outpatient Meals	45,816	3,818	5,245	5,827	4,513	4,865	4,160	3,525	2,867	3,767	3,525	2,867	2,867	2,867	2,867	2,867	2,867	2,867	2,867	2,867	2,867	2,867	2,867	2,867	2,867	2,867	2,867	2,867	2,867	2,867	2,867	
Cafeteria Meals	3,017	251	179	307	216	278	365	363	184	324	363	184	184	184	184	184	184	184	184	184	184	184	184	184	184	184	184	184	184	184	184	
Functions																																
Laboratory	225,334	18,778	20,179	18,892	17,892	20,423	17,390	18,468	15,177	19,562	18,468	15,177	15,177	15,177	15,177	15,177	15,177	15,177	15,177	15,177	15,177	15,177	15,177	15,177	15,177	15,177	15,177	15,177	15,177	15,177	15,177	
In-house Testing	8,570	714	826	875	623	771	754	685	630	678	685	630	630	630	630	630	630	630	630	630	630	630	630	630	630	630	630	630	630	630	630	
Sent Out Testing	285	24	20	17	23	14	20	21	39	15	21	39	39	39	39	39	39	39	39	39	39	39	39	39	39	39	39	39	39	39	39	
Drugscreens																																
Physical Therapy	3,012	251	274	255	242	279	221	279	262	178	279	262	262	262	262	262	262	262	262	262	262	262	262	262	262	262	262	262	262	262	262	
PT Visits	11,854	988	1,034	1,004	925	1,073	819	1,042	1,005	1,042	1,005	1,005	1,005	1,005	1,005	1,005	1,005	1,005	1,005	1,005	1,005	1,005	1,005	1,005	1,005	1,005	1,005	1,005	1,005	1,005	1,005	
Tx Units	524	44	46	47	43	45	40	48	44	48	44	44	44	44	44	44	44	44	44	44	44	44	44	44	44	44	44	44	44	44	44	
Outpatient	426	36	47	27	29	38	35	36	45	36	45	31	31	31	31	31	31	31	31	31	31	31	31	31	31	31	31	31	31	31	31	
Inpatient																																
Radiology	5,212	434	397	496	362	446	454	440	411	440	411	411	411	411	411	411	411	411	411	411	411	411	411	411	411	411	411	411	411	411	411	
X-Ray Patients	3,926	327	325	310	255	328	293	359	289	359	289	289	289	289	289	289	289	289	289	289	289	289	289	289	289	289	289	289	289	289	289	
CT Patients	1,791	149	197	204	123	152	130	124	104	124	104	104	104	104	104	104	104	104	104	104	104	104	104	104	104	104	104	104	104	104	104	
Ultrasound Patients	592	49	64	51	39	52	41	51	45	51	45	45	45	45	45	45	45	45	45	45	45	45	45	45	45	45	45	45	45	45	45	
Mammogram Patients	695	58	69	69	35	61	82	48	56	48	56	64	64	64	64	64	64	64	64	64	64	64	64	64	64	64	64	64	64	64	64	
MRI Patients	44	4	6	5	5	6	2	3	1	3	1	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	
Nuclear Medicine Patients	219	18	18	21	17	28	9	17	15	17	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	
DEXA																																
Surgery	111	9	25	20	15	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	
Surgical Procedures - OR	72	6	20	13	10	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	
GI Lab Scopes	3	0	-	3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Major Surgery	24	2	5	4	5	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	
Minor Surgery Under TIVA/Sedation																																
Inpatient Procedures																																
Outpatient Procedures	95	8	21	18	13	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	
Sleep Study	6	1	2	1	3	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Home Testing	23	2	7	10	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	
Inhouse																																

Volume Trends



Sierra Vista Hospital
INCOME STATEMENT by Month
June 30, 2023

Description	6/30/2023	Month Ending 5/31/2023	Month Ending 4/30/2023	Month Ending 3/31/2023	Month Ending 2/28/2023	Month Ending 1/31/2023	Month Ending 12/31/2022	Month Ending 11/30/2022	Month Ending 10/31/2022	Month Ending 9/30/2022	Month Ending 8/31/2022	Month Ending 7/31/2022
Revenues												
Gross Patient Revenue	\$ 5,370,369	\$ 6,288,038	\$ 5,376,911	\$ 5,307,092	\$ 4,549,211	\$ 5,165,758	\$ 4,667,505	\$ 5,314,315	\$ 5,093,059	\$ 4,273,541	\$ 4,897,013	\$ 4,713,301
Contractual Allowances	2,540,799	3,151,993	2,695,301	2,289,972	1,814,723	2,120,473	2,210,856	2,412,093	2,495,591	1,975,761	2,464,567	2,240,286
Bad Debt	226,311	80,846	244,607	196,488	188,500	227,839	90,154	283,657	263,472	202,078	216,838	197,240
Other Deductions	80,618	167,255	96,442	112,703	97,226	69,802	142,331	88,865	128,587	51,025	140,839	88,447
Total Revenue Deductions	\$ 2,847,728	\$ 3,400,094	\$ 3,036,350	\$ 2,595,163	\$ 2,100,450	\$ 2,418,114	\$ 2,443,341	\$ 2,784,615	\$ 2,887,649	\$ 2,228,864	\$ 2,832,244	\$ 2,525,973
Other Patient Revenue	3,827	18,824	154	6	1,472	3,356	5,352	27	2,202	4,366	3,043	58
Net Patient Revenue	\$ 2,526,468	\$ 2,906,768	\$ 2,340,716	\$ 2,707,935	\$ 2,450,232	\$ 2,751,000	\$ 2,229,516	\$ 2,529,727	\$ 2,207,611	\$ 2,049,043	\$ 2,077,812	\$ 2,187,386
Gross to Net %	47%	46%	44%	51%	54%	53%	48%	48%	45%	48%	42%	46%
Other Operating Revenue	19,370	48,929	24,907	191,665	143,649	122,435	161,664	168,134	142,078	322,559	183,822	170,035
Non-Operating Revenue	97,805	116,886	57,418	123,230	114,504	162,867	213,425	156,372	135,314	31,923	285,973	148,126
Total Operating Revenue	\$ 2,643,643	\$ 3,072,583	\$ 2,423,040	\$ 3,022,830	\$ 2,708,386	\$ 3,036,303	\$ 2,604,604	\$ 2,854,233	\$ 2,485,004	\$ 2,403,525	\$ 2,547,607	\$ 2,505,546
Expenses												
Salaries & Benefits	\$1,499,455	\$1,254,038	\$1,244,453	\$1,267,204	\$1,208,507	\$1,316,706	\$1,165,013	\$1,107,334	\$1,164,042	\$1,180,350	\$1,099,943	\$1,120,320
Salaries	993,810	1,034,473	989,714	1,007,694	1,005,741	1,085,374	963,610	897,576	928,471	928,471	891,515	934,466
Benefits	480,334	186,135	229,716	231,654	185,073	209,933	193,709	186,701	220,894	220,894	185,721	159,461
Other Salary & benefit Expense	25,311	33,431	25,023	27,856	17,692	21,418	17,694	23,057	14,004	30,985	22,707	26,393
Supplies	186,036	144,630	153,123	176,654	145,574	159,611	216,154	170,929	143,508	127,032	150,029	130,212
Contract Services	875,127	1,138,421	908,444	1,079,524	824,458	644,493	680,378	759,436	631,234	735,150	583,126	635,487
Professional Fees	181,669	181,847	181,668	183,621	177,452	183,930	178,686	184,377	180,160	177,798	180,366	180,368
Leases/Rentals	25,128	24,485	10,500	8,286	10,606	9,203	9,334	5,400	7,514	9,050	9,411	10,421
Utilities	41,731	40,994	36,232	33,977	32,531	32,041	29,350	32,695	46,475	38,432	42,610	50,859
Repairs / Maintenance	68,712	77,231	85,760	65,840	86,468	67,748	54,759	73,937	34,975	57,920	48,769	30,142
Insurance	76,543	76,907	77,715	76,878	75,176	77,715	76,549	76,743	45,873	78,159	79,477	77,783
Other Operating Expenses	40,684	32,453	135,503	30,130	30,987	30,987	82,661	27,562	20,073	46,932	45,241	26,905
Total Operating Expenses	\$2,995,084	\$2,971,006	\$2,833,597	\$2,922,115	\$2,606,248	\$2,522,434	\$2,492,833	\$2,438,413	\$2,273,853	\$2,450,824	\$2,238,971	\$2,262,496
EBITDA	(\$351,441)	\$101,577	(\$410,357)	\$100,715	\$102,138	\$513,869	\$111,771	\$415,820	\$211,151	(\$47,299)	\$308,636	\$283,051
EBITDA Margin	-13%	3%	-17%	3%	4%	17%	4%	15%	8%	-2%	12%	10%
Non - Operating Expenses	\$340,503	\$294,248	\$294,081	\$286,746	\$286,443	\$286,009	\$285,517	\$285,517	\$285,258	\$285,258	\$284,522	\$284,500
Depreciation and Amortization	73,300	74,926	73,320	77,117	75,095	73,349	73,359	71,474	73,377	73,387	75,427	73,406
Tax/Other	56,061	56,598	55,636	69,921	53,165	34,842	56,135	56,785	45,182	48,047	43,713	42,123
Total Non Operating Expenses	\$469,864	\$425,772	\$423,037	\$433,785	\$414,702	\$394,200	\$415,011	\$413,777	\$403,844	\$406,692	\$403,662	\$400,029
NET INCOME (LOSS)	(\$821,305)	(\$324,195)	(\$833,394)	(\$333,070)	(\$312,564)	\$119,670	(\$303,240)	\$2,043	(\$192,693)	(\$453,991)	(\$95,027)	(\$156,978)
Net Income Margin	31%	(11%)	(34%)	(11%)	(12%)	4%	(12%)	0%	(8%)	(19%)	(4%)	(6%)

Sierra Vista Hospital
TWELVE MONTH INCOME STATEMENT
 June 30, 2023

Description	6/30/2023	5/31/2023	4/30/2023	3/31/2023	2/28/2023	1/31/2023	12/31/2022	11/30/2022	10/31/2022	9/30/2022	8/31/2022	Month Ending 7/31/2022
Revenues												
Gross Patient Revenue	\$ 5,370,369	\$ 6,288,038	\$ 5,376,911	\$ 5,307,092	\$ 4,549,211	\$ 5,165,758	\$ 4,667,505	\$ 5,314,315	\$ 4,273,541	\$ 4,897,013	\$ 4,713,301	\$ 4,713,301
Revenue Deductions	2,540,799	3,151,993	2,695,301	2,289,972	1,814,723	2,120,473	2,210,856	2,412,093	1,975,591	2,495,591	2,464,567	2,240,286
Contractual Allowances	226,311	80,846	244,607	196,488	188,500	227,839	90,154	283,657	202,078	216,838	197,240	197,240
Bad Debt	80,618	167,255	96,442	112,703	97,226	69,802	142,331	88,865	128,587	51,025	140,839	88,447
Other Deductions	3,827	18,824	154	6	1,472	3,356	5,352	27	2,202	4,366	3,043	58
Total Revenue Deductions	\$ 2,847,728	\$ 3,400,094	\$ 3,036,350	\$ 2,599,163	\$ 2,100,450	\$ 2,418,114	\$ 2,443,341	\$ 2,784,615	\$ 2,887,649	\$ 2,728,864	\$ 2,822,244	\$ 2,525,973
Other Patient Revenue												
Net Patient Revenue	\$ 2,526,668	\$ 2,906,768	\$ 2,340,716	\$ 2,707,935	\$ 2,450,232	\$ 2,751,000	\$ 2,229,516	\$ 2,529,727	\$ 2,207,611	\$ 2,049,043	\$ 2,077,812	\$ 2,187,386
Gross to Net %	47.0%	46%	44%	51%	54%	53%	48%	48%	43%	48%	42%	46%
Other Operating Revenue	19,370	48,929	24,907	191,665	143,649	122,435	161,664	168,134	142,078	322,559	183,822	170,035
Non-Operating Revenue	97,805	116,886	57,418	123,230	114,504	162,867	213,425	156,372	135,314	31,923	285,973	148,126
Total Operating Revenue	\$ 2,643,643	\$ 3,072,583	\$ 2,423,040	\$ 3,022,830	\$ 2,708,386	\$ 3,036,303	\$ 2,604,604	\$ 2,854,233	\$ 2,485,004	\$ 2,403,525	\$ 2,547,607	\$ 2,505,546
Expenses												
Salaries & Benefits	1,499,455	1,254,038	1,244,453	1,267,204	1,208,507	1,316,706	1,165,013	1,107,334	1,164,042	1,180,350	1,099,943	1,120,320
Salaries	993,810	1,034,473	989,714	1,007,694	1,005,741	1,085,374	963,610	897,576	959,534	928,471	891,515	994,466
Benefits	480,334	186,135	229,716	231,654	185,073	209,913	183,709	186,701	190,504	220,894	185,721	159,461
Other Salary & Benefit Expense	25,311	33,431	25,023	27,856	17,692	21,418	17,694	23,057	14,004	30,985	22,707	26,393
Supplies	186,036	144,630	153,123	176,654	145,574	159,611	216,154	170,929	143,508	127,032	150,029	130,212
Contract Services	875,127	1,138,421	908,444	1,079,524	824,458	644,493	680,378	759,436	631,234	735,150	583,126	635,487
Professional Fees	181,669	181,847	181,668	183,621	177,452	183,930	178,636	184,377	180,160	177,798	180,366	180,368
Leases/Rentals	25,128	24,485	10,500	8,286	10,606	9,203	9,334	5,400	7,514	9,050	9,411	10,421
Utilities	41,731	40,994	36,232	33,977	32,531	32,041	29,350	32,695	46,475	38,432	42,610	50,859
Repairs / Maintenance	68,712	77,231	85,760	65,840	86,468	67,748	54,759	73,937	34,975	57,920	48,769	30,142
Insurance	76,543	76,907	77,715	76,878	79,176	77,715	76,549	76,743	45,873	78,159	79,477	77,783
Other Operating Expenses	40,684	32,453	135,503	30,130	41,476	30,987	82,661	27,562	20,073	46,932	45,241	26,905
Total Operating Expenses	\$ 2,995,084	\$ 2,971,006	\$ 2,833,397	\$ 2,922,115	\$ 2,606,248	\$ 2,522,434	\$ 2,492,833	\$ 2,438,413	\$ 2,273,853	\$ 2,450,824	\$ 2,238,971	\$ 2,262,496
EBITDA	(\$351,441)	\$101,577	(\$410,357)	\$100,715	\$102,138	\$513,869	\$111,771	\$415,820	\$211,151	(\$47,299)	\$308,636	\$243,051
EBITDA Margin	-13.3%	3%	-17%	3%	4%	17%	4%	15%	8%	-2%	12%	10%
Non - Operating Expenses												
Depreciation and Amortization	340,503	294,248	294,081	286,746	286,443	286,009	285,517	285,517	285,285	285,258	284,522	284,500
Interest	73,300	74,926	73,320	77,117	75,095	73,349	73,359	71,474	73,377	73,387	75,427	73,406
Tax/Other	56,061	56,598	55,636	69,921	53,165	34,842	56,135	56,785	45,182	48,047	43,713	42,123
Total Non Operating Expenses	\$469,864	\$425,772	\$423,037	\$433,785	\$414,702	\$394,200	\$415,011	\$413,777	\$403,844	\$406,692	\$403,662	\$400,029
NET INCOME (LOSS)	(\$821,305)	(\$324,195)	(\$833,394)	(\$333,070)	(\$312,564)	\$119,670	(\$303,240)	\$2,043	(\$192,693)	(\$453,991)	(\$95,027)	(\$156,978)
Net Income Margin	(31.1%)	(11%)	(34%)	(11%)	(12%)	4%	(12%)	0%	(8%)	(19%)	(4%)	(6%)

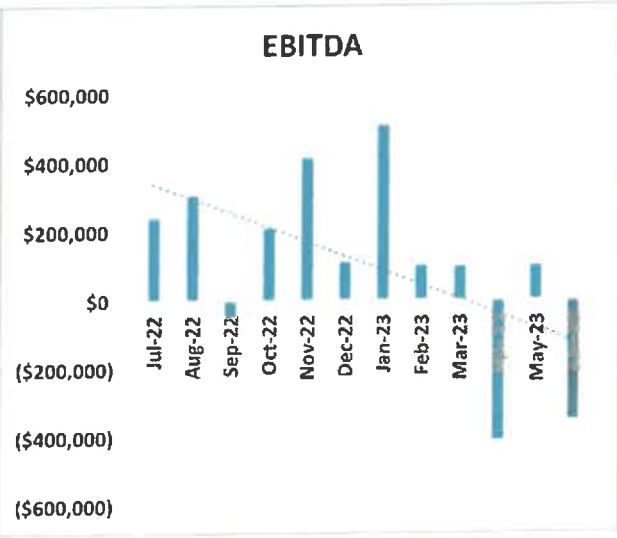
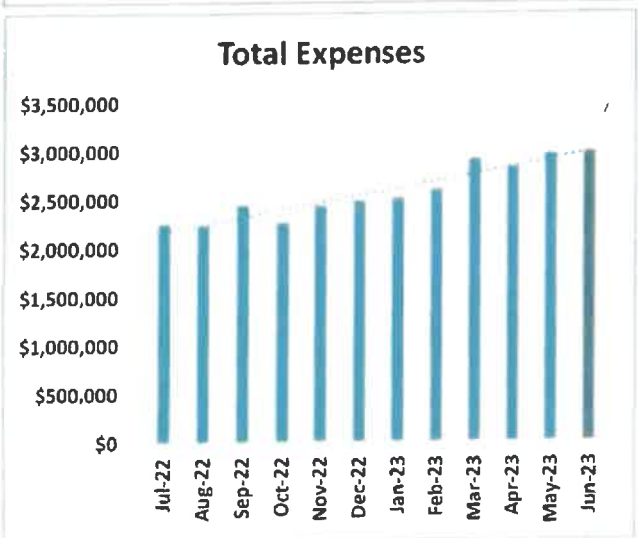
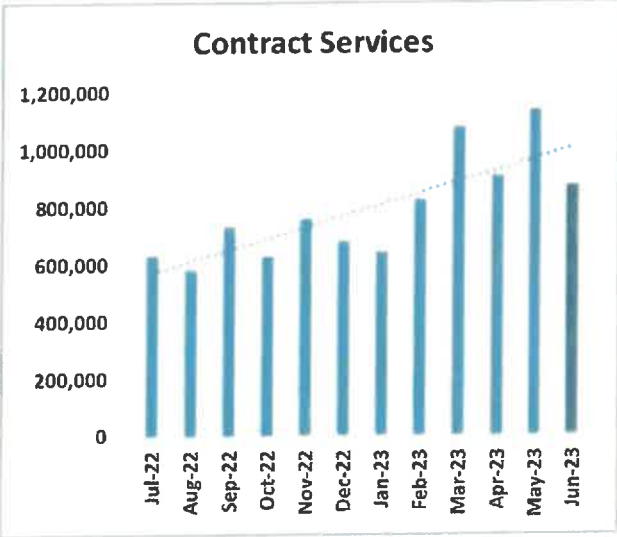
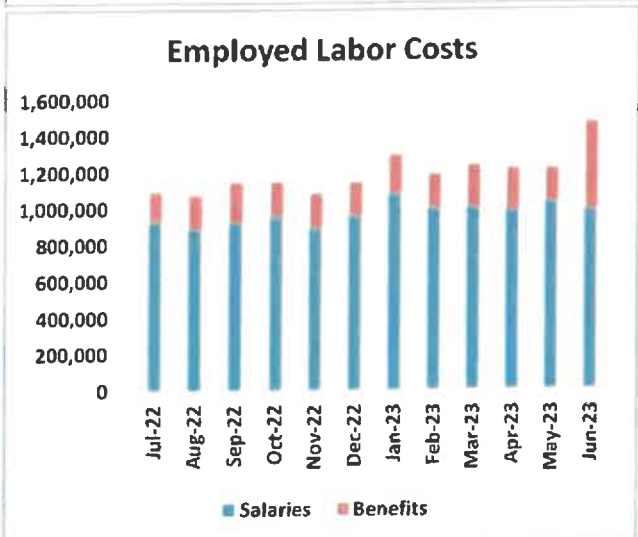
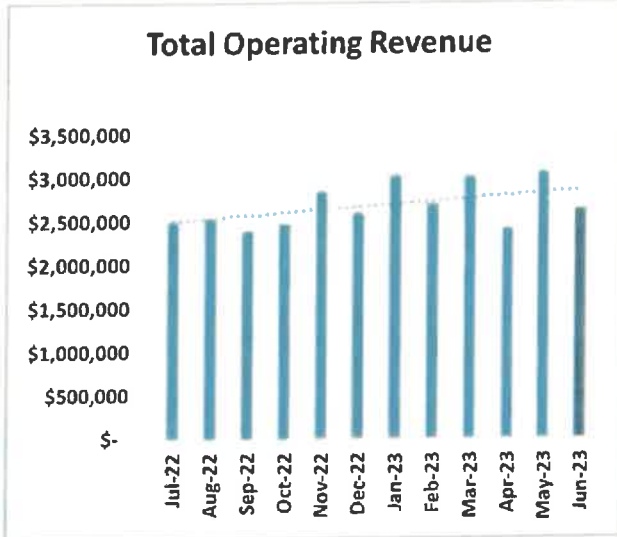
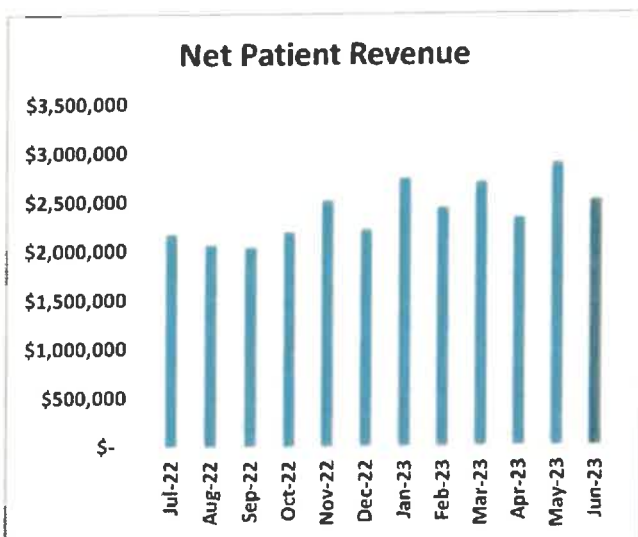
Sierra Vista Hospital
BALANCE SHEET
June 30, 2023

June 30, 2023 (Unaudited)	DESCRIPTION	June 30, 2022
	Assets	
	Current Assets	
\$ 10,306,457	Cash and Liquid Capital	\$ 11,860,878
\$ 41,888	US Bank Clearing	\$ 535,046
\$ 10,348,345	Total Cash	\$ 12,395,924
\$ 7,259,750	Accounts Receivable - Gross	\$ 5,393,178
\$ 5,240,610	Contractual Allowance	\$ 3,689,594
\$ 2,019,140	Total Accounts Receivable, Net of Allowance	\$ 1,703,584
\$ 1,253,297	Other Receivables	\$ 843,919
\$ 493,782	Inventory	\$ 389,634
\$ 74,946	Prepaid Expense	\$ 183,210
\$ 14,189,511	Total Current Assets	\$ 15,516,271
	Long Term Assets	
\$ 54,900,548	Fixed Assets	\$ 53,822,297
\$ 17,988,245	Accumulated Depreciation	\$ 15,063,598
\$ -	Construction in Progress	\$ 954,129
\$ 36,912,303	Total Fixed Assets, Net of Depreciation	\$ 39,712,828
\$ 36,912,303	Total Long Term Assets	\$ 39,712,828
\$ 3,550,962	New Hospital Loan	\$ 2,104,724
\$ 54,652,776	Total Assets	\$ 57,333,823
	Liabilities & Equity	
	Current Liabilities	
\$ 1,149,490	Account Payable	\$ 1,373,828
\$ 1,063,234	Interest Payable	\$ 140,460
\$ 52,244	Accrued Taxes	\$ 48,661
\$ 1,104,431	Accrued Payroll and Related	\$ 842,615
\$ (50,000)	Cost Report Settlement	\$ (220,000)
\$ 3,319,399	Total Current Liabilities	\$ 2,185,564
	Long term Liabilities	
\$ 25,362,166	Long Term Notes Payable	\$ 25,409,748
\$ 25,362,166	Total Long Term Liabilities	\$ 25,409,748
\$ 405,813	Unapplied Liabilities	\$ 381,324
\$ 239,247	Capital Equipment Lease	\$ 326,293
\$ 29,326,624	Total Liabilities	\$ 28,302,929
\$ 26,147,456	Retained Earnings	\$ 29,175,814
\$ (821,305)	Net Income	\$ (144,920)
\$ 54,652,776	Total Liabilities and Equity	\$ 57,333,823

Sierra Vista Hospital
BALANCE SHEET by Month
June 30, 2023

	6/30/2023	Month Ending	5/31/2023	Month Ending	4/30/2023	Month Ending	3/31/2023	Month Ending	2/28/2023	Month Ending	1/31/2023	Month Ending	12/31/2022	Month Ending	9/30/2022	Month Ending	8/31/2022	Month Ending	7/31/2022	
ASSETS																				
Current Assets																				
Cash and Liquid Capital	10,306,457	10,626,067	10,273,538	10,965,199	10,960,321	10,455,636	10,630,085	11,058,338	11,005,147	11,072,851	10,914,121	11,428,972								
US Bank Clearing	41,888	241,846	104,294	90,599	101,326	65,743	139,927	282,639	208,513	284,908	264,173	127,111								
Total Cash	\$10,348,345	\$10,867,913	\$10,377,832	\$11,055,798	\$11,061,647	\$10,521,378	\$10,770,012	\$11,340,977	\$11,213,660	\$11,357,759	\$11,178,294	\$11,556,083								
Accounts Receivable - Gross	7,259,750	7,252,283	6,356,485	6,019,360	6,649,322	6,942,858	5,551,607	6,212,324	6,430,226	5,705,367	6,125,679	6,106,512								
Contractual Allowance	5,240,610	5,300,468	4,432,495	4,210,213	4,605,885	4,819,527	4,154,945	4,636,886	4,586,176	4,134,549	4,411,696	4,053,349								
Total Accounts Receivable, Net of Allowance	\$ 2,019,140	\$ 1,951,815	\$ 1,923,990	\$ 1,809,147	\$ 2,043,437	\$ 2,123,331	\$ 1,496,662	\$ 1,575,438	\$ 1,844,050	\$ 1,570,818	\$ 1,713,983	\$ 2,053,163								
Other Receivables	1,253,297	1,328,825	1,447,613	1,523,334	1,656,763	1,517,342	1,394,847	1,187,681	1,245,509	1,139,931	1,227,596	954,046								
Inventory	493,782	469,700	460,260	450,553	430,178	443,787	461,722	424,413	409,330	404,454	394,317	413,617								
Prepaid Expense	74,946	154,273	238,263	310,221	404,390	498,559	525,759	588,715	665,926	747,826	803,417	714,451								
Total Current Assets	\$14,189,511	\$14,772,525	\$14,447,957	\$15,149,052	\$15,596,415	\$15,104,397	\$14,649,002	\$15,117,224	\$15,378,476	\$15,220,788	\$15,317,608	\$15,691,360								
Long Term Assets																				
Fixed Assets	54,900,548	54,904,636	54,896,235	54,886,101	53,601,807	53,314,660	53,468,923	53,966,312	53,964,715	53,934,715	53,925,687	53,827,497								
Accumulated Depreciation	17,988,245	17,647,742	17,353,494	17,059,413	16,772,667	16,486,224	16,200,215	16,488,680	16,203,163	15,917,877	15,632,619	15,348,098								
Construction in Progress	0	0	0	0	0	1,123,717	1,123,717	1,123,717	1,123,717	1,123,717	954,129	954,129								
Total Fixed Assets, Net of Depreciation	\$ 36,912,303	\$ 37,256,894	\$ 37,542,741	\$ 37,826,688	\$ 37,952,857	\$ 38,152,154	\$ 38,392,425	\$ 38,601,349	\$ 38,884,980	\$ 38,970,966	\$ 39,247,196	\$ 39,433,528								
Total Long Term Assets	\$ 36,912,303	\$ 37,256,894	\$ 37,542,741	\$ 37,826,688	\$ 37,952,857	\$ 38,152,154	\$ 38,392,425	\$ 38,601,349	\$ 38,884,980	\$ 38,970,966	\$ 39,247,196	\$ 39,433,528								
New Hospital Loan	\$ 3,550,962	\$ 3,432,988	\$ 3,316,654	\$ 3,194,429	\$ 3,074,402	\$ 2,955,225	\$ 2,833,001	\$ 2,712,708	\$ 2,591,947	\$ 2,470,692	\$ 2,349,111	\$ 2,226,887								
Total Assets	\$ 54,652,776	\$ 55,462,408	\$ 55,307,352	\$ 56,170,169	\$ 56,633,674	\$ 56,211,776	\$ 55,874,428	\$ 56,431,282	\$ 56,855,403	\$ 56,662,446	\$ 56,913,915	\$ 57,351,775								
LIABILITIES & EQUITY																				
Current Liabilities																				
Account Payable	1,149,490	1,236,851	872,111	1,053,879	1,182,745	1,136,410	965,912	1,041,377	1,483,953	1,395,318	1,201,861	1,676,257								
Interest Payable	1,063,234	986,336	909,439	832,541	755,643	678,745	601,847	524,949	448,052	371,154	294,256	217,358								
Accrued Taxes	52,244	50,207	46,826	60,306	48,951	34,842	52,675	55,803	42,682	47,197	43,713	41,187								
Accrued Payroll and Related	1,104,431	1,093,494	918,255	850,231	748,962	719,600	574,838	848,733	937,805	739,021	723,262	641,244								
Cost Report/Settlement	(50,000)	(50,000)	41,090	(8,910)	(58,910)	(428,910)	(220,000)	(220,000)	(220,000)	(220,000)	(220,000)	(220,000)								
Total Current Liabilities	\$3,319,399	\$3,256,889	\$2,787,720	\$2,788,047	\$2,677,391	\$2,160,687	\$1,975,272	\$2,250,862	\$2,692,492	\$2,332,690	\$2,043,092	\$2,356,046								
Long Term Liabilities																				
Long Term Notes Payable	25,362,166	25,366,131	25,370,096	25,374,061	25,378,027	25,381,992	25,385,957	25,389,922	25,393,887	25,397,852	25,401,818	25,405,783								
Total Long Term Liabilities	\$25,362,166	\$25,366,131	\$25,370,096	\$25,374,061	\$25,378,027	\$25,381,992	\$25,385,957	\$25,389,922	\$25,393,887	\$25,397,852	\$25,401,818	\$25,405,783								
Unapplied Liabilities	405,813	450,854	418,349	441,671	634,276	424,264	366,253	338,540	333,705	302,139	383,505	391,462								
Capital Equipment Lease	239,247	241,077	259,535	261,346	295,866	314,155	315,937	317,710	303,113	304,867	306,611	324,567								
Total Liabilities	\$29,326,624	\$29,314,952	\$28,835,701	\$28,865,125	\$28,985,560	\$28,261,098	\$28,043,420	\$28,297,034	\$28,723,198	\$28,337,548	\$28,135,026	\$28,477,859								
Retained Earnings	\$26,147,456	\$26,471,651	\$27,305,045	\$27,638,114	\$27,950,678	\$27,831,009	\$28,134,248	\$28,132,205	\$28,324,898	\$28,778,889	\$28,873,916	\$29,030,894								
Net Income	(\$821,305)	(\$324,195)	(\$833,394)	(\$333,070)	(\$312,564)	(\$119,670)	(\$303,240)	\$2,043	(\$192,693)	(\$453,991)	(\$95,027)	(\$156,978)								
Total Liabilities and Equity	\$54,652,776	\$55,462,408	\$55,307,352	\$56,170,169	\$56,633,674	\$56,211,776	\$55,874,428	\$56,431,282	\$56,855,403	\$56,662,446	\$56,913,915	\$57,351,775								

Financial Trends



Sierra Vista Hospital

6/30/2023

Reserves

Medicare Liability ("Cost Report Settlement" on Balance Sheet)

Cost Report Bad Debt Write-Off Reserve/General Reserve

FY23 Cost Report Receivable

6/30/2023	Notation
(150,000)	
200,000	
<u>50,000</u>	

Total Liability

Quote Number: QUOTE00480124v2
 Quote Created: 6/12/2023
 Quote Expiration: 7/6/2023

 Bryan Varner
 Solutions Client Executive
 (678) 823-4342
 Bryan.Varner@insight.com

 Sold-To Company: Quorum Health
 Bill-To Company: Quorum Health

 Stephanie Suby
 Solutions Representative
 (952) 279-4805
 Stephanie.Suby@insight.com

QHR Dell

Ln #	Part #	Qty	Description	Ea Price	Net Price
Traditional Production PowerEdge R650XS w vSphere Ess Plus kit					
1	3000154827508.4	1	Traditional Production PowerEdge R650XS w vSphere Ess Plus Kit 8x2.5 Front Storage 379-BEIC - 1 - SAS/SATA Backplane 379-BDSS - 1 - No Rear Storage 379-BDTE - 1 - PowerEdge R650xs 210-AZKL - 1 - Trusted Platform Module 2.0 V3 461-AAIG - 1 - 2.5" Chassis with up to 8 Hard Drives (SAS/SATA), 1 CPU 321-BGQI - 1 - Intel Xeon Silver 4310 2.1G, 12C/24T, 10.4GT/s, 18M Cache, Turbo, HT (120W) DDR4-2666 338-CBWJ - 1 - No Additional Processor 374-BBBX - 1 - Heatsink for CPU less than 185W 412-AAVR - 1 - Blank for 1CPU Configuration 412-AAVV - 1 - Performance Optimized 370-AAIP - 1 - 3200MT/s RDIMMs 370-AEVR - 1 - Unconfigured RAID 780-BCDS - 1 - PERC H745 Controller, Front 405-AAUZ - 1 - Front PERC Mechanical Parts, front load 750-ACFR - 1 - Power Saving Dell Active Power Controller 750-AABF - 1 - UEFI BIOS Boot Mode with GPT Partition 800-BBDM - 1 - Standard Fan x5 384-BCTZ - 1 - Dual, Hot-Plug, Redundant Power Supply (1+1), 600W TM 450-AMDH - 1 - Riser Config 4, 1xOCP 3.0(x16)+ 1x16LP 330-BBTC - 1 - PowerEdge R650xs Motherboard with Broadcom 5720 Dual Port 1Gb On-Board LOM 329-BGEZ - 1 - iDRAC9, Enterprise 15G 385-BBQV - 1 - OpenManage Enterprise Advanced Plus 528-CTZH - 1 - Intel Ethernet X710 Quad Port 10GbE SFP+, OCP NIC 3.0 540-BCRT - 1 - LCD Bezel 325-BECJ - 1 - Dell EMC Luggage Tag (x8 or x10 chassis) 350-BCEN - 1 - BOSS Riser for R450/R650xs 330-BBTB - 1 - BOSS controller card + with 2 M.2 Sticks 480GB (RAID 1) 403-BCNX - 1 - No Quick Sync 350-BCEM - 1 - iDRAC, Factory Generated Password 379-BCSF - 1 - iDRAC Group Manager, Disabled 379-BCQY - 1 - VMware ESXi 7.0 U3 Embedded Image (License Not Included) 634-BWZG - 1 - No Media Required 605-BBFN - 1 - ReadyRails Static Rails for 2/4-post Racks 770-BBBM - 1 - No Internal Optical Drive 429-AAIQ - 1 - No Systems Documentation, No OpenManage DVD Kit 631-AACK - 1 - PowerEdge R650xs Shipping 340-CUQU - 1 - PowerEdge R650xs x8 Shipping Material 343-BBRH - 1 - PowerEdge INMETRO Label, BCC 389-DYHB - 1 - PowerEdge 1U CE, CCC, Marking 389-DYLY - 1 - Basic Next Business Day 36 Months 709-BBFM - 1 - ProSupport and Next Business Day Onsite Service Initial, 36 Month(s) 865-BBMY - 1 - ProDeploy Plus No Charge Training 300 853-6640 - 1 - ProDeploy Plus Dell Server R Series 1U/2U 854-0556 - 1 - 16GB RDIMM, 3200MT/s, Dual Rank 370-AEVQ - 8 - 480GB SSD SATA Read Intensive 6Gbps 512 2.5in Hot-plug AG Drive, 1 DWPD 400-AXTV - 1 - Power Cord - C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam) 450-AALV - 2 - Dell EMC PowerEdge SFP+ SR Optic 10GbE 850nm 407-BCBE - 4 - VMware vSphere 8 Ess Plus Kit for 3 hosts (Max 2 CPU per host, 32 cores/CPU), 3YR VMware SNS 528-CULU - 1 - 3 Years ProSupport VMware vSphere 8 Essentials Plus Kit for 3 Hosts Sftwr Spt-Maint 883-0626 - 1 -	\$13,110.00	\$13,110.00

Section Totals:

\$13,110.00

Traditional Production PowerEdge R650XS

2	3000154827504.5 2	Traditional Production PowerEdge R650XS 8x2.5 Front Storage 379-BEIC - 1 - SAS/SATA Backplane 379-BDSS - 1 - No Rear Storage 379-BDTE - 1 - PowerEdge R650xs 210-AZKL - 1 - Trusted Platform Module 2.0 V3 461-AAIG - 1 - 2.5" Chassis with up to 8 Hard Drives (SAS/SATA), 1 CPU 321-BGQI - 1 - Intel Xeon Silver 4310 2.1G, 12C/24T, 10.4GT/s, 18M Cache, Turbo, HT (120W) DDR4-2666 338-CBWJ - 1 - No Additional Processor 374-BBBX - 1 - Heatsink for CPU less than 185W 412-AAVR - 1 - Blank for 1CPU Configuration 412-AAVV - 1 - Performance Optimized 370-AAIP - 1 - 3200MT/s RDIMMs 370-AEVR - 1 - Unconfigured RAID 780-BCDS - 1 - PERC H745 Controller, Front 405-AAUZ - 1 - Front PERC Mechanical Parts, front load 750-ACFR - 1 - Power Saving Dell Active Power Controller 750-AABF - 1 - UEFI BIOS Boot Mode with GPT Partition 800-BBDM - 1 - Standard Fan x5 384-BCTZ - 1 - Dual, Hot-Plug, Redundant Power Supply (1+1), 600W TM 450-AMDH - 1 - Riser Config 4, 1xOCP 3.0(x16)+ 1x16LP 330-BBTC - 1 - PowerEdge R650xs Motherboard with Broadcom 5720 Dual Port 1Gb On-Board LOM 329-BGEZ - 1 - iDRAC9, Enterprise 15G 385-BBQV - 1 - OpenManage Enterprise Advanced Plus 528-CTZH - 1 - Intel Ethernet X710 Quad Port 10GbE SFP+, OCP NIC 3.0 540-BCRT - 1 - LCD Bezel 325-BECJ - 1 - Dell EMC Luggage Tag (x8 or x10 chassis) 350-BCEN - 1 - BOSS Riser for R450/R650xs 330-BBTB - 1 - BOSS controller card + with 2 M.2 Sticks 480GB (RAID 1) 403-BCNX - 1 - No Quick Sync 350-CEM - 1 - iDRAC,Factory Generated Password 379-BCSF - 1 - iDRAC Group Manager, Disabled 379-BCQY - 1 - VMware ESXi 7.0 U3 Embedded Image (License Not Included) 634-BWZG - 1 - No Media Required 605-BBFN - 1 - ReadyRails Static Rails for 2/4-post Racks 770-BBBM - 1 - No Internal Optical Drive 429-AAIQ - 1 - No Systems Documentation, No OpenManage DVD Kit 631-AACK - 1 - PowerEdge R650xs Shipping 340-CUQU - 1 - PowerEdge R650xs x8 Shipping Material 343-BBRH - 1 - PowerEdge INMETRO Label, BCC 389-DYHB - 1 - PowerEdge 1U CE, CCC, Marking 389-DY LX - 1 - Basic Next Business Day 36 Months 709-BBFM - 1 - ProSupport and Next Business Day Onsite Service Initial, 36 Month(s) 865-BBMY - 1 - ProDeploy Plus No Charge Training 300 853-6640 - 1 - ProDeploy Plus Dell Server R Series 1U/2U 854-0556 - 1 - 16GB RDIMM, 3200MT/s, Dual Rank 370-AEVQ - 8 - 480GB SSD SATA Read Intensive 6Gbps 512 2.5in Hot-plug AG Drive, 1 DWPD 400-AXTV - 1 - Power Cord - C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam) 450-AALV - 2 - Dell EMC PowerEdge SFP+ SR Optic 10GbE 850nm 407-BCBE - 4 -	\$7,587.00	\$15,174.00
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Section Totals: \$15,174.00

Traditional Production PowerVault ME5024 - 20.95 TiBU

3	3000154827505.6 1	Traditional Production PowerVault ME5024 - 20.95 TiBU Dell ME5024 Storage Array 210-BB00 - 1 - 12Gb SAS 8 Port Dual Controller 403-BCPD - 1 - Rack Rails 2U 770-BECR - 1 - ME Series 2U Bezel 325-BDDO - 1 - Power Supply, 580W, Redundant, WW 450-ALXL - 1 - Dell PowerVault ME Series 2U-24, CE Marking 389-EERY - 1 - Dell ME5024 Shipping 340-DCGF - 1 - Parts Only Warranty 36 Months 709-BDHI - 1 - ProSupport and Next Business Day Onsite Service Initial, 36 Month(s) 199-BIBJ - 1 - ProDeploy Plus No Charge Training 800 870-5757 - 1 - ProDeploy Plus Dell EMC Storage ME 5xxx 2U 871-8813 - 1 - 12Gb HD-Mini to HD-Mini SAS Cable, 2M 470-ABNN - 4 - 1.92TB SSD SAS Read Intensive up to 24Gbps 512e 2.5in Hot-Plug 1WPD, AG Drive 345-BEMG - 12 - Hard Drive Filler 2.5in, single blank 400-AEPR - 12 - Powercord,125 Volt,15Amp,10 Foot, C13 to NEMA 5-15 450-AAME - 1 - Powercord,125 Volt,15Amp,10 Foot, C13 to NEMA 5-15 450-AAME - 1 -	\$29,779.00	\$29,779.00
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Section Totals: \$29,779.00

Dell HBA355e Adapter Low Profile/Full Height			
4	405-AAZY	3	Dell HBA355e Adapter Low Profile/Full Height
			\$367.00
			\$1,101.00
			Section Totals:
			\$1,101.00

Total: \$59,164.00

Please email all POs to Stephanie.Suby@insight.com

Terms and Conditions:

This purchase is subject to Insight's online Terms of Sale unless you have a separate purchase agreement signed by both your company and Insight, in which case, that separate agreement will govern. Insight's online Terms of Sale can be found at the "terms-and-policies" link below.

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<https://www.insight.com/terms-and-policies>



July 10, 2023

Sierra Vista Hospital
800 E 9th Ave
Truth Or Consequences, NM 87901

Dear Client,

Please find enclosed your EZ-ERC Client Package; carefully review and follow the instructions below to ensure that we can finalize and submit your employee retention credit ("ERC") claim to the Internal Revenue Service ("IRS") in an accurate and timely manner.

Based on the information provided, we concluded a total cash credit of **\$2,310,126.78**. Within your package, you will find the "EZ-ERC Eligibility Report," which provides a comprehensive breakdown of your credit and can be used as supporting documentation to defend the refund claim in the event of a challenge from the IRS. Please review and confirm that the factual representations made in the report are correct, particularly in the section related to the "Full or Partial Suspension of Operations ("FPSO") Test," if applicable.¹ Your confirmation of the factual representations is very important for us to receive prior to filing, as we are relying on these representations as a basis for claiming the credit.

Feel free to take the opportunity to read through the FAQs in Appendix II of the report to gather additional background on the ERC. We remain at your disposal to answer any questions that you may have, and we will continue to stay in touch until your refunds have been received (and of course, in the unlikely event that the IRS challenges our claim).

For the purpose of preparing the Form(s) 941-X, *Adjusted Employer's Quarterly Federal Tax Return or Claim for Refund*, and receiving your IRS refund check(s), we used the following address as reflected on your most recent applicable Form 941 filing: **800 E 9th Ave, Truth Or Consequences, NM 87901**. If this address is incorrect, or you wish for us to file a change of address with your 941-X(s) so that the IRS checks are sent to a new address, please fill out and sign [Form 8822-B \(Rev. December 2019\) \(irs.gov\)](#) and send it to us along with the Form(s) 941-X.

Once you have reviewed and confirmed the factual representations set forth in the EZ-ERC Eligibility Report, we kindly request that you take the following steps:

1. **Original Signature & Mailing:** Please have an authorized person sign Page 5 of each Form 941-X (**Files 3a – 3b**), including name, title, phone number, and date. Mail the executed forms (with an original **wet-signature**) to: **EZ-ERC, c/o Kenneth Dettman, 608 SW 4th Ave, Ft. Lauderdale, FL 33315-1012; using the pre-paid postage attached**. We would greatly appreciate it if you would send pages 1 - 5 of the forms together, one-sided, with no staples. Please also include the executed **Form 2848** (discussed in #2 below) and **Fee Letter** (File #5 in your Client Package). Once received, we will handle the rest, including shipping the forms directly to the IRS and sending you a scanned, fully executed copy for your records. Unfortunately, the IRS has not explicitly confirmed they will accept digital or scanned signatures on these, so we do greatly appreciate you mailing us the original copies.

¹ For Clients relying solely on the Substantial Decline in Gross Receipt ("SDGR") Test, the FPSO Test may be inapplicable.

2. **Refund Checks from the IRS:** Although the IRS is not currently providing an estimate of the amount of time it may take to process your refund claim, you may call them at **(800) 829-4933** at your convenience to check on the status of processing the returns and issuing the checks. Nonetheless, based on our experience, please note that it is unlikely that the IRS will provide any information within two months of submission. Accordingly, EZ-ERC will set up automatic alerts on your account approximately two months after filing so that we can inform you of any refund processing activity by the IRS. **In order for us to represent you and contact the IRS to inquire on the status of your refunds, please request that an authorized signatory execute Page 2 (Box 7) of attached Form 2848.** This should be mailed back to us along with the Form(s) 941-X referenced in Step 1. For your reference, the latest guidance from the IRS on where they stand in processing returns can be found [HERE](#) (See "Filed a Tax Return" → "Status of Processing Form 941, Employer's Quarterly Federal Tax Return").

3. **Fee Options:** In accordance with your Client Engagement Letter, we ask that you finalize your selection of the following payment options by executing the enclosed **Fee Letter** (with an original wet-signature) and return to us with your Form(s) 941-X (using the pre-paid postage attached):

Fee Options per CEL	Option 1	Option 2	Option 3
<i>Fee Percentage</i>	<i>10.00%</i>	<i>12.50%</i>	<i>15.00%</i>
Due with 941-X Filing	\$ 231,012.68	\$ 144,382.92	\$ 46,202.54
Due after ERC Refund	\$ -	\$ 144,382.92	\$ 300,316.48
Fee Adjustments	\$ -	\$ -	\$ -
Total Fees Due	\$ 231,012.68	\$ 288,765.84	\$ 346,519.02

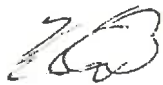
Please refer to your Client Engagement Letter for the complete terms and percentages. Once we receive the executed Form(s) 941-X, Form(s) 2848, Fee Letter, and payment (as applicable), we will begin the filing process.

Note, your ERC claim may be subject to further review or examination by the IRS or other taxing authorities. As such, we recommend that you preserve and maintain all financial records and other supplemental information which may be requested by such authorities.

Thank you for the opportunity to work with Sierra Vista Hospital. We look forward to working with you in the future. Should you have any questions or concerns, please feel free to reach out at any time.

Best Wishes,

EZERC LLC



Kenneth Dettman
 CEO & Managing Director





**STATE OF NEW MEXICO
JOINT POWERS COMMISSION AND GOVERNING BOARD
OF SIERRA VISTA HOSPITAL**

Resolution No. 23-104

RE: Final Budget for Fiscal Year 07/01/2023 to 06/30/2024

WHEREAS the Governing Body of Sierra Vista Hospital, State of New Mexico has developed a budget for Fiscal Year 2023/2024, and,

WHEREAS, said budget was developed on the basis of need and through cooperation with all user departments, elected officials, medical staff, and department supervisors, and,

WHEREAS the official meetings for the review of said documents duly advertised and held on July 25, 2023 in compliance with the state open meetings act, and,

WHEREAS **unaudited** cash balance as of June 30, 2023 is \$11,014,074.41 and,

WHEREAS it is the majority opinion of these Boards that the proposed budget meets the requirements as currently determined for Fiscal Year 2023/2024.

NOW, THEREFORE, BE IT RESOLVED that the Governing Boards of Sierra Vista Hospital, State of New Mexico hereby adopts the budget herein above described and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

RESOLVED, in session this 25th day of July 2023.

THE SIERRA VISTA HOSPITAL GOVERNING BOARD:

Chairperson, Governing Board

Secretary, Governing Board

Notary Public _____

State of New Mexico
Notary Bond Filed with Secretary of State
My commission Expires: _____

THE JOINT POWERS COMMISSION:

Chairperson, Joint Powers Commission

Notary Public _____

State of New Mexico
Notary Bond Filed with Secretary of State
My commission Expires: _____



**STATE OF NEW MEXICO
JOINT POWERS COMMISSION AND GOVERNING BOARD
OF SIERRA VISTA HOSPITAL**

Resolution No. 23-110

RE: July 25, 2023 4th Quarter financial report

WHEREAS the official meetings for the review of monthly financials was duly advertised and held monthly on May 23, 2023 to review April 2023, June 27, 2023 to review May 2023 and July 25, 2023 to review June 2023. In compliance with the state open meetings act, and,

WHEREAS it is the majority opinion of these Boards that the April, May, and June financial reports are accepted as presented.

NOW, THEREFORE, BE IT RESOLVED that the Governing Boards of Sierra Vista Hospital, State of New Mexico hereby approves the 4th quarter financial report herein above described.

RESOLVED, in session this 25th day of July 2023.

THE SIERRA VISTA HOSPITAL GOVERNING BOARD:

Chairperson, Governing Board

Secretary, Governing Board

Notary Public _____

State of New Mexico
Notary Bond Filed with Secretary of State
My commission Expires: _____

THE JOINT POWERS COMMISSION:

Chairperson, Joint Powers Commission

Notary Public _____

State of New Mexico
Notary Bond Filed with Secretary of State
My commission Expires: _____



**SIERRA VISTA HOSPITAL
POLICIES AND PROCEDURES**

DEPARTMENT:	RURAL HEALTH CLINIC	Original Policy Date:	1/98			
SUBJECT:	Influenza Vaccination Administration	Review:	2023	2024	2025	
		Last Revised:	7/2023			
APPROVED BY:	Sonia Seufer, MD RHC Director 07/2023	Manager:	Jason Davies, Clinic Coordinator			

SCOPE: The policy applies to all personnel who are authorized to administer the influenza vaccine both individual administration as well as mass flu clinics operated by SVH RHC Staff.

POLICY: The establishment of this policy is to ensure consistent communication and transmission of information regarding the influenza vaccine to both clinic staff and the patients SVH RHC serves. This policy will also establish the Influenza SOP for SVHRHC. Many of these procedures are covered in different established NMDOH guidelines and instructions which are available in the references section of this document.

DEFINITIONS:

- | | |
|---|---|
| EHR – Electronic Health Record | NMSIIS – New Mexico State Immunization Information System |
| Flu – Influenza | SOP – Standard Operating Procedure |
| IVICF – Influenza Vaccination Informed Consent Form | SVHRHC – Sierra Vista Hospital Rural Health Clinic |
| MA – Medical Assistant | VIS – Vaccine Information Statement |
| NDC – National Drug Code | VFC – Vaccine for Children |
| NMDOH – New Mexico Department of Health | |

PROCEDURE:

1. Prior to flu season, all RHC Staff who are authorized to give immunizations will watch the NMDOH training videos, part 1 through part 6 and sign in on the Training Completion sign in sheet when finished. Additionally, the OSHA Bloodborne Pathogens and HIPAA Training available from NM Train must also be completed.
2. All training documentation will remain with the current Flu season’s IVICF and be maintained for 3 years.
3. When a patient requests a flu vaccine or accepts an offer of a flu vaccine, their servicing provider must approve and enter an order in the patients EHR for the vaccine.
4. After verifying the order and reviewing patient allergies in EMR, the nurse or the MA will hand the patient the Influenza VIS provided by the CDC as well as the current years IVICF.
5. The patient will complete and sign the IVICF. The MA or nurse will ensure that the form is complete and contains all the pertinent information.
6. The patient may be vaccinated if the patient meets annual CDC guidelines, is afebrile, has not received another vaccination within two weeks, has not been diagnosed with Guillain-Barre Syndrome, not allergic to eggs, thimerasol, or a previous flu vaccine.

SIERRA VISTA HOSPITAL

7. The nurse or MA will explain the process of the vaccination to the patient and educate the patient regarding possible side effects.
8. Using standard precautions, the nurse or MA will always wash hands or use hand sanitizer then don gloves when preparing and the administration of the vaccine.
9. The nurse or MA will prepare the vaccine in accordance with CDC guidelines for both dosage and needle length. Normal dosage is (0.5ml) or a prefilled syringed and needle may be utilized. Needle length may vary depending on age but are generally a 22-25 gauge needle that is between 5/8 and 1.25 inches in length.
10. The injection sites vary depending on the age and size of the patient. Injection sites for immunizations are either the Deltoid muscle of the arm or the Vastus lateralis muscle of anterolateral thigh.
11. The nurse or MA will annotate the pharmaceutical manufacturer, NDC, lot number, expiration date, site of injection, and date of the injection are documented on both the IVICF and under immunization/injection section of the EHR. Additionally, the IVICF must be scanned into the EHR with the patient label the day it was given.
12. The nurse or MA will annotate the completed vaccination into NMSIS the same day it was completed.
13. The IVICF will be placed into the Flu vaccine folder located in the Immunization/Pharmacy room. These will be maintained for three years sorted by year and available for review by the SVH infection preventionist.
14. The nurse or MA will inform the patient or patient's guardian that records for the Flu vaccine and all other state monitored vaccinations will be available to them from Vaxviewnm.org (state.nm.us).
15. The patient is assessed for any adverse reaction and will remain in the clinic for a minimum of 15 minutes after inoculation. The patient will also be advised to call RHC if any adverse reactions arise after they leave the hospital or to go to the ER for severe reactions.

REFERENCE(S):

Centers for Disease Control and Prevention. (2023, May 12). *Vaccine information statement*. Centers for Disease Control and Prevention. <https://www.cdc.gov/vaccines/hcp/vis/current-vis.html>

Centers for Disease Control and Prevention (2023). *Vaccine administration: Needle gauge and length*. <https://www.cdc.gov/vaccines/hcp/admin/downloads/vaccine-administration-needle-length.pdf>

NMDOH. (2023). *Immunization Education & Tools for healthcare providers*. <https://www.nmhealth.org/about/phd/idb/imp/iehp/>

NMDOH (2022, August) *New Mexico Department of Health Immunization Protocol with Procedures and Standing Orders for Nurses*. Publications. (2022, August). <https://www.nmhealth.org/publication/>

NMDOH. (2021, January). *New Mexico Department of Health (NMDOH) Public Health Division (PHD) Protocol EMERGENCY MEDICAL RESPONSE*. New Mexico Department of Health (NMDOH) public health ... - nmhealth.org. <https://www.nmhealth.org/publication/view/policy/2064/>

SIERRA VISTA HOSPITAL

NMDOH. (2023). *Train New Mexico*. Nm.train.org. <https://nm.train.org/nm/welcome>

NMDOH. (2023). *Vaccines for children program*. Vaccines for Children. <https://www.nmhealth.org/about/phd/idb/imp/vfc/>

Form:

Influenza Informed Consent F-690-04-044-1

Associated Policies:

DRAFT

**SIERRA VISTA HOSPITAL
HUMAN RESOURCES BOARD REPORT
July 2023**

- CRITICAL RECRUITMENT:**
- Psychiatrist – FT
 - Psychologist - FT
 - Physical Therapist – FT
 - Speech Therapist – FT

- KEY VACANCIES:**
- Registered Nurse – FT (Multiple)
 - Certified Nurse Assistant (CNA) – FT
 - Pharmacist – PRN
 - Certified SPD/ENDO Tech – FT

- PEOPLE:**
- May New Hires – 7**
FY23 Total - 7
- FT Housekeeper – EVS (Temp)
 - FT Housekeeper – EVS
 - FT Medical Technologist – Lab
 - FT Registration Clerk – Business Office
 - FT Cook-Aide – Dietary
 - FT Inventory Clerk – Materials
 - PT RN – Emergency Department

- PRIORITY OF EFFORT:**
- Our priority of effort is recruitment in support of expanding service lines and realignment of positions to increase efficiency.
- Human Resource Trends Snapshot:**
- 7 new or rehires to date
 - 3 terminations to date
 - 214 staff June 2023
 - 211 current staff
- Turnover Rate Month 1-01**
1.4%

- KEY INITIATIVES:**
- Political Engagement for Capital Improvements and Operational (Local, State, and Federal)
 - Behavioral Health Service Expansion
 - Electronic Evaluations and Performance-Based Pay Increase System
 - Policy Review and Refinement
 - S.O.A.R. (Students in Healthcare)
 - G.O.O.S.E. (Scholarship Development)

- PEOPLE:**
- **May Terminations – 3**
 - **FY23 Total – 3**
 - Involuntary – 3
 - FT – Medical Assistant – Policy Violations
 - FT – Housekeeper – Lack of Productivity
 - FT – Cook Aide – Sleeping on Shift
 - **FY23 Total – 0**
 - Voluntary – 0

- Contract Staff – 10**
- PT – 1 (PT)
 - Med/Surg – 6 (Nurses)
 - OR – 1 (Nurse)
 - HR – 1 (Director)
 - EMS – 1 (Director)
- Travel Staff – 17**
- Nursing – 13
 - LCSW – 1
 - Resp Therapy – 1
 - Medical Assistant – 1
 - Sterile Processing Tech – 1

- FINANCIAL IMPACTS:**
- Position realignment will reduce personnel costs.
 - Recruitment of key personnel will stabilize resulting in more predictable human capital costs.

Respectfully Submitted,
Lawrence “LJ” Baker Jr.
**Director of Human Resources &
External Relations**



SIERRA VISTA HOSPITAL

EMPLOYMENT OPPORTUNITIES

July 12, 2023

Internal and External posting of all positions are open to both qualified employees and outside applicants. If you would like additional information about any of the positions listed here, please contact Human Resources on ext. 230. Sierra Vista Hospital offers competitive wages, a generous Paid Time Off package and health benefits with the State of NM. E.O.E. M/F/D

04001 – Ultrasound Technologist – 1 full-time position (open date 7/12/2023) Performs two dimensional ultrasonic recordings of internal organs for the diagnosis of disease and study of the malfunction of organs. Participates in OPI activities.

85201 – Assistant to the CNO/Quality Director – 1 full-time position (open date 6/20/2023)

The Administrative Assistant to the Chief Nursing Officer (CNO) and Quality Initiatives provides primary support regarding nursing administration and development of the SVH quality program to ensure a culture of quality and compliance. Critical duties include drafting staff memorandums, data extraction and collection, drafting correspondence, conducting outreach to nursing organizations as directed by the CNO, and supporting the Director of Quality with analysis as well as the creation and presentation of information. The incumbent must learn and understand regulatory requirements and ensure compliance with state, federal, TJC standards, and CMS conditions of participation. Must be detail and deadline oriented, able to simultaneously manage multiple tasks, and ensure accuracy in documentation. Collaborates daily with the CNO and Director of Quality. Routinely communicates with Senior Administration and department managers to promote an efficient administrative environment. Displays a positive attitude, projects professionalism, and maintains a calm demeanor in all interactions to foster a climate of cooperation and contribute to the overall success of the organization.

80001 – Registration Clerk – 1 Full-time position (open date 6/19/2023) Serves patients and community by completing patient registration by providing information regarding registration and eligibility process; receiving, verifying, and entering data. Serves visitors by greeting, welcoming, and directing them; notifying personnel of visitor's arrival or incoming phone call; maintains security and telecommunication system.

74101 – Housekeeper – 1 Full-time Temporary position (open date 6/16/2023) Cleans all areas of the hospital according to policies and procedures. Participates in organizational performance improvement (OPI) activities. Reports to the Housekeeping Supervisor.

07002 – Cook-Aide – 1 Full-time position (open date 6/16/2023) Under the supervision of the Nutritional Services Manager/Supervisor, the Cook-Aide performs a variety of food services, including serving food to employees and visitors. Also, is responsible for the clean-up and stocking of the cafeteria and food preparation areas.

05001 – Physical Therapist – 1 Full-time position (open date 6/13/2023) Responsible for evaluation, planning, directing, and administering physical therapy treatment plan of care prescribed by a licensed physician. Administers prescription and plan of care as prescribed by a referring physician to restore function and prevent disability following injury, disease, or physical disability. Assists patients to reach their maximum performance and level of functioning, while learning to live within the limits of their capabilities. The staff therapist coordinates, delegates, and supervises responsibilities assigned to supportive staff (RCNA, PTS, PTLA, etc.)

05002 – Speech Language Pathologist – 1 Part-time position (open date 6/13/2023) Responsible for administration and direct application of speech/language pathology treatment modalities as prescribed by a referring physician. Evaluates, plans, directs, and treats all patients referred to speech/language. Pathology treatments to restore function and prevent disability following disease or injury. Assists patients to obtain maximum performance and function in society while learning to live a routine “normal” life within the constraints of their disability.

51301 – Pharmacist – 1 PRN Position (open date 6/4/2023) Interprets physician prescriptions and medication orders. Acts as a drug information resource to patients, medical staff, nursing staff and ancillary department personnel. Compounds and dispenses prescribed medications and other pharmaceuticals for patient care by performing the related duties.

95301 – Medical Assistant - 1 Full Time Position (open date 6/10/2023) Provides patient care in the office setting. Provides care that meets the psychosocial, physical, and general aspects of care; meets the communication needs of patient and family; provides care that reflects initiative and responsibility indicative of professional expectations, under the supervision of a Registered Nurse and/or physician. Maintains regulatory requirements, nursing and office policies, procedures, and standards.

10202 – Med/Surg LPN – 1 Full-time position (open date 5/1/2023) Provides direct and indirect patient care services that meet the psychosocial, physical, and general aspects of care; meets the communication needs of patient and family; provides care that reflects initiative and responsibility indicative of professional expectations, under the supervision of a registered nurse. Maintains regulatory agency requirements, nursing and hospital policies, procedures, and standards. Communicates with physicians and team members about changes in patient’s clinical condition, including results of diagnostic studies and symptomatology. Can respond quickly and accurately to changes in condition or response to treatment. Additionally, can perform general nursing duties in all departments with adequate supervision.

65502 – Security Guard –1 Part-time Position (open date 4/25/2023) Protects life and property of all persons on hospital premises and patrols hospital buildings and grounds to prevent fire, theft, and vandalism. Secures, unlocks, and protects hospital buildings. Responds to security needs of hospital personnel, patients, and visitors. Participates in performance improvement activities.

07001 – Entry Level Dietary Aide – 1 Part-time position (open date 3/10/2023) Under the supervision of the Nutritional Services Manager/Supervisor, the Cook-Aide performs a variety of food services, including serving food to employees and visitors. Also, is responsible for the clean-up and stocking of the cafeteria and food preparation areas.

18602- Community EMT – 1 Part-time positions (open date 1/26/2023) Responsible for the assessment and basic management of medical, trauma and environmental emergencies under the supervision of on or off-line medical control. Assists with patient care based on individual patient needs within the scope of practice under the direct supervision of appropriate licensed personnel.

81801 – Information Systems Manager – 1 Full Time Position (open date 1/20/2023) Responsible for the planning, organizing, and directing of functions of the Communication and Information Management Services Department of the facility. Resolves complex organizational and technological problems. Oversees the department and the annual budget. Follows the facility's policies and procedures, local, state, and federal regulations.

18601 – EMT- 1 Full Time Position (open date 12/28/2022) Responsible for the assessment and basic management of medical, trauma and environmental emergencies under the supervision of on or off-line medical control. Assists with patient care based on individual patient needs within the scope of practice under the direct supervision of appropriate licensed personnel.

17503 – Certified SPD/ ENDO Tech – 1 Full Time Position (open date 12/2/2022) Responsible for the processing and sterilization of supplies, equipment and instruments used by the operating room, following established infection control practices. Delivers equipment/instruments/supplies to the operating room as needed. Participates in the department’s performance improvement activities. Cleans GI scopes and stores appropriately.

10201 – Unit Clerk/C.N.A. - 1 Full Time Position Provides indirect patient care in the medical surgical setting. Meets the communication needs of the patient/family, departmental staff, and medical staff. Prepares and compiles records in the Medical Surgical Unit. Initiates directions from physician and nursing staff. Participates in performance improvement activities. Maintains regulatory agency requirements, nursing and hospital policies, procedures, and standards.

C.N.A. - Functions as a member of the health care team in providing delegated basic nursing care and unique skills to pediatric, adolescent, adult, and geriatric patients, depending on unit assigned, under the direct supervision of a Registered Nurse or LPN Team Leader.

18510201 - Registered Nurses (RN's) – Full time and PRN Day and night positions Med/Surg and ED. Provides direct and indirect patient care in the ambulatory care setting. Provides care that reflects initiative, flexibility, and responsibility indicative of professional expectation with a minimum of supervision. Determines priorities of care based on physical and psychosocial needs, as well as factors influencing patient flow through the system. Communicates with physicians about changes in patient's status, symptomatology, and results of diagnostic studies. Can respond quickly and accurately to changes in condition or response to treatment.

CNO Report July 2023

Medical/Surgical

- Train the trainer with Cerner
- Recruiting CNAs
- Planning yearly skills fair

Emergency Department

- Train the trainer with Cerner
- Planning yearly skills fair

EMS/Community Health

- EMS busy with 4th of July weekend
- ALICE online training has begun, will plan for mock incident once adequate staff are trained
- Assisting patients to and from clinic appointments
- Follow-up with patients after discharge

Surgery

- Team working well together
- Press Ganey will begin sending out questionnaires August 1 for qualified July discharges

Cardiopulmonary

- Sleep Study available for home or overnight at the hospital
- Evaluation for home oxygen needs and pulmonary function testing available for outpatient

Trauma

- 280 life jackets were fitted and given out at EB Lake over the 4th of July Weekend
- Grant was approved so that we can distribute life jackets in 2024
- Grant approval decreased for fall prevention; we feel confident that we will be able to continue assisting the community with the funds awarded

CEO Report

Frank Corcoran

07-17-23

1. **Behavioral Health Project Update:** Locums BHNP to start at the end of July/beginning of August. New Candidate for BHNP to interview in Mid-August.
2. **RHC Update/Provider Recruitment:** our New NP, Jamie Robillard, starting onboarding and working to set a date for Walk – in - Clinic.
3. **EOC update:** Jerry's Team repaired several broken water and sewage lines this month. Water tanks moved to perm location and fitted. Working on quotes for a new Generator sent out an RFP.
4. **Tele-med Update:** Tele-psych visits started in the clinic, crisis intervention partnership with Western Sky and The Olive Tree will start in the next couple of weeks.
5. **Surgical Service Line Start Up:** Starting a marketing campaign with Ovation to promote Surgeon and Program
6. **IT System Replacement & Support Services Update:** The initial Train the Trainor session completed the week of July 10th. Next steps are IT -1 preparing for testing. The Go Live date is still on track for the first week of November.
7. **Insurance Premium:** See hand out.

Premium Summary

Description Of Coverage	2022/2023Premium	2023/2024Premium
Property	\$121,823.00	\$126,097.00
Crime – Three Year Policy – Billed Annually	\$3,150.00	\$3,150.00
Professional/ General Liability Incl. Tax/Fee	\$418,675.26	\$510,803.21
Business Auto	\$22,011.00	\$26,187.00
Management Liability	\$51,157.00	\$35,095.00
Cyber Liability	\$21,130.00	\$23,730.00
Umbrella Incl Tax/Fee \$1M	\$123,396.50	\$150,752.10
Excess Umbrella (Travelers – Auto)	\$3,349.00	\$3,755.00
Risk Management Fee Incl. Tax	\$45,846.00	\$45,846.00
Total Estimated Annual Premium*	\$810,537.76	\$925,415.31

Good Morning Rob,

The following is an update on market responses to Sierra Vista Hospital:

Coverys:	Will offer a renewal proposal on the primary and excess
AWAC:	Decline due to NM Venue
Beazley:	Decline due to NM Venue
CapSpecialty:	Declined / No writing biz in New Mexico
Chubb/Westchester:	Declined
CNA:	Declined
Endurance:	Declined
Hudson:	Declined
Ironshore:	Decline due to NM Venue
James River:	Decline due to NM Venue
Kinsale:	Declined
Lexington:	Indicated 800k on the primary / defense inside / Closed File
MagMutual:	Decline due to NM Venue
Markel:	Withdrawing from the Hospital market
MunchRe:	Declined due to NM Venue
MedPro:	Decline due to NM Venue
QBE	Declined due to NM Venue
TDC	Declined not writing hospitals in NM
Berkley:	Declined